

**RE-ORGANIZATION  
DRAFT AGENDA**

**TOWNSHIP OF MILLSTONE**

**JANUARY 6, 2010**

**Municipal Clerk Maria Dellasala calls the meeting to order at \_\_\_\_\_ p.m. followed by Flag Salute and a moment of Silence.**

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 16, 2009.**

Oath of Office administered to Committeewoman Nancy A. Grbelja and Committeeman Gary Dorfman by Attorney – Duane Davison.

**ROLL CALL:**

Committeemen:

Gary Dorfman \_\_\_\_\_, Robert Kinsey \_\_\_\_\_, Michael Kuczinski \_\_\_\_\_,  
Fiore Masci \_\_\_\_\_ and Committeewoman Nancy Grbelja \_\_\_\_\_.

**C/\_\_\_\_\_ nominates C/\_\_\_\_\_ as Mayor for the year 2010, Second by C/\_\_\_\_\_.**

**VOTE: C/Dorfman \_\_\_\_\_, C/Grbelja \_\_\_\_\_, C/Kinsey \_\_\_\_\_, C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_.**

**Mayor \_\_\_\_\_ nominates C/\_\_\_\_\_ for Deputy Mayor, second by C/\_\_\_\_\_.**

**Vote: C/Grbelja \_\_\_\_\_, C/Kinsey \_\_\_\_\_, C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_, C/Dorfman \_\_\_\_\_.**

**Statement by newly appointed Mayor:**

**CORRESPONDENCE:**

- 1. Letter.

**ORDINANCE'S**

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

**ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 1. Resolution appointing Professionals for 2010: Duane Davison, Township Attorney; William E.

- Antonides, Auditor; Richard Coppola, Township Planner; Mark P. Tarantino, Esq., Public Defender, Donna M. Blaze, Affordable Housing Alliance and James G. Aaron Bankruptcy Counsel, Gibbons P.C. as Bond Counsel terms expire 12/31/10.
2. Resolution appointing Deputy Township Clerk, Nancy Warnick, term expires 12/31/10.
  3. Resolution appointing Deputy Municipal Court Administrators: Penny Danley-Gravatt and Dawn Wattai, terms expire 12/31/10.
  4. Resolution appointing Township Zoning Officer/Code Enforcement Officer: Patrick Hynes, term expires 12/31/10.
  5. Resolution appointing Purchasing Agent, Maria Dellasala, term expires 12/31/10.
  6. Resolution appointing Public Agency Compliance Officer, Maria Dellasala, term expires 12/31/10.
  7. Resolution appointing Township Treasurer, Amanda Kotsifas, term expires 12/31/10.
  8. Resolution appointing Deputy Registrar, Nancy Warnick of Vital Statistics, term to expire 12/31/10.
  9. Resolution appointing Municipal Court Judge.
  10. Resolution appointing Dominic Bellcastro as Financial Consultant.
  11. Resolution authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC.
  12. Resolution authorizing the tax assessor to file appeals omitted and added assessment appeals and rollback complaints with the Monmouth County Board of Taxation.
  13. Resolution authorizing extension of contract with Vital Computer Resources, Inc.
  14. Resolution appointing C/Masci as the Class III member to the Millstone Township Planning Board.
  15. Resolution appointing coordinator between the Township of Millstone and the Office of Aging: Jacqueline Frisco term expires 12/31/10.
  16. Resolution appointing members to the Municipal Alliance Committee's Executive Board: terms to expire 12/31/10.
  17. Resolution appointing Construction Department appointments: Fire Protection Inspector – Patrick Hynes, Plumbing Inspector – Henry Salerno and Building Inspector – Michael Martin and Electrical Inspection Thomas E. Klich terms to expire 12/31/10.
  18. Resolution appointing Recycling Coordinator.
  19. Resolution of the Township of Millstone, Monmouth County, New Jersey permitting cancellation of minimal balances and overpayments by Tax Collector for calendar 2010.
  20. Resolution to authorize Tax Collector to hold tax sale.
  21. Resolution authorizing Inter-local Services Agreement providing for Municipal Court Services for Roosevelt Borough.
  22. Resolution appointing members to the Open Space and Farmland Preservation Council.
  23. Resolution appointing Richard Coppola COAH Representative for 2010.
  24. Resolution adopting the Temporary Budget.
  25. Resolution appointing Community Development representatives for 2010.
  26. Resolution appointing Monmouth County Transportation Council Representative for 2010.
  27. Resolution appointing Monmouth County Agriculture Development Board Representative for 2010.
  28. Resolution authorizing Mayor and Township Clerk to execute certain Option Agreements.
  29. Resolution appointing 911 Coordinator.
  30. Resolution appointing OEM Coordinator.

