

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
FEBRUARY 6, 2013 @ 8:00 PM**

Mayor Grbelja calls the meeting to order at 7:10PM.

ROLL CALL: Mayor Nancy Grbelja – present, Committeeman Dorfman – absent, Committeeman Kinsey – absent, Committeeman Kuczinski – arrives 7:15pm, Committeeman Masci – absent. Also in attendance – Attorney – Tracy Armstrong, Township Administrator – Thomas E. Antus and Municipal Clerk – Maria Dellasala

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I Herby Announce That Pursuant To The Open Public Meeting Act, Adequate Notice Of This Meeting Has Been Provided To The Asbury Park Press And The Trenton Times And Posted On The Public Announcements Bulletin Board In Town Hall And Filed In The Office Of The Township Clerk On December 19, 2012.

RESOLUTION 13-64 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED.

C/Kuczinski offered the following resolution and moved its adoption, which was second by C/Masci.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12 (b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

The public shall be excluded for the discussion of any action upon the here in after specified matter. The general nature of the subject matter to be discussed is as follows:

- Contracts
- Items Falling Under The Attorney Privilege

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or when any litigation discussed is resolved.

This resolution will take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Kinsey, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski arrives at 7:15 pm, C/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on February 6, 2013.

Motion to adjourn executive session, Moved C/Dorfman, Second C/Kuczinski. ©

Executive session began: 7:11pm
Time Out: 7:38pm

Mayor Grbelja calls the regular meeting to order at 8:00pm followed by a flag salute and a moment of silence.

PRESENTATION: Dace Markunas presents to the committee and the residents the Board of Fire Commissioners 2013 Fire Budget. (copy attached)

APPOINTMENT TO BE MADE BY THE MAYOR

1. Mayor's appointment to the Millstone Township Board of Adjustment.

BE IT RESOLVED, that Barry Frost is hereby appointed to the Millstone Township Board of Adjustment to fulfill the unexpired term of Frank Curcio, term expires December 31, 2014.

BE IT FURTHER RESOLVED, that Patrick Mostyn is hereby appointed to the Millstone Township Board of Adjustment as Alternate I to fulfill the unexpired term of Barry Frost, term expires December 31, 2013.

BE IT FURTHER RESOLVED, that Albert Ferro is hereby appointed as an Alternate II to the Millstone Township Board of Adjustment for a 2 year term commencing January 1, 2013 and ending December 31, 2014.

BE IT FURTHER RESOLVED, that a copy of these appointments be forwarded to the Millstone Township Zoning Board of Adjustment and to the appointees.

I HEREBY CERTIFY, the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of February 6, 2013.

ORDINANCE:

ORDINANCE 13-01

FIRST READING AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends Summer Recreation Registration Fee.

Motion to adopt on first reading and authorize publication of same,

Moved C/Kinsey, Second C/Dorfman. Committee Discussion: None

ROLL CALL:

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

Second reading and Public Hearing to be held on February 20, 2013 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

All Matters Listed Under Item "Consent Agenda" Are Considered Routine By The Township Committee And Will Be Enacted By One (1) Motion In The Form Listed Below. There Will Be No Separate Discussion On These Items, If Discussion Is Desired Of Any Item, That Item Will Be Considered Separately.

- 13-65 Payment of Vouchers
- 13-66 Resolution Denying Request for Release of Performance Guarantees for Total Stone, Site Plan No. P05-28 (Block 53, Lot 4)
- 13-67 Resolution amending Resolution No. 12-169 Requesting Permission for the Dedication by Rider for a Self Insurance Program Reserve in Trust Fund Required By N.J.S.A. 40A:4-39
- 13-68 Resolution of Grant Agreement between The State of New Jersey, Department of Environmental Protection and the Township of Millstone Re: Community Forestry Management Plan.
- 13-69 Resolution Opposing A1196 – On Rebuttable Presumption
- 13-70 Resolution Authorizing Release of Performance Guarantees for Robert S. Bennett, Site Plan No. P05-18 (Block 16, Lot 9.11)
- 13-71 Resolution to Transfer Funds on Appropriation Reserves #2
- 13-72 Resolution to Adopt Temporary Emergency Appropriations #1

Motion to adopt, Moved C/Kinsey, Second C/Kuczinski. Committee Discussion: None

ROLL CALL:

- AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja
- NAYS: None
- ABSTAIN: None
- ABSENT: C/Masci

TOWNSHIP COMMITTEE MINUTES:

- 1. Regular & Executive Session January 16, 2013

Motion to adopt, Moved C/Kinsey, Second M/Grbelja. Committee Discussion: None

ROLL CALL:

- AYES: C/Kuczinski, M/Grbelja
- NAYS: None
- ABSTAIN: C/Kinsey
- ABSENT: C/Dorfman, C/Masci

SOCIAL AFFAIRS PERMIT:

- 1. St. Joseph's Church – Food/Wine Tasting & Art Auction – Saturday, February 23, 2013 from 6:00pm – 11:00 pm.

