

**RE-ORGANIZATION
AGENDA**

TOWNSHIP OF MILLSTONE

JANUARY 4, 2012

Municipal Clerk Maria Dellasala calls the meeting to order at _____ p.m. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2011.

Oath of Office administered to Committeemen Michael Kuczinski and Fiore Masci by Attorney Duane Davison.

ROLL CALL:

Committeemen:

Gary Dorfman _____, Bob Kinsey _____, Michael Kuczinski _____,
Fiore Masci _____ and Committeewoman Nancy Grbelja _____.

Municipal Clerk asks for a motion for Mayor:

C/_____ nominates C/_____ as Mayor for the year 2012, Second by C/_____.

VOTE: C/Dorfman _____, C/Grbelja _____, C/Kinsey _____, C/Kuczinski _____, C/Masci _____.

C/ _____ nominates C/_____ for Deputy Mayor, second by C/_____.

Vote: C/Grbelja _____, C/Kinsey _____, C/Kuczinski _____, C/Masci _____, C/Dorfman _____.

Statement by newly appointed Mayor:

CORRESPONDENCE:

1. Letter and certificate of appreciation received from State of New Jersey, Department of Environmental Protection thanking Millstone Township for its participation in the Barnegat Bay Blitz on October 19, 2011, the event was a total success! Watershed wide 739 trash bags and 578 bags of recyclable were collected; three full dump trucks and three full 30 yard dumpsters were filled.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 12-1 Resolution appointing Professionals for 2012: _____, Township Attorney; _____, Auditor; _____, Open Space Bond Counsel, _____, Township Planner; _____, Public Defender, _____, Affordable Housing Alliance, _____, Landscape Architectural Services; _____ Bankruptcy Counsel and _____ as Bond Counsel terms expire 12/31/12
- 12-2 Resolution appointing Deputy Township Clerk, Kathleen Hart, term expires 12/31/12
- 12-3 Resolution appointing Deputy Registrar of Vital Statistics, Kathleen Hart, term expires 12/31/12
- 12-4 Resolution appointing Purchasing Agent, Maria Dellasala, term expires 12/31/12
- 12-5 Resolution appointing Public Agency Compliance Officer, Maria Dellasala, term expires 12/31/12
- 12-6 Resolution appointing Township Treasurer, Amanda Salerno, term expires 12/31/12
- 12-7 Resolution appointing Construction Department appointments: Fire Protection Inspector – Patrick Hynes, Plumbing Inspector – Robert Kelly, Building Inspector – Michael Martin and Electrical Inspection - Eric Sudia, terms to expire 12/31/12
- 12-8 Resolution appointing Township Zoning Officer/Code Enforcement Officer, Patrick Hynes, term expires 12/31/12
- 12-9 Resolution appointing Assistant Code Enforcement Officer
- 12-10 Resolution appointing Recycling Coordinator Thomas E. Antus and Assistant Coordinator Irv Siet
- 12-11 Resolution appointing Community Development representatives for 2012
- 12-12 Resolution appointing Monmouth County Transportation Council Representative for 2012
- 12-13 Resolution appointing members to the Millstone Township Veteran’s Memorial Council
- 12-14 Resolution appointing Middlesex County JIF Representatives for 2012
- 12-15 Resolution appointing 911 Coordinator
- 12-16 Resolution appointing OEM Coordinator
- 12-17 Resolution appointing C/_____ as the Class III member to the Millstone Township Planning Board
- 12-18 Resolution appointing members to the Open Space and Farmland Preservation Council
- 12-19 Resolution appointing members to the Agricultural Advisory Council
- 12-20 Resolution appointing Monmouth County Agriculture Development Board Representative for 2012
- 12-21 Resolution appointing members to the Municipal Alliance Committee’s Executive Board
- 12-22 Resolution appointing Violations Clerk, Dawn Wattai, term expires 12/31/12
- 12-23 Resolution authorizing the appointment of individuals to perform duties of a Municipal Court Administrator when the Municipal Court Administrator is unavailable
- 12-24 Resolution authorizing Inter-local Services Agreement providing for Municipal Court Services for Roosevelt Borough
- 12-25 Resolution appointing _____ COAH Representative for 2012
- 12-26 Resolution appointing coordinator between the Township of Millstone and the Office of Aging, _____, term expires 12/31/12
- 12-27 Resolution appointing Local Historian
- 12-28 Resolution adopting the Temporary Budget
- 12-29 Resolution adopting a Cash Management Plan
- 12-30 Resolution to authorize the continuation of Petty Cash Funds for calendar year 2012

