

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
MAY 21, 2014 @ 8:00 PM**

Mayor Kinsey calls the meeting to order at 7:30 PM

ROLL CALL: Mayor Kinsey – present, Committeeman Dorfman – present, Committeewoman Grbelja - present, Committeeman Kuczinski – present, Committeeman Masci – absent. Also in attendance – Attorney – Duane Davison and Deputy Municipal Clerk – Kathleen Hart.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2013.

RESOLUTION TO GO INTO EXECUTIVE SESSION, (14-98) Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Motion to adjourn executive session, Moved C/Grbelja, Second C/Dorfman. ©

Time In: 7:30 pm, Time Out: 7:55 pm.

MAYOR KINSEY CALLS THE REGULAR MEETING TO ORDER AT 8:00 PM FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.

PRESENTATION: Mayor Kinsey asked Gerry Ricciardi, JCP&L Area Manager for Millstone Twp., to come and speak with us with some of the incentives that are going on in town and answer any questions that any resident may have.

- Gerry Ricciardi thanked the Mayor and Township Committee for inviting him to speak about some highlights and investments for Millstone Township and communication enhancements that are planned. We have a brand new President, Mr. Jim Finkel, new VP of Operations, Anthony Hurley, and a new Director of Operation Supports that is the person who is in charge of all the substations for JCP&L. A lot of new leadership in place and looking to make positive changes within the company. We have 1,400 active employees in the State of New Jersey, 1,600 retirees and approximately 4,700 shareholders. In 2012, we paid \$51 million dollars in state and local taxes. Our company has \$5.6 billion dollars worth of assets in the State of New Jersey, which includes 288 substations and over 19,000 miles of distribution and transmission lines. In the past 10 years we made \$1.6 billion dollars in capital investments, creating or retaining 18,000 jobs and plan to spend \$250 million dollars this year in circuit reliability improvements.
- Specific investments in Millstone Township is a \$15.5 million dollar new transmission line running down Route 33. It begins at the Englishtown substation in Manalapan Township, down the right

away next to Knob Hill Golf course, down 33 and into Hightstown. The first 3 miles is complete.

- Need to obtain a 100 right ways. Over 60 are signed and done. Agreements with another 35 more but there are 4 property owners who refuse. Two in Millstone Township, one in Manalapan and one in Monroe. We are working closely with these property owners and making significant offers to these people. The poles are in the state highway right of way but we have to get the rights for the tree clearance. They need 30 feet of clearance so this will be a very reliable line. When in service this will feed two of the substations that feed Millstone Township; Applegarth and Twin Rivers. JCP&L has to get these rights and are offering money for something the property owners will never have to worry about.
- Mayor Kinsey discussed that Matt Shafai, Township Engineer, has been spear heading this process to get these property owners to come along, a little bit of a tug of war. These 4 property owners are holding this \$15 million dollar project that will benefit Millstone residents and I think they will come along.
- Gerry Ricciardi had a meeting with the two other property owners, which is actually one owner, but two properties. Possibly go with a 30 year lease deal and believe they will have a successful negotiation.
- Mayor Kinsey said that this would leave the two Millstone properties still holding JCP&L up. They will try to help spear head this with a good resolution.
- Gerry Ricciardi talked about the next investment that is outside of Millstone, but will benefit Millstone. It is a substation that was built in 2005/2006 right near the Knob Hill golf course on Route 33. JCP&O just added a second transformer bank that will relieve the load on the Millhurst substation, which will benefit Millstone Twp. residents. It should be completed by approximately August 15th of this year.
- Gerry Ricciardi worked really close with Maria Dellasala earlier this year on tree trimming the transmission lines using a new aerial saw that hangs from a helicopter. The aerial saw will go down the transmission right ways, along with a ground crew. It is a fantastic, quick way to get clearance for our transmission lines. In Millstone 2-3 days the most and did all the transmission lines. Applegarth substation will get tree trimming this year, which feeds about 1/3 of your town. Should be done by late August 2014 with the remaining substations scheduled for 2015 and 2016. These are done every four years. Still a lot of damaged out there from Hurricane Sandy.
- Mayor Kinsey discusses that an Ordinance is on for tonight for adoption regarding removal of hazardous trees or tree limbs by the property owner when said tree or tree limbs are deemed an imminent threat to roadways, intersections or municipal property. We will work with the homeowners to get that work done first. If the home is in disrepair and the Township has to do the work, then we would need to lien the property.
- JCP&L has been working with DPW and Lisa Spaziano, the Township's certified tree expert, regarding hazardous tree branches over the conductors throughout the town. JCP&L needs 10' above the conductors.
- Mayor Kinsey discussed the Vegetative Management Pilot program, Millstone is one of 5 municipalities in the pilot program. Per Gerry Ricciardi, the program has not been initiated yet as JCP&L is working with the BPU to see how the cost recovery mechanism will be.
- JCP&L has enhanced communication with the governing bodies, county-wide, by sending out an email when there is a power outage that impacts greater than 100 customers.
- JCP&L has a smartphone app for power outage, 24/7 power center. Also on Twitter and Facebook.
- Mayor Kinsey asked if anyone from the audience would like to come to the microphone to ask Gerry Ricciardi any questions. A resident, Elisa Pannizzo from Lyle Farm Lane, has lived in Millstone for 17 years. She has experienced numerous power surges and power outages over the years and is very frustrated. A discussion between Gerry Ricciardi, the Township Committee and Elisa Pannizzo followed.
- Gary Dorfman, Township Committeeman, discussed with Gerry Ricciardi what the percentage would be on all these improvements being made. JCP&L is taking constructive steps with continual upgrades.
- Mayor Kinsey thanked Gerry Ricciardi coming down and addressing the issues.

