

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
MEETING MINUTES**

August 6, 2007

C/Faber opened the meeting at 8:05 p.m.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 20, 2006.

ROLL CALL: Rob Faber, present; Jim Bell, present; Al Morrone, not Present; Mike Kuczinski, present; Mike Turner, not present; Fiore Masci (entered at 8:15); Gary Dorfman, present; Bill Hanson, present; Steven Henig,, present.

PRIVILEGE OF THE FLOOR:

C/Faber opened the meeting to the public at 8:06 PM

Brendan Skeeahan (19 Gravatt Circle, Clarksburg, NJ 08510) member of Millstone Troop 116 is currently working on his Eagle Scout Service Project. He presented the commission with a slideshow of the Brandywine Soccer fields in which he would like to landscape the area around the new bathroom facility. He spoke with a local agricultural specialist regarding appropriate plants, bushes, mulch, weed tarp and soil that can be used in this area whose qualities will make them the best-suited plants for his project. He chose rosy glows, celedoras, and boxwoods. To accompany the plants and to make use of the available space, he plans to plant a Pink Delight Butterfly bush which require no watering, grow extremely well in full sun, and require pruning only in the winter. Project to be completed by fall 2008. C/Bell requested a drawing of the proposed landscaping project with a tentative approval for the next meeting.

C/Faber closed the meeting to the public at 8:25 PM

AGENDA ITEMS:

• **Summer Recreation update**

Update given by camp director Gary Conk. Camp went very well, 284 total enrollment. Averaged 230 campers each day. Trips were successful, one rain day, which refunds will be given. Movies are a good replacement trip for inclement weather; however movie theatres require cash or credit card payment. C/Bell advised a need to come up with a way to pay for replacement trips. C/Kuczinski discussed a \$500.00 petty cash fund for various spend money. G. Conk advised more buses are needed for trips, no major damages to the facility, approximately \$150.00 damages to playing balls that will be replaced to the school. C/Bell discussed a plan for prepayment of before and after care for next year. Financials will be evaluated and discussed at September's meeting.

- **Lacrosse update**
 C/Masci discussed the Program has exceeded their budget of \$8,989.00 by approximately \$3,100.00. Program receipts were \$9,400.00. Treasurer Francine King and Coach Matt Diner inquired where the commission stood in regards to a program spending the amount of money it brings in. C/Bell advised earlier in the season, it was advised to the program heads, there is a budget they need to adhere too. C/Masci advised the program had goal nets stolen, valued at \$3,100.00 which needed to be replaced and was paid out of their budget. The theft was not submitted to the township insurance due to the fact the loss was below the deductible. It was agreed, the program should not be responsible for payment of the replacement of the goals. Discussion took place in regards to the program being under funded and registration fee's needs to be increased. The Commission requests to have a complete report of what was spent and those involved need to be present at the September meeting for further discussion in regards to their budget. C/Masci will request their presence. This program is eight years old and needs to cover its cost.
- **Football update**
 C/Masci updated the commission as to the season officially started last Monday. Program going into the fourth season with the highest enrollment. Discussion took place in regards to when refunds are given, after the first week of practice, no refund will be given. All parents are advised of this policy, as it is mentioned in the parent handbook. It was suggested next year to have a deadline date for refunds.
- **Facility Usage update**
 C/Dorfman advised total use of facilities for all program usage has been documented and scheduling is in the process for the upcoming year. A plan for 60% increase for all programs due to the additional new school facility.
- **Abate Park update**
 Recreation Secretary advised the tot lot has been ordered and expected to arrive the end of August and will be installed shortly there after. C/Faber inquired about the new backboards not being installed yet. Recreation secretary advised the new backboards arrived without the brackets needed for installation. Brackets are now ordered, once received, the backboards will be installed. Garbage cans and benches are needed to be placed in the park; Recreation secretary will make this request.
- **Wagner Farm Park update**
 C/Masci stated he hung an alarm instruction sign on the wall in the lobby area. He also advised a copper piping is leaking water in the facility. DPW was contacted. C/Faber advised it is very cold in the facility and needs to be adjusted. C/Masci advised a team mom caught vandals who were attempting to break into the shed and press box. Security cameras were tampered with. State Police were contacted, perpetrators were apprehended, nothing was stolen, damage to the press box, shed and security cameras. C/Kuczinski advised the landscaping has not been maintained by the private company hired and needs to be addressed.
- **Brandywine Soccer Fields update**
 C/Bell advised approval of organizations selling miscellaneous items to support various programs during the fall soccer season, no permanent structures or grilling is allowed.

- **Fall Soccer**
C/Henig reported about 340 registrations to date. Registrations have slowed down and coaches are still needed.
- **AED (Automated External Defibrillator)**
Schools have installed units in their facilities. C/Bell advised he will be in possession of the mobile AED unit during fall soccer season at the Brandywine Soccer fields. Discussion took place in regards to where the AED can be permanently mounted at the fields. C/Henig suggested to contact the AED company and inquire their advice on how the AED would be best be handled in a field situation. C/Hanson advised he will contact the AED company
- **Millstone Day update**
C/Bell advised enrollment is in the process, local businesses have been attempting to enroll and have been advised the invitation is for non profit only.
- **Field Hockey**
Enrollment to date is 5 registrations and more are expected. It was advised to send emails to summer rec female campers advising of new program.
- **Approval of the July 2, 2007 Minutes**
Motion to approve: C/Masci **Seconded:** C/Kuczinski

Motion to approve: Rob Faber, Abstain; Jim Bell, Aye; Al Morrone, Not Present; Mike Kuczinski, Aye; Mike Turner, Not Present; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Aye. Billy Hanson, Abstain

Meeting adjourned at 9:50 PM.

cc: C/Grbelja
C/Kinsey
C/Abilheira
C/Sico
C/Dilfanian