

October 2, 2013

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE AGENDA
OCTOBER 2, 2013 @ 8:00 PM**

Mayor Grbelja calls the meeting to order at 7:00 PM.

ROLL CALL: Mayor Nancy Grbelja – present, Committeeman Dorfman – absent, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – present. Also in attendance – Attorney – Duane Davison, Township Administrator – Thomas E. Antus and Municipal Clerk – Maria Dellasala

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I Hereby Announce That Pursuant To The Open Public Meeting Act, Adequate Notice Of This Meeting Has Been Provided To The Asbury Park Press And The Trenton Times And Posted On The Public Announcements Bulletin Board In Town Hall And Filed In The Office Of The Township Clerk On December 19, 2012.

RESOLUTION 13-175 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED.

C/Kinsey offered the following resolution and moved its adoption, which was second by C/Kuczinski.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12 (b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

The public shall be excluded for the discussion of any action upon the here in after specified matter.

The general nature of the subject matter to be discussed is as follows:

- Contract

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on October 2, 2013.

Motion to adjourn executive session, Moved C/Masci, Second C/Kuczinski. ©

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Executive session began: 7:02pm

Time Out: 8:01pm

Mayor Grbelja Calls The Regular Meeting To Order At 8:37P.M. Followed By A Flag Salute And A Moment Of Silence.

OEM: HURRICANE AWARENESS/ PREPAREDNESS PRESENTATION

- **OPENING REMARKS, MIKE KUCZINSKI**
BRIEF OVERVIEW OF THE IMPORTANCE OF PROPER PREPARATION & ADVANCED PLANNING AT THE RESIDENT LEVEL, EXPECT & PREPARE FOR THE WORST, REACH OUT TO FAMILY & OR FRIENDS, THE ROLE & RESOURCES AVAILABLE FROM THE TOWN AS WELL AS THE TWP & COUNTY OEM
DISCUSS COMMUNICATIONS, STRESS PREPAREDNESS & PATIENCE, WHERE TO GET PRIMARY SOURCES OF INFORMATION, BEST MODE OF COMMUNICATION, and IMPORTANCE OF A BACK-UP AND A TIRTIARY MODE OF COMMUNICATION, SOME HELPFULL HINTS,,
- **MIKE MALONEY: FIRE OFFICER, MTFD & DEP OEM**
DISCUSS FD'S PRIMARY ROLL & OVERVIEW OF YOUR PROCEDURES, STRESS THE IMPORTANCE OF ADVANCED PLANNING, WHAT RESIDENTS SHOULD BE CALLING FOR, WHAT THEY SHOULDN'T CALL FOR, WHAT THEY CAN AND SHOULD EXPECT FROM ANY MAJOR STORM AND HOW THE RESIDENTS CAN LEND A HAND IN THE WHOLE PROCESS,,
- **GARY BORSIK: PRESIDENT, MTFA & DEP OEM**
DISCUSS FIRST AID'S PRIMARY MISSION AND OBJECTIVES, STRESS THE IMPORTANCE OF ADVANCED PLANNING, FOR YOUR OWN MEDICAL NEEDS, (IE, MEDICATIONS, OXYGEN & OTHER NEEDED SUPPLIES), STRESS THAT TRANSPORTATION IMMEDIATLEY AFTER THE STORM CAN BECOME PROBLEMATIC, CONSIDER GOING TO A NEIGHBOR OR FAMILY MEMBER PRIOR TO THE STORM TOUCHING LAND, ETC.
- **MAGGI ROMANO: M-TWP - OEM MEMBER**
BRIEFLY DISCUSS THE SPECIAL CONCERNS AND CONSIDERATIONS THAT NEED TO BE ADDRESSED FOR VARIOUS PETS & OTHER ANIMALS INCLUDING LARGE FARM ANIMAL CONCERNS.
- **GERRY RICARDDI: REGIONAL MANAGER, JCP&L**
DISCUSS THE NEED FOR HOMEOWNER PREPARATION, WHAT JCP&L IS DOING IN PREPARATION, DISCUSS THE PROCESS FOR THE RESTORATION EFFORTS, WHAT TO EXPECT IMMEDIATELY AFTER THE STORM, ONE OR TWO DAYS AFTER, ETC. HOW YOU (THE RESIDENT) CAN HELP IN AIDING THE PROCESS, ETC.
Most important is to make sure you call in the outages, don't rely on your neighbors calling in the outage.
Pat DiGangi asks about bent poles, the poles are owned jointly between JCP&L and Verizon, please call in a pole number and location to JCP&L; 800-662-3115. Mr. Ricciardi also speaks about upgrades to the power lines.
C/Kuczinski makes some brief comments and thanks everyone for coming to tonight's meeting.