Motion to approve, Moved C/Kinsey, Second C/Dorfman. ©

COMMENTS FROM THE DAIS:

M/Grbelja states that February 1 was Wear Red Day for National Heart Month. We really need to pay attention to our health; every single day 2200 people die due to heart disease and strokes. There have been ATV's and quads riding on our trails, they are ripping up the trails. Our trails have now been posted with signs stating that violators will be up to \$2000.00 also vehicles can be confiscated.

C/Kinsey states it is important to now the property you are on especially if its township property where there are walking and horse trails. There has been a lot of damage to these trails which ruins it for everyone, be smart and don't drive where you're not supposed to be.

M/Grbelja states she there are some ATV's that have mufflers on them and the noise is minimal. This Sunday in the New York Times there will be an article in the living section on Millstone Township. People who move to Millstone want to change it to like where they came from we are a Agricultural community you should expect to see at any time roosters, chickens and horses; that's why people have moved here and if that's not what you have in mind then don't move here.

C/Kinsey states that some of the recreation programs have had to move out of Wagner Farm Park and into the Community Center due to some heating and water problems; those problems are being addressed and Wagner Farm Park should be up and running shortly. The summer recreation program will run for 6 weeks this summer instead of 5 weeks, there will be an increase in cost from \$395 to \$475. Enrollment has been down in some of our recreation programs same as with the schools, building is down. Some of our programs need some additional coaching; basketball and football we don't have a problem with coaching however with Lacrosse we could use some additional help. We have had some talks about possible merging with Allentown and Upper Freehold.

C/Kuczinski states the next OEM meeting will take place at the Community Center which will be used as an alternate location during emergencies as a warming center, charging center and information center. We had spoken in the past of making it the OEM headquarters however there is a formal process to change. OEM's numbers are down, volunteers are needed – a good portion of our members are professionals that are called into the regulars jobs when an emergency hits. The Fire Department has done a terrific job they were outstanding during the hurricane. We do have a shelter at the school which is a state of the art facility with a backup generator and can handle hundreds of people.

M/Grbelja states that the County had several shelters open during the hurricane they also had shelters that you could bring your pets with you. We will try to put something in place for information on relocating during an emergency including what to do with pets.

C/Kuczinski states that preparation is key to any emergency, everyone should have a plan in place long before and storm hits a true emergency is different.

C/Dorfman states that the Historic Preservation and the Friends Group have been working at the Baird House several days a week to get up for utilization, volunteers are always welcome. The Environmental Commission was invited to a forum at Rutgers who are working with the US EPA on a project to provide municipal leaders with better information about environmental quality in their communities.

Cudos to the recreation staff – late on Friday the BOE had three events going on at the school Saturday morning and Kate and her staff had signs directing the recreation program to the entrances they were to use.

M/Grbelja states that she is a member of the Monmouth County Library Commission – there are so many programs available to the residents all free especially at the main branch in Manalapan – please take advantage of these programs. In February they will have a program on Black History Month; there will be Tax preparation help, digital photography, line dancing and many more again take advantage of all the programs they offer.

Remember to get out and vote for the Fire District Budget on Saturday February 16, 2013 from 2:00pm – 9:00pm at the Fire House, Stagecoach Road.
Administrator Tom Antus states that all municipal offices will be open on Monday February 11, 2013.

PRIVILEGE OF THE FLOOR:

Mayor Grbelja opens the meeting to the public at 9:15 p.m.

1. Arlene Willits – Stagecoach Road – Asks the following questions:
 - 1a. who is responsible for dead trees on the roads? Depends if a township of County Road. On township roads if the tree is in the right-a-way it is the residents responsibility.
 - 1b. where is the food pantry located? The Community Center – Maria can put her in touch with Margaret Paterson.
 - 1c. since there are many elderly residents in the town with no cell phones, is there a way of getting the cell phones? She can contact Monmouth County Social Services.
 - 1d. inquires about families in need. That information is confidential.
 - 1e. offers free tutoring. She should contact the Board of Education or Helen Varvi from the Drug Alliance, since they currently run an after school program. Maria can get her Helen contact information.
2. Roy Willits – Stagecoach Road - disagrees who's responsibility it is if a tree falls from the right-a-way, would also like to know why the township does not proactively trim trees. Since the DPW only has 7 men working it is not cost effective for them to trim trees. C/Kinsey states that we are out there taking down hazardous trees on an area by area basis, we are addressing tree problems as we see them. Also JCP&L is addressing. Administrator Tom Antus states that the inmates will be back again to help with some cleaning up.

Mayor Grbelja closes the meeting to the public at 9:32 p.m.

Motion to adjourn, Moved C/Kinsey, Second C/Kuczinski. © Time Out 9:33 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

February 6, 2013 minutes approved at a Township Committee meeting held on February 20, 2013.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township