Enhancing Service Reliability for JCP&L Customers

Proposed Transmission Line from Manalapan, Monmouth County to Hightstown, Mercer County

Englishtown-Wyckoff Street Transmission Line Project

The Englishtown-Wyckoff Transmission Line Project involves building a new single circuit 115 kV transmission line between the existing Englishtown Substation in Manalapan and the existing Wyckoff Street Substation in Hightstown. The project is designed to meet increased demand in the region and enhance reliability to nearly 34,000 JCP&L customers in East Windsor, Englishtown, Hightstown, Manalapan, Millstone and Monroe. The project is part of JCP&L's Local Infrastructure and Transmission Enhancement (UTE) program, a \$200 million, multiyear comprehensive reliability program.

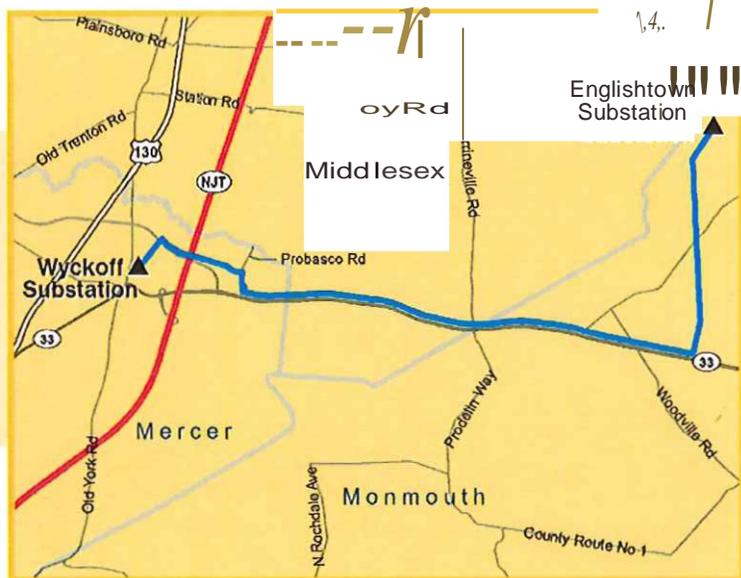
The line will run approximately 11.5 miles through properties in Monmouth, Middlesex and Mercer counties. The new line will be installed within or adjacent to existing transmission corridors, roadways,

and railroad rights-of-way. The preliminary cost estimate for this project is approximately \$15.5 million.

PJM Interconnection, the regional transmission organization that coordinates the movement of electricity and oversees reliability in all or part of 13 states and the District of Columbia, recommended that the project be built. PJM's assessment is based on existing conditions, the need for system redundancy and the potential for future demand on the system.

In the past decade, the demand for electricity in New Jersey has grown about three times faster than the population as homeowners use electricity to power everything from big-screen televisions to computer devices to the latest kitchen appliances.

Continued on back



Project Location:
Monmouth, Middlesex and
Mercer Counties, NJ

Legend

- .A. Substation
- Route



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Details of Proposed Transmission Project Construction

Phase 1: Now under construction, this phase is rebuilding, replacing and reconfiguring structures located within the existing transmission line right of way from the existing Englishtown Substation to State Highway 33 in Manalapan. No new right-of-way is needed .

Phase 2: During phase 2, new poles and transmission line will be built within New Jersey Department of Transportation right of way along State Highway 33 from Manalapan to Monroe. New right of way will be needed adjacent to State Highway 33 to install guying, angle structures and maintain adequate clearances. Phase 2 work requires permits and approval from the New Jersey Department of Transportation and the New Jersey Department of Environmental Protection.

