

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

Mayor Kinsey calls the meeting to order at 7:06 P.M.

ROLL CALL: Mayor Kinsey – present, Committeeman Dorfman – present, Committeewoman Grbelja - absent, Committeeman Kuczinski – present, Committeeman Masci – present. Also in attendance – Attorney – Duane Davison and Deputy Municipal Clerk – Kathleen Hart, Tax Assessor - Tom Davis.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2013.

RESOLUTION TO GO INTO EXECUTIVE SESSION: Resolution No. 14-118

Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

C/**Kuczinski** offered the following Resolution and moved its adoption, which was second by C/**Dorfman**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - ContractsIt is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.
3. This Resolution shall take effect immediately.

VOTE:

AYES: C/**Dorfman**, C/**Kuczinski**, C/**Masci**, M/**Kinsey**
NAYS: None
ABSTAIN: None
ABSENT: C/**Grbelja**

Motion to adjourn executive session: Moved C/**Dorfman**, Second C/**Masci**. ©
Time In: 7:08 pm, Time Out: 8:17 pm.

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

MAYOR KINSEY CALLS THE REGULAR MEETING TO ORDER AT 8:20 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE. Mayor Kinsey asked the community to keep in your prayers the 452 men and women being deployed to Qatar and the families they are leaving behind.

MINING PERMIT RENEWAL APPLICATIONS: Matt Shafai, Township Engineer discussed the following:

Preston Pit II
Block 27, Lots 16.02, 16.04-16.07
File No. MS 12-10

At your request, we have reviewed the Mining Permit Renewal Application for the above referenced mining site and report as follows:

1. Documents Submitted
 - a. "Mining Plan" Preston Pit II, Lots 16.02, 16.04, 16.05, 16.06 & 16.07, Block 27, consisting of five (5) sheets prepared by Michael B. Intile, P.E., from Crest Engineering Associates, Inc., dated March 23, 2010, with latest revision date of March 13, 2014.
 - b. Statement of Environmental Impact and Assessment for Raymond Preston, Inc., prepared by Crest Engineering Associates, Inc., dated April 28, 2004, last revised March 20, 2014.
 - c. Stormwater Management Report prepared by Michael B. Intile, P.E. of Crest Engineering Associates, Inc., dated March 26, 2010.
2. Project Location & Description
 - a. The subject property is known as Lot 16.02, 16.04-16.07, Block 27, consisting of approximately 32 acres. The site is located along the northern side of Sweetman's Lane, approximately 2,800 feet east of Millstone Road and accessed via an existing easement through Lots 16.03, 17 and 18.01.
 - b. The property is located in the RU-P (Rural Preservation Zone District).
 - c. The total volume of reported is 1.1 million cy. The last mining period (2012-2014), an estimated 57,287 cy of material was removed. Therefore, the mining material quantity remaining to be removed is 584,260 cy.
 - d. Haul Route has not changed and it is: the trucks leaving the mining site are required to turn left onto Sweetman's Lane (County Highway 524) and travel east to County Route 527. The trucks are required to use the same route when they are coming to the mine.
3. Conditions of Approvals
 - a. All mining operations shall be pursuant to Ordinance Section 22-7.
 - b. Performance guarantees in the amount of \$128,509 (per previous applications) is required. A letter of credit in the amount of \$68,509 and a bond in the amount of \$60,000 has been submitted. The Township Attorney's review and approval of these documents is required.

Matt Shafai, Township Engineer, recommends approving a 2 year mining permit for Preston Pit II.

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

Motion to approve 2 Year Mining Permit Renewal Application for Preston Pit II: Moved
C/Kuczinski, Second C/Masci.

