

Millstone Township Shade Tree Commission

Meeting Minutes October 14, 2015 7:30 PM Millstone, NJ

Attendees: Rene Peerboom (RP) Absent: John Kiczalis (JK)
Ron Schlegal (RS) Phil Cooney (PC)
Lisa Spaziano – Special Consultant (LS) Christopher Porcello (CP)

Meeting was called to order at 7:30pm.

First order of business was to review and approve meeting minutes from 9 September 2015 STC meeting. Motion to accept minutes as presented was approved.

PC will forward approved minutes to Maria Dellasalla.

Old Business

LS submitted a bound copy of the CFMP for the STC files.

New Business

- Visit by Ken Pape, Attorney and Rick Weiner, Crest Engineering for the Use Variance Plan for Colonial RV, Lots 8.04, 8.05 & P/O Lot 10, Block 17 Crest Engineering Associates, Plan Date: (9/10/2015, Sheets 1 to 7)
 - Variance along the North property line adjacent to Route 33 of the site desired approval:
 - Shrubs 2-3'. Trees to be large enough to allow the top ½ of the trailers inventoried on the site to be visible from the roadway.
 - The following comments were discussed and will be forwarded to Pam D'Andrea, Land Use Administrator, with a copy sent to Mr. Pape prior to 11/12/15:
 1. A list of trees/shrubs will be created for consideration for this site by LS & RP
 2. Fencing is required around the basin
 3. Aerate basin and passive view around pond
 4. Outdoor Trailer parking lots – landscape island on road side only – now within lot
 5. Currently the wires on South East side of the road, wires are to be relocated to North side of road

6. Follow Ordinance – any trees > 10” shown requires documenting species, size and condition
 7. Area 1 and 2 recharge basins – are there any plantings included? Please show details and size
 8. Tree protection fence (property line to protect neighboring trees)
 9. Buffer planting – group plantings: Serlians, Spruce, Douglas Fir, Blue Spruce, Concolor
- STC Reviewed the Preliminary and Final Site Plan for Mid-Atlantic Mechanical Phase II, LOT 9.09, BLOCK 16, Crest Engineering Associates, Plan Date: (6/25/2015, Sheets 1 to 7) and have the following comment that will be forwarded to Pam D’Andrea, Land Use Administrator before 11/12/15:
 1. Landscape notes # 12 and # 13, should also be included on Grading Plan – Sheet 3 of 7.
 2. Proposed island in SE corner of North Parking should include plantings to match similar island.
 3. Tree protection details should be included on Grading Plan – Sheet 3 of 7.
 - Newsletter for November - Winter Pruning Guidelines were given to RS for finalizing into a newsletter. LS will check with Kathleen to see how much room the STC will have in our section in the newsletter. RP will give RS a list of plants and the best time to prune them – this info will go on the STC Facebook Page.
 - Noted that all newsletters should be put the STC Facebook Page. This can be done by converting them to .JPG files and posting them as pictures.

Action Notes

- RS to put bound CFMP plan in STC files
- LS & RP to provide list of shrubs and trees for the Colonial RV site
- RS to complete write up for Colonial RV Site and Mid-Atlantic Mechanical Site reviews and forward to STC for comments.
- RS to complete the newsletter for Pruning.
- RP to send list of trees and best time to prune them so it can be posted on our Facebook Page.

Meeting was adjourned at 10:00pm.

NEXT MEETING: November 12, 2015 @ 7:30PM
(Note: Veterans Day: Nov 11 – municipal building are closed so our meeting is 11/12 Thursday)

Minutes prepared by: R. Schlegel