- 12-31 Resolution to establish official depository for Township funds
- 12-32 Resolution authorizing the acceptance of Credit Card Payments for the collection of fees for specific services
- 12-33 Resolution to authorize Tax Collector to hold tax sale
- 12-34 Resolution authorizing the cancellation of minimal balances and overpayments by Tax Collector for calendar 2012
- 12-35 Resolution setting interest rates to be charged on all delinquent taxes and assessments
- 12-36 Resolution to allow an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00
- 12-37 Resolution authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 12-38 Resolution authorizing the tax assessor to file appeals omitted and added assessment appeals and rollback complaints with the Monmouth County Board of Taxation
- 12-39 Resolution authorizing contract extension with Vital Computer Resources, Inc.
- 12-40 Resolution authorizing contract with Edmunds & Associates, Inc.
- 12-41 Resolution authorizing contract with Eastern Armored Services Inc
- 12-42 Resolution authorizing contract with Action Data Services
- 12-43 Resolution authorizing contract with Authorized.com....
- 12-44 Resolution authorizing release of Performance Guarantees for Moto Industrial Park, Phase II, PMSP 98-14, (Block 16, Lot 9)
- 12-45 Resolution granting permission to pay certain bills prior to committee meetings

Motion to adopt/table, Moved _____, Second _____, (Committee Discussion) VOTE: C/Dorfman _____, C/Kinsey _____, C/Kuczinski _____, C/Masci _____, C/Grbelja _____,

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Environmental Commission.
2. Mayor's appointments to the Millstone Township Planning Board.
3. Mayor's appointments to the Millstone Township Board of Adjustment.
4. Mayor's appointments to the Millstone Township Recreation Commission.
5. Mayor's appointments to the Millstone Township Shade Tree Commission.
6. Mayor's appointments to the Millstone Township Office of Emergency Management.
7. Mayor's appointments to the Millstone township Historic Preservation Commission.

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2012:

- Liaison of Dept. of Public Works/Building and Grounds/Recycling
- Liaison of Finance
- Liaison of Health, Safety and Welfare
- Liaison of Community Newsletter/Web Site/Cable TV
- Liaison of Office of Emergency Management
- Liaison of Personnel
- Liaison to Board of Parks and Recreation Commission
- Liaison to County & State Agencies
- Liaison to Drug Alliance
- Liaison to Senior Citizens

Liaison to Environmental Commission
Liaison to Historic Preservation Commission
Liaison to Board of Education
Liaison to Economic Development Council
Liaison to Municipal Court
Liaison to Fire & First Aid
Liaison to AG Board

Statement by Committeemen/Committeewoman if they so desire:

TOWNSHIP COMMITTEE MINUTES:

1. December 21, 2011 Regular & Executive Session

Motion to adopt/table, Moved C/_____, Second C/_____. (Committee Discussion)

VOTE: C/Kinsey _____, C/Kuczinski _____, C/Masci _____, C/Dorfman _____, C/Grbelja _____.

OTHER BUSINESS:

Rabies Clinics will be held on Saturday January 14, 2012, from 1:00 – 2:00pm and Thursday June 14, 2012 from 6:00 – 7:00pm, at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ

PRIVILEGE OF THE FLOOR:

Mayor _____ opens the meeting to the public at_____.

Mayor _____ closes the meeting to the public at_____.

Limited to ½ Hour

Mayor _____ and the Township Committee would like to wish everyone a Healthy and Happy New Year!

Please join us for some light refreshments.

Motion to adjourn: Moved _____, Second _____. © Time Out _____