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Grbelja

Stavola Realty Co.
Block 39.01, Lots 21.04 - 21.06
File No. MS 12-17

At your request, we have reviewed the Mining Permit Renewal Application for the above referenced mining site and report as follows :

1. Documents Submitted

- a. A one sheet Mining Master Plan entitled "Stavola Mining Permit Renewal Block 39.01, Lots 21.04, 21.05 & 21.06 Tax Map Sheet No. 15 Master and Detailed Mining Plan" prepared by Thomas P. Branch, P.E., P.P., dated June 12, 2008, with no revisions.
- b. Environmental Impact Statement for Stavola Mining prepared by Thomas P. Branch, P.E., P.P., of Stavola Realty Company, not dated.
- c. Stormwater Management Report prepared by A.J. Garito, Jr., P.E. of Two River Engineering, dated February 4, 2008.
- d. Soil Erosion and Sediment Control Plans consisting of two (2) sheets, prepared by A.J. Garito, Jr., P.E. of Two River Engineering, dated February 26, 2004, last revised February 5, 2008.

2. Project Location & Description

- a. The subject property is known as Lots 21.04-21.06, Block 39.01 consisting of approximately 21.88 Acres. The site is located along the northern side of Back Bone Hill Road, approximately 1,500 feet east of Schoolhouse Road and accessed via existing easements through Lots 20.05, 20.02, 21.01 and 21.
- b. The property is located in the RU-P (Rural Preservation Zone District).
- c. The site has not been mined since 2002; however, the site has been maintained regularly by the mine operator. This application is for the removal of 272,868 cubic yards of material which represents the total material to be removed for the useful life of the mine.
- d. Vehicles coming to and leaving the mining site are required to use Back Bone Hill Road west to Schoolhouse road and south the Stagecoach Road. Since no mining was conducted during the current permit period, the mine site has caused no deterioration of the road within the past two years. The Applicant remains responsible for any deterioration of this hauling route that is attributable to truck traffic during the future permit period.

3. Conditions of Approvals

- a. All mining operations shall be pursuant to Ordinance Section 22-7.
- b. Township Attorney's review and approval of the \$135,000.00 Bond and \$33,080.00 Letter of Credit is required.

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

c. Submission of copies of Access Easement through properties mentioned in this report.

Matt Shafai, Township Engineer, recommends approving a 2 year mining permit for Stavola Realty Co.

Motion to approve 2 Year Mining Permit Renewal Application for Stavola Realty Co.: Moved M/Kinsey, Second C/Dorfman.

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

Campo Mine - 6 month extension

File No. MS 12-11

We have received a letter from the above referenced applicants requesting a six month extension of their current permits which are due to expire on June 30, 2014.

Both mines have received, or are about to receive, offers from Monmouth County Park System for Open Space acquisition.

This process of land acquisition started a few months ago and in our discussion with the County Park System, they anticipate to close on these two parcels by the end of this year or early 2015.

We therefore have no objections to these time extensions subject to the following conditions:

1. The mines will post additional professional escrow, if required.
2. Maintaining the required general liability insurance.
3. Any other conditions deemed necessary by the governing body.
4. Freehold Soil Conservation Approval.

Matt Shafai, Township Engineer, recommends approving a 6-month extension for Campo Mine.

Motion to approve Mining Permit 6 month extension for Campo Mine: Moved C/Masci, Second C/Dorfman

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, C/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

Buck Mine Removal Permit 2014 – 6 month extension

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

File No. MS 12-13

We have received a letter from the above referenced applicants requesting a six month extension of their current permits which are due to expire on June 30, 2014.

Both mines have received, or are about to receive, offers from Monmouth County Park System for Open Space acquisition.

This process of land acquisition started a few months ago and in our discussion with the County Park System, they anticipate to close on these two parcels by the end of this year or early 2015.

We therefore have no objections to these time extensions subject to the following conditions:

1. The mines will post additional professional escrow, if required.
2. Maintaining the required general liability insurance.
3. Any other conditions deemed necessary by the governing body.
4. Freehold Soil Conservation Approval.

Matt Shafai, Township Engineer, recommends approving a 6-month extension for Buck Mine.