CORRESPONDENCE:

1. Letter received from National League of Families of American Prisoners and Missing in Southeast Asia thanking Millstone Township for supporting America's POW/MIAs and their families by issuing and reading aloud the Proclamation at the Township Committee meeting of September 20, 2013.

ORDINANCES:

ORDINANCE 13-24

SECOND READING ORDINANCE AMENDING CHAPTER X (PERSONNEL), BY CREATING A NEW SECTION 10-5 (COURSE WORK REIMBURSEMENT) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance requires that the Township be reimbursed for any courses taken by an employee for which the Township paid the cost thereof within twenty-four (24) months prior to the Employee separating from service with the Township and becoming employed by another governmental entity within six (6) months.

Affidavit of Publication Presented

Mayor Grbelja opens the public hearing at 9:25 p.m.

No Public Comment.

Mayor Grbelja closes the public hearing at 9:25 p.m.

Motion to adopt on second reading, Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

ORDINANCE 13-25

FIRST READING ORDINANCE AMENDING CHAPTER .V (FEES), SECTION 5-4 (FEES FOR GENERAL LICENSING), SUBSECTION 4-1.5 (BUSINESS LICENSING) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXDPLANATORY STATEMENT: This Ordinance amends the business license fee.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second M/Grbelja. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Dorfman

Second reading and Public Hearing to be held on November 6, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 13-26

FIRST READING ORDINANCE AMENDING CHAPTER IV (GENERAL LICENSING), SECTION 4-5.5 (FEE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF

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MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the commercial solicitation fee.
Motion to adopt on first reading and authorize publication of same.

Moved C/Kinsey, Second C/Masci. Committee Discussion: None

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Kinsey, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on November 6, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 13-27

FIRST READING ORDINANCE AMENDING CHAPTER IX (ANIMAL CONTROL), SECTION 9-1 (DOGS) SUBSECTION 9-1.2 REGISTRATION AND LICENSING OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the dog licensing fee.
Motion to adopt on first reading and authorize publication of same.

Moved C/Kuczinski, Second C/Kinsey. Committee Discussion: None

ROLL CALL:

AYES: C/Masci, C/Kinsey, C/Kuczinski, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on November 6, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 13-28

FIRST READING ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-9 (FEES FOR CHAPTER IX: ANIMAL CONTROL OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends registration fees for Animal Control.

Motion to adopt on first reading and authorize publication of same.

Moved C/Masci, Second C/Kuczinski. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

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ORDINANCE 13-29

FIRST READING ORDINANCE AMENDING CHAPTER V, (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), SUB-SECTION A; OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends the fee to purchase a road map.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kinsey, Second C/Kuczinski. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on November 6, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 13-30

FIRST READING ORDINANCE AMENDING CHAPTER III (POLICE REGULATIONS), SECTION 3-24 (REGULATION OF MOTOR VEHICLES ON TOWNSHIP-OWNED PROPERTY), SUBSECTIONS 3-24.2 (DEFINITIONS) AND 3-24.3 (PROHIBITED CONDUCT) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends Section 3-24 to define the word "Parking" and further prohibits Parking on the entrance road of Abate Park.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kinsey, Second C/Kuczinski. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on November 6, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 13-31

FIRST READING AN ORDINANCE AMENDING CHAPTER VII (TRAFFIC), SECTION 7-3.3 (PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

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EXPLANATORY STATEMENT: This ordinance designates No Parking areas on Charleston Spring Road and Red Valley Road.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kinsey, Second C/Masci. Committee Discussion: None

ROLL CALL:

AYES: C/Kuczinski, C/Masci, C/Kinsey, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on November 6, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 13-32

FIRST READING ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends registration fees for Men's Basketball program.

