

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION  
MEETING MINUTES**

**November 5, 2007**

C/Bell opened the meeting at 8:05 p.m.

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 20, 2006.**

**ROLL CALL: Rob Faber, absent; Jim Bell, present; Al Morrone, present; Mike Kuczinski, Present; Mike Turner, Present; Fiore Masci, Present; Gary Dorfman, present; Bill Hanson, present; Steven Henig, absent.**

Township Committeeman Bob Kinsey was present

***PRIVILEGE OF THE FLOOR:***

C/Bell opened the meeting to the public at 8:06 PM

Louis Keleher (38 Hampton Hollow Dr., Perrineville, NJ 08535) Eagle Scout project attempting to become a lifetime scout. Attending 4<sup>th</sup> meeting with an update in regards to clearing a picnic area with benches at Brandywine soccer field. Louis presented a handout to the commissioners which depicted photographs of work in progress of clearing the area for benches, trees and mulch. A Japanese green maple, 2 burning bushes and 3 maples which grow in shaded area were planted. Trees were donated. Trash receptacles are also in place. 4 picnic tables to be installed. Question was raised in regards to whether the scout master needs to sign off once the project is completed. Remaining project consists of building and placing remaining tables and hanging bird houses. Project to be completed by end of this month. L. Keleher will attend next meeting with end results of his project.

C/Bell closed the meeting to the public at 8:11 PM

***AGENDA ITEMS:***

- **Lacrosse fee increase**

C/Masci advised he had a phone conference with Treasurer Francine King about the lacrosse budget increase of \$25.00 to \$75.00 which the program director feels is appropriate. C/Masci advised, he stressed the cost of the next three years should be covered by the \$75.00 fee. The budget includes equipment and tournaments fees. He confirmed that lacrosse had the same amount of participants as the last two years and there should be no decrease of games. A discussion took place regarding representations made by Matt Deiner that the Lacrosse program had more kids in the Spring 2007 season because of open enrollment which caused them to spend money on tournament fees. This representation was confirmed to be false. Lacrosse scheduled tournament games purely to accommodate a competitive play schedule, not because of enrollment issues. C/Kinsey stated that the

October meeting of the Recreation Commission was the first opportunity the Recreation Commission had to review and discuss the proposed Lacrosse budget for 2008 (which was provided on or around September 20th) and their suggested fee increase to \$75.00. He thanked C/Masci, Bell and Morrone for following up on the questions the Rec Commission had and for coming to a full understanding with the lacrosse program of the program costs to be funded through the \$75.00 fee being proposed. An ordinance will be drafted at the next township committee meeting. C/Kinsey questioned if any other programs require an fee increase, non mentioned at this time.

**Motion to approve fee increase, Moved C/Bell, Seconded C/Morrone carried. All In favor**

**Motion to approve:** Rob Faber, not present; Jim Bell, aye; Al Morrone, aye; Mike Kuczinski, aye; Mike Turner, aye; Fiore Masci, aye; Gary Dorfman, aye; Steven Henig, not present, Billy Hanson, aye

- **Millstone Day update**

C/Bell advised invoice from Frogbridge Day Camp was received and in line with last years invoice. All expenses and details of the event are documented on a spreadsheet for next year. C/Masci stated a good time was had by all. Recreation secretary advised approximately 10 registrations were received for next year's festival. Allentown High School Red Birds marching band would like to perform next year.

- **Basketball**

Recreation secretary advised enrollment is at 405 participants, late fee is in place. 40-50 more registrations are expected as Pop Warner football has ended.

- **Facility Usage update**

C/Dorfman reminded the commission that the BOE had reserved facility usage with one program, which needs to be scaled back due to the amount of gym time allotted per team participants. Several conversations and a meeting took place with Warriors traveling basketball program in regards to facility usage overlap with Recreation basketball. C/Masci advised the cheer program was unaware that gym usage requirements need to be requested through the Recreation Dept. He advised she was referred to the Recreation Dept by the Board of Ed. The wrestling program is in the process of locating an appropriate gym space as the cheerleaders are still utilizing Wagner Farm Park due to advancements in competitions. C/Bell advised he received an inquiry about gym use that's reserved and not being utilized. C/Dorfman advised during the week there is 80 hours of available gym time. Between Rec basketball and travel basketball, 77 hours are needed which leaves a few hours for other programs.

**Football update**

C/Masci advised three football divisions have been crowned Central Jersey Champions. All football squads made the playoffs, first time ever for Millstone Pop Warner. Cheerleading squads have advanced on to the next round of competitions which may result in a national championship in Florida. Wagner Farm Park is no longer being used for practice, temporary lights have removed and fields are ready for winterizing. C/Bell inquired about being over budget due to post season activity, C/Masci stated any overage would be covered by fund raisers and the booster club.

- **Summer Recreation update**

Salary increase discussion held over until December. C/Kinsey requested of Recreation secretary to obtain the salary range ordinance of the program director from the township clerk. C/Bell advised all figures are in and the program in up from last year

- **Abate Park update**  
C/Bell stated the tot lot looks great. C/Kinsey advised the