Motion to approve Mining Permit 6 month extension for Buck Mine: Moved C/Kuczinski, Second M/Kinsey

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Grbelja

CDBG Public Hearing: Improvements to the Millstone Township Community Center

Matt Shafai, Township Engineer, explains that the Township is eligible to apply for a grant from Monmouth County and our eligibility is for ADA improvements anywhere in town. This year we decided to apply for a grant to improve our Community Center as it relates to ADA eligibility. The grant will only pay for ADA improvements, however, we will be doing other work at the Community Center. I went through the building with Maria, Mickey and Mayor Kinsey. This is the list that we will be doing to the building:

Chair Lift A - main floor to 2nd floor, which is not operational at this time, will be replaced.

Chair Lift B - main floor to lower level that is not repairable anymore. Remove completely and not replace with a chair lift.

Going to make the door on Stage Coach Road handicapped accessible door, making the lower floor handicapped accessible.

Mayor Kinsey attended the last executive session of the Senior meeting and they actually recommended that we not replace that lower elevator because no one ever uses it. They

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

are looking to see if we can make that space a closet for storage capacity for the Seniors. You will have the chair lift servicing the main floor to the upper level and you will have ADA compliance on the lower level.

The double doors on main floor will be replaced with handicapped accessible push button doors that will open up and close.

Concrete landing and the ramps to both doors will be placed so that it will be flushed with the door.

Provide handicap parking space in the front on Stage Coach Road.

The two bathrooms on the main floor that are handicapped bathrooms already, need some improvements.

Will provide railings on ramps, depending on the slope.

Matt Shafai, Township Engineer explained that he doesn't have an exact price yet, but looking at applying for \$80,000 to \$100,000 grant.

Mayor Kinsey asked if that is the total value of the work to be done or is that the total amount of money that we are asking for and is this a matching grant?

Matt Shafai, Township Engineer, explained that this is not a matching grant. It can be whatever you want it to be. This is the money we are spending or you could add to your project. The county people that vote like to see that the town will put money towards this project.

Mayor Kinsey explains we are earmarking the community center as an asset to the town and that the Community Center will be getting some upgrades and improvements.

Matt Shafai, Township Engineer explains that the Township has a resolution on the agenda tonight for bonding for those improvements to the Community Center. We will submit that bond resolution to the County and will put that information on our application that we are not just doing handicap improvements but other improvements as well. Such as: paint the building, new sign, landscaping, grading around the building, have already installed the generator (which will be added to the report). Had a meeting today and a few new items came up: lighting the parking lot, the Seniors said that it is too dark at night so they don't go there. There is only one light on the tower there. Add a walkway connecting the front of the building to the back of the building. In the application we will state that it is a voting district and who uses the building (Seniors, OEM Communication Center during emergencies situations, Boy Scouts, Girl Scouts, the Horsemen's Association, Pleasure Horse Club, Standardbred Pleasure Horse Organization, Trail Blazers, Garden State Horse & Carriage, Veterans Memorial Council and the VVnW & the Veterans Coalition, Recreation Department, Municipal Clerk Association, and the First Aid. A few hundred feet from this building we will have 10 units of low income senior housing which is walking distance to this building.

Mayor Kinsey added that it is a focal point of this community and it needs updating.

Matt Shafai, Township Engineer, will get different prices and will make presentation in August and we will know by September.

Mayor Kinsey asked how the meeting was attended today. Matt Shafai, Township Engineer stated we had one or two members of the senior community, Pam D'Andrea, Lori Maher, Amanda Salerno and myself. It was about 45 minutes long.

M/Kinsey opens the meeting to the public at 8:39pm.

No Public Comment.

M/Kinsey closes the meeting to the public at 8:39 pm.