Motion to adopt on first reading and authorize publication of same.

Moved C/Kinsey, Second C/Kuczinski. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

Second reading and Public Hearing to be held on November 6, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

All Matters Listed Under Item "Consent Agenda" Are Considered Routine By The Township Committee And Will Be Enacted By One (1) Motion In The Form Listed Below. There Will Be No Separate Discussion On These Items, If Discussion Is Desired Of Any Item, That Item Will Be Considered Separately.

- 13-176 Payment of vouchers
- 13-177 Resolution Establishing a Change Fund
- 13-178 Resolution for Extension for a Place-To-Place Transfer for Alcohol Beverage 2013/2014 License for the Millstone Township ELKS No. 2613 License No. 1332-31-005-001.
- 13-179 Resolution awarding contract for the Salt Mixture and Special Rock Salt Mixture as per Monmouth County Contract F-3-2-12
- 13-180 Resolution for De-Licensing of a Place-To-Place Transfer for Alcohol Beverage 2013/2014 License for the Clarksburg Inn, Inc. License No. 1332-33-001-007.
- 13-181 Resolution Rescinding Award of a Contract for a Pole Barn Additional to the Thomas Baird Homestead

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13-182 Resolution Rejecting all Bids Re: Pole Barn Addition to the Thomas Baird Homestead
13-183 Resolution Rejecting all Bids Re: Installation of 3 Generators

Motion to adopt, Moved C/Kuczinski, Second C/Kinsey. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

TOWNSHIP COMMITTEE MINUTES:

1. Amended Executive Session September 4, 2013

Motion to adopt, Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Dorfman

APPLICATION FOR RAFFLE LICENSE:

Standardbred Retirement Foundation, Hamilton NJ – Off premises draw raffle December 7, 2013 at Showplace Farms.

Motion to approve, Moved C/Kuczinski, Second C/Masci. ©

NEW BUSINESS

1. Best Practices Inventory Checklist – Tom Antus explains the Best Practices Worksheet CY 2013/2014 – In order to have no penalty on the final 5% aid payment we needed to have between 41 and 50 yes, prospective or not applicable answers, we had 44. However there are a few policies that need to be formalized, one being the Finance Committee.
2. Finance Committee – Tom Antus states we need a motion to formalize the finance committee which will consist of the following:
Bob Kinsey, Finance Liaison of Township Committee
Tom E. Antus, Township Administrator
Annette Murphy, CFO
Maria, Dellasala, Purchasing Agent

Motion to approve, Moved C/Kuczinski, Second C/Masci. ©

COMMENTS FROM THE DAIS:

C/Kuczinski discusses Fire Lanes – Parking Prohibited- C/Kuczinski states the Fire Department would like us to create an ordinance regarding fire lanes; due to the illegal at Brandywine and Wagner Farm Parks – C/Masci states there was a big problem this past weekend during Pop Warner games with the visiting teams having no idea where overflow parking was. C/Kinsey states that we have always told the programs to let visiting teams know about the parking. We have had to have DPW out there directing traffic so people don't park along the rail fence. We will have the

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Recreation Commission reach out to DPW to see if we can get a couple guys out there for traffic control, there is a huge overflow parking lot under the power lines across from Wagner Farm Park.

PRIVILEGE OF THE FLOOR:

Mayor Grbelja opens the meeting to the public at 9:44 p.m.

1. Mike Pecci – E. Pine Branch – has lived here for 35 years and his road has never been paved, it was slated to be paved and taken off the list, can someone tell him when the road will be paved. Thomas Antus asked Mr. Pecci to call him Thursday afternoon in the office and he will give him an answer after he speaks with the Engineer.

Mayor Grbelja closes the meeting to the public at 9:53 p.m.

Motion to adjourn, Moved C/Kinsey, Second C/Kuczinski. © Time Out 9:54 p.m.

October 2, 2013 minutes approved at a Township Committee meeting held on November 6, 2013.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township