

August 7, 2013

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE AGENDA  
AUGUST 7, 2013 @ 8:00 PM**

**Mayor Grbelja calls the meeting to order at 7:30 PM.**

**ROLL CALL:** Mayor Nancy Grbelja – present, Committeeman Dorfman – present, Committeeman Kinsey – absent, Committeeman Kuczinski – present, Committeeman Masci – present. Also in attendance – Attorney – Duane Davison, Township Administrator – Thomas E. Antus and Municipal Clerk – Maria Dellasala

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I Hereby Announce That Pursuant To The Open Public Meeting Act, Adequate Notice Of This Meeting Has Been Provided To The Asbury Park Press And The Trenton Times And Posted On The Public Announcements Bulletin Board In Town Hall And Filed In The Office Of The Township Clerk On December 19, 2012.**

**RESOLUTION 13-152 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED.**

C/Kuczinski offered the following resolution and moved its adoption, which was second by C/Dorfman.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12 (b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

The public shall be excluded for the discussion of any action upon the here in after specified matter.

The general nature of the subject matter to be discussed is as follows:

- Personnel
- Items falling under the Attorney/Client Privilege

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

**ROLL CALL:**

**AYES:** C/Dorfman, C/Kuczinski, C/Masci, M/Grbelja

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on August 7, 2013.

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Motion to adjourn executive session, Moved C/Masci, Second C/Kuczinski. ©

Executive session began: 7:33pm

Time Out: 8:00pm

**Mayor Grbelja calls the regular meeting to order at 8:05pm followed by a flag salute and a moment of silence, and asks that we remember Abbe Gasparro, Harold Ugi and Ursula Benson, all residents of Millstone Township we passed away recently.**

**ORDINANCES:**

**ORDINANCE NO. 13-20**

**SECOND READING**

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$240,000 FOR IMPROVEMENTS TO TOWNSHIP OWNED HISTORIC CHURCH LOCATED AT 512 STAGECOACH ROAD IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$228,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

**EXPLANATORY STATEMENT:** This Bond Ordinance provides an appropriation of \$240,000 for Improvements to the Township Owned Historic Church (ME Church) located at 512 Stagecoach Road and authorizes the issuance of \$228,000 bonds or notes.

Affidavit of Publication Presented

Mayor Grbelja opens the public hearing at 8:06p.m.

No Public Comment

Mayor Grbelja closes the public hearing at 8:06p.m.

Motion to adopt on second reading, Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

**ROLL CALL:**

**AYES:** C/Dorfman, C/Kuczinski, C/Masci, M/Grbelja

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** C/Kinsey

**ORDINANCE NO. 13-21**

**FIRST READING** ORDINANCE AMENDING CHAPTER X (PERSONNEL), BY CREATING A NEW SECTION 10-5 (TUITION REIMBURSEMENT) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance requires that the Township be reimbursed for any courses taken by an employee for which the Township paid the cost thereof within 24 months prior to the Employee separating from service with the Township.

Motion to adopt on first reading and authorize publication of same.

Moved C/Masci, Second C/Kuczinski. Committee Discussion: None

**ROLL CALL:**

**AYES:** C/Kuczinski, C/Masci, C/Dorfman, M/Grbelja

**NAYS:** None

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**ABSTAIN:** None  
**ABSENT:** C/Kinsey

Second reading and Public Hearing to be held on September 4, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**ORDINANCE NO. 13-22**

**FIRST READING** ORDINANCE AMENDING CHAPTER X (PERSONNEL POLICIES), BY CREATING SECTION 10-6 (CRIMINAL HISTORY BACKGROUND CHECKS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, MONMOUTH COUNTY, NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance provides for all prospective employees and existing employees to have Criminal History Background Checks.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second M/Grbelja. Committee Discussion: None

**ROLL CALL:**

**AYES:** C/Kuczinski, C/Masci, C/Dorfman, M/Grbelja  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C/Kinsey

Second reading and Public Hearing to be held on September 4, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

All Matters Listed Under Item "Consent Agenda" Are Considered Routine By The Township Committee And Will Be Enacted By One (1) Motion In The Form Listed Below. There Will Be No Separate Discussion On These Items, If Discussion Is Desired Of Any Item, That Item Will Be Considered Separately.

- 13-153 Payment of vouchers
- 13-154 Resolution General Comments & Recommendations to the 2012 Annual Audit
- 13-155 Resolution Authorizing State Contract Purchase for 3 Generators (State Contract No. A79875)
- 13-156 Resolution Awarding Contract for HVAC Maintenance and Repair
- 13-157 Amendment to Resolution No. 12-199 and 13-130 Authorizing 2013 Salaries for Union and Non-Union Employees.
- 13-158 Resolution Directing Tax Collector to Refund 2011 Homestead Benefit on Block 24.04, Lot 6, Also Known as 24 Baird Road to the Previous Owner
- 13-159 Resolution Approving Change Order No. 1 for Improvements to Schoolhouse & Brookside Roads Project
- 13-160 Resolution Requesting Approval of Items of Revenue and Appropriation NJS 40a:4-87
- 13-161 Resolution Authorizing Release of Reimbursement for Improvements Associated With Block 50, Lots 24.02 and 24.04 (NJY Builders) Pursuant to Terms of Assumption Agreement

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Motion to adopt Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

**ROLL CALL:**

**AYES:** C/Masci, C/Dorfman, C/Kuczinski, M/Grbelja  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C/Kinsey

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular & Executive Session July 17, 2013

Motion to adopt, Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

**ROLL CALL:**

**AYES:** C/Dorfman, C/Kuczinski, C/Masci, M/Grbelja  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C/Kinsey

**COMMERCIAL SOLICIATION PERMIT:**

1. Garden State Custom Windows, LLC (D/B/A Renewal By Anderson of Central NJ)

Motion to adopt, Moved C/Kuczinski, Second M/Grbelja. Committee Discussion: None

**ROLL CALL:**

**AYES:** C/Kuczinski, M/Grbelja **FAILED**  
**NAYS:** C/Dorfman, C/Masci  
**ABSTAIN:** None  
**ABSENT:** C/Kinsey

**COMMENTS FROM THE DAIS:**

1. Administrator Tom Antus congratulates the Township Committee on the audit report with no comments or recommendations, its mind bogging.
2. M/Grbelja also offer condolences to Amanda Salerno who lost her mother this past week and Henry, who was our previous Construction Official on the passing of his wife, again our condolences to the family.

**PRIVILEGE OF THE FLOOR:**

Mayor Grbelja opens the meeting to the public at 8:20p.m.

No Public Comment.

Mayor Grbelja closes the meeting to the public at 8:20p.m.

Motion to adjourn, Moved C/Kuczinski, Second C/Dorfman. © Time Out 8:20p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

August 7, 2013 minutes approved at a Township Committee meeting held on August 21, 2013.

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Maria Dellasala, RMC  
Municipal Clerk  
Millstone Township