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

Resolution 14-119 Resolution Authorizing the Township of Millstone to Apply for a Community Development Block Grant from the County of Monmouth for ADA Improvements to the Millstone Township Community Center

Motion to adopt: Moved C/Dorfman, Second C/Masci
No Committee Discussion

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Masci, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Grbelja

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 14-120 Resolution to Approve Share Services Agreement with Monmouth County (Property Assessment)
- 14-121 Resolution Approval to Combine Allotments From the New Jersey Department of Transportation for Stillhouse Road Phases 1 & 2
- 14-122 Payment of Vouchers
- 14-123 Resolution Authorizing Release of Performance Guarantees for JM Poole, Site Plan No. P06-09 (Block 16, Lot 9.08)
- 14-124 Resolution Authorizing the Execution of a Developer's Agreement for Millstone Property Investments, L.L.C., Block 16, Lots 11.01, 11.02 and 11.03, Site Plan No. P13-12
- 14-125 Resolution Authorizing the Renewal of Alcohol Beverage 2014/2015 License for Clarksburg Inn Inc., T/A Clarksburg Inn License No. 1332-33-001-009
- 14-126 Resolution Authorizing the Renewal of Alcohol Beverage 2014/2015 License for Domal Restaurant Corp., T/A Tommy's Inn at Millstone License No. 1332-33-003-010
- 14-127 Resolution Authorizing the Appointment of Individual to Perform Duties of a Municipal Court Administrator When the Municipal Court Administrator is Unavailable
- 14-128 Resolution Authorizing the Renewal of Alcohol Beverage 2014/2015 License for Indus Holdings, Inc. T/A Buy Rite Liquors, License No. 1332-44-004-007
- 14-129 Resolution Establishing Lien Against Block 36, Lot 5, 35 Clarksburg Road, Millstone Twp., NJ 08510
- 14-130 Resolution Establishing Lien Against Block 12.04, Lot 3,6 Princess Court, Millstone Twp., NJ 08535

Motion to adopt: Moved C/Kuczinski, Second C/Dorfman
No Committee Discussion

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

VOTE:

AYES: C//Kuczinski, C/Masci, C/Dorfman, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Grbelja

REPORTS FROM VARIOUS DEPARTMENTS FOR MAY 2014:

Tax Collector	\$ 6,501,859.57
Clerks Report	\$ 511.31
Dog License	\$ 806.80
Recreation	\$ 82,450.00
Building Department	\$ 33,361.00
COAH	\$ 3,844.00
Code Enforcement	
2014 Interest Revenue	

Motion to file: Moved C/Masci, Second C/Kuczinski ©

TOWNSHIP COMMITTEE MINUTES:

1. Executive Session – May 7, 2014
2. Budget Workshop Meeting – May 7, 2014

Motion to adopt: Moved C/Kuczinski, Second M/Kinsey
No Committee Discussion

VOTE:

AYES: C//Kuczinski, C/Masci, M/Kinsey
NAYS: None
ABSTAIN: C/Dorfman
ABSENT: C/Grbelja

APPOINTMENTS TO BE MADE BY THE MAYOR

Mayor Kinsey appoints the following person to serve as member on the Millstone Township Environmental Commission.

BE IT RESOLVED that Nick Frost is hereby appointed as member to the Millstone Township Environmental Commission for three (3) year terms commencing January 1, 2014 and ending December 31, 2016.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Environmental Commission and to the appointees.

MILLSTONE TOWNSHIP COMMITTEE MINUTES - JUNE 18, 2014

Held at: Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of June 18, 2012.

COMMENTS FROM THE DAIS:

No Committee Discussion

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 8:46 p.m.

No Public Comment

Mayor Kinsey closes the meeting to the public at 8:46 p.m.

Motion to adjourn: Moved C/Kuczinski, Second C/Masci © Time Out 8:47 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

June 18, 2014 minutes approved at a Township Committee meeting held on October 1, 2014.

Kathleen Hart, RMC
Deputy Municipal Clerk
Millstone Township