Phase 3: Phase 3 construction will require new easements along Probasco Road, Wyckoff Mills Road and Cranbury Station Road in Hightstown. It will require permits and approval from the New Jersey Department of Environmental Protection. No construction will begin until necessary permits and approvals are received. However, construction is expected to be complete by the end of May 2014.

Energizing the Future

FirstEnergy's "Energizing the Future" initiative is a comprehensive construction program designed to enhance service reliability and includes JCP&L's UTE program. UTE, which began in 2011, is a comprehensive plan of targeted upgrades to improve the transmission system and better serve JCP&L's customers.

PRELIMINARY PROJECT TIMELINE	
Began in 2010	Route Study
2011-2012	Proposed Routes Developed
May 2013	Applications Filed With NJ Department of Environmental Protection and NJ Department of Transportation
Early 2013	Construction Began on Sections With Permits or Not Needing Permits
Winter 2013	Final Required Permits Received
May 31, 2014	PJM Requested In-Service Date

For more information about FirstEnergy's investment in reliability, visit www.firstenergycorp.com/transmission or call 1-800-589-2837.

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PROCLAMATION:

Proclamation Declaring Municipal Clerks Week May 4 - 10, 2014

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Bob Kinsey, Mayor of the Township of Millstone, do recognize the week of May 4 through May 10, 2014, as Municipal Clerks Week, and further extend appreciation to our **Municipal Clerk, Maria Dellasala and Deputy Municipal Clerk Kathleen Hart** for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 21st day of May, 2014

Bob Kinsey, Mayor

Mayor Kinsey, along with the Township Committee, is so appreciated of the work that Maria Dellasala, Municipal Clerk and Kathleen Hart, Deputy Clerk, due in the Clerk's Office. It is a very highly functional Clerk's Office and Mayor Kinsey has never have received any complaints from the residents about the services they receive, which is usually very instantaneously and very quick. Mayor Kinsey stated that the two of us do a great job and commend us for this. We are very lucky to have you two. Thank you.

ORDINANCES:

ORDINANCE 14-05

SECOND READING AN ORDINANCE AMENDING CHAPTER III (POLICE REGULATIONS), SECTION 3-4 (BRUSH, HEDGES AND OTHER PLANTS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance requires the removal of hazardous trees or tree limbs by the property owner when said tree or tree limbs are deemed an imminent threat to roadways, intersections or municipal property.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:40 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:40 p.m.

Motion to adopt, Moved C/Kuczinski, Second C/Dorfman.

Committee Discussion: Mayor Kinsey stated that we are putting this ordinance into place because of response from complaints, especially from our local school bus drivers and our DPW Department, about trees leaning into the roadways and right ways that stretch beyond the right of way and are clearly on resident's property. Lisa Spaziano who is our certified tree expert in town, will take a look at these trees and will work with the property owners to get this mitigated. Some trees are very hazardous. This ordinance will get this addressed.

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

ORDINANCE 14-06

FIRST READING CALENDAR YEAR 2014 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).

EXPLANATORY STATEMENT: This ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

Motion to adopt on first reading and authorize publication of same,

Moved C/Kinsey, Second M/Kuczinski

Committee Discussion: Mayor Kinsey stated this is an administrative exercise we do every year which gives us the ability, but very rarely or if every, since I have been on the committee for 10 years, ever have needed this and have not exceeded this. Every municipality has a cap bank. This allows us to have an opportunity to work with our appropriations when situations present themselves that are unforeseen. I don't foresee us ever using this. It's an administrative step we take every year as we appropriate our budget process.

VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Second reading and Public Hearing to be held on July 2, 2014 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTION:

14-99 INTRODUCTION OF THE 2014 MUNICIPAL BUDGET

Motion to adopt, Moved C/Kuczinski, Second C/Dorfman

Mayor Kinsey introduced our CFO, Annette Murphy, who has been with the Township for ten years. We had a budget workshop meeting on May 7th, and Annette will formally give us an overview of the budget.

We had some minor adjustments on the budget based on the budget workshop. Annette Murphy stated she will summarize what was presented at the budget workshop meeting on May 7th:

- The tax rate is stable at 16.5 cents
- Total budget is relatively flat from last year at \$6.1 million
- In compliance with appropriate and levy caps
- As of 2013 Millstone Township is still the lowest municipal tax rate in Monmouth County
- Head count is down 6% from last year; 21 full-time and 7 part-time in-house employees

Mayor Kinsey stated that through attrition and consolidating positions we are maintaining the head count and the spending appropriations.