31. Resolution appointing Assistant Code Enforcement Official.
32. Resolution adopting a Cash Management Plan.
33. Resolution appointing members to the Millstone Township Veteran's Memorial Council.
34. Resolution authorizing the appointment of individuals to perform duties of a Municipal Court Administrator when the Municipal Court Administrator and/or The Deputy Court Administrator are unavailable.
35. Resolution setting interest rates to be charged on all delinquent taxes and assessments.
36. Resolution to allow an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00.
37. Resolution authorizing contract with Edmunds & Associates, Inc.
38. Resolution to establish official depository for Township funds.
39. Resolution appointing members to the Economic Development Council.
40. Resolution appointing members to the Agricultural Advisory Council.
41. Resolution accepting the recommendation of the Government Strategy Group on a Joint Municipal Court Feasibility Study.
42. Resolution appointing Department of Public Works Operator 1.

Motion to adopt/table, Moved \_\_\_\_\_, Second \_\_\_\_\_, (Committee Discussion) VOTE: C/Kinsey \_\_\_\_\_, C/Kuczinski \_\_\_\_\_, C/Masci \_\_\_\_\_, C/Dorfman \_\_\_\_\_, C/Grbelja \_\_\_\_\_,

**APPOINTMENTS TO BE MADE BY THE MAYOR**

1. Mayor's appointment to the Millstone Township Environmental Commission.
2. Mayor's appointment to the Millstone Township Planning Board.
3. Mayor's appointment to the Millstone Township Board of Adjustment.
4. Mayor's appointment to the Millstone Township Recreation Commission.
5. Mayor's appointment to the Millstone Township Office of Emergency Management.
6. Mayor's appointment to the Millstone Township Shade Tree Commission.

**COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2010:**

Liaison of Dept. of Public Works/Building and Grounds/Recycling	C/
Liaison of Finance	C/
Liaison of Health, Safety and Welfare	C/
Liaison of Community Newsletter/Web Site/Cable TV	C/
Liaison of Office of Emergency Management	C/
Liaison of Personnel	C/
Liaison to Board of Parks and Recreation Commission	C/
Liaison to County & State Agencies	C/
Liaison to Drug Alliance	C/
Liaison to Senior Citizens	C/
Liaison to Environmental Commission	C/
Liaison to Historic Preservation Commission	C/
Liaison to Board of Education	C/
Liaison to Economic Development Council	C/
Liaison to Municipal Court	C/
Liaison to Fire & First Aid	C/

Liaison to AG Board

C/

Statement by Committeemen/Committeewoman if they so desire:

**APPLICATION FOR RAFFLE LICENSE:**

Millstone Township Foundation for Educational Excellence 50/50 Raffles to take place on Friday February 26, 2010 at Frogbridge Day Camp.

Motion to approve/table, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

**APPLICATION FOR CONSTRUCTION STORAGE TRAILER:**

Approval of a Construction Storage Trailer for JM Poole LLC, to be located at 1300 Rike Drive. Has received Zoning Officer approval.

Motion to approve/table: C/\_\_\_\_\_, Second C/\_\_\_\_\_. ©

**OTHER BUSINESS:**

Rabies Clinic to be held on:

Saturday January 30, 2010, from 1:00 – 3:00pm and Thursday June 10, 2010 from 6:00 – 7:00pm

To be held at the Millstone Township Public Works Building, 899 Perrineville Road, Perrineville, NJ

**PRIVILEGE OF THE FLOOR:**

Mayor\_\_\_\_\_ opens the meeting to the public at\_\_\_\_\_:

Mayor \_\_\_\_\_closes the meeting to the public at\_\_\_\_\_:

**Limited to ½ Hour**

**Mayor \_\_\_\_\_ and the Township Committee would like to wish everyone a Healthy and Happy New Year!**

**Please join us for some light refreshments.**

**Motion to adjourn:** Moved\_\_\_\_\_, Second\_\_\_\_\_. © Time Out \_\_\_\_\_