Annette Murphy introduced the 2014 Introductory Budget and handed out to each Township Committee. The budget document will be available tomorrow morning for anyone who wants to come in. Annette Murphy summarize the changes from the budget workshop to tonight's meeting:

- The County tax rate is still not finalized. The Director of Finance stated it should be available by the end of this month
- Capital projects - change for site improvement increasing to \$150,000. This focuses on the Community Center
- Increase the capital improvement fund for the 5% down payment needed for the Community Center
- DOT grant is actually \$200,000 for the road program, down from \$220,000
- PERS appropriation went up \$2,500 due to some retroactive bills received in 2014
- Clean communities grant is not reflected in the budget until final numbers are received. Received late this afternoon the final numbers. This will be raised as a Chapter 159. This will not affect the final budget as this will be revenue item and an appropriate.
- The public hearing and adoption meeting will be on July 2, 2014 at 8PM and will have a power point presentation at that meeting with more details.

Mayor Kinsey stated that at the July 2, 2014 Township Committee meeting, there will be a public hearing and that we will also be introducing some capital bond ordinances. With the winter storms this past year, the roads have taken a beating. Committeeman Masci (liaison for DPW), Matt Shafai, Township Engineer and myself toured the town and created a tier structure for the problem road that need improvement.

Working with County to address their roads that run through Millstone Township. Just a recap:

- Tax rate relative flat; third year in a row
- Use of surplus is very similar to what was used in the prior year. Taking surplus to balance the budget is out of the equation.
- Need to get better investment returns
- Debt retirement program set in place several years ago, the debt is declining every year
- Very successful project processing this year
- Thanked everyone for their hard work

Motion to adopt on first reading and authorize publication of same,
Moved C/Kuczinski; Second C/Dorfman

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman, M/Kinsey
NAYS: None
ABSTAIN: None

ABSENT: C/Masci

Public Hearing to be held on July 2, 2014 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 14-100 Payment of Vouchers
- 14-101 Resolution Supporting the Senate Calling for Immediate Action to Locate and Safely Return the Young Women Abducted in Nigeria by the Terrorist Group Boko Haram
- 14-102 Resolution Establishing Lien Against Block 55, Lot 4.11, 7 Ella Drive, Millstone Twp., NJ 08510
- 14-103 Resolution Establishing Lien Against Block 45, Lot 5.31, 1 Abate Drive, Millstone Twp., NJ 08510
- 14-104 Resolution Establishing Lien Against Block 36, Lot 5, 35 Clarksburg Road, Millstone Twp., NJ 08510
- 114-105 Resolution Establishing Lien Against Block 12, Lot 27, 24 Van Hise Drive, Millstone Twp., NJ 08510
- 14-106 Resolution Establishing Lien Against Block 44, Lot 9.15, 2 Lisa Court, Millstone Twp., NJ 08510

Motion to adopt, Moved C/Kuczinski, Second C/Grbelja
Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

REPORTS FROM VARIOUS DEPARTMENTS FOR APRIL 2014:

Tax Collector	\$ 3,954,189.88
2014 Tax Sale Report	
Clerks Report	\$ 1,944.85
Dog License	\$ 1,271.40
Court - March 2014	\$ 21,178.00
Court - April 2014	\$ 24,924.00
Recreation	\$ 14,150.00
Building Department	\$ 41,330.00
COAH	\$ 3,921.00
Code Enforcement	
2014 Interest Revenue	
Certification of approved appropriation excluded from CAP	

Motion to file, Moved C/Grbelja, Second M/Kinsey. ©

TOWNSHIP COMMITTEE MINUTES:

1. Regular Session - May 7, 2014

Motion to adopt, Moved C/Grbelja, Second C/Kuczinski
Committee Discussion: No

VOTE:

AYES: C/Kuczinski, C/Grbelja, M/Kinsey
NAYS: None
ABSTAIN: C/Dorfman
ABSENT: C/Masci

COMMENTS FROM THE DAIS: Mayor Kinsey reminded the residents that the Memorial Day Parade is on Monday, May 26th at 10am and hopes the residents will come support the veterans and Veterans Counsel. Parade lineup is at the Clarksburg Post Office and finishes at the Veterans Memorial. Afterwards refreshments will be at the Clarksburg Inn. Deputy Mayor Kuczinski stated that they will start to close the roads down before the parade begins at 10am.

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 9:02 p.m.
No Public Comment
Mayor Kinsey closes the meeting to the public at 9:02 p.m.

Motion to adjourn, Moved C/Grbelja, Second C/Kuczinski. © Time Out 9:02 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

May 21, 2014 minutes approved at a Township Committee meeting held on October 1, 2014.

Kathleen Hart, RMC
Deputy Municipal Clerk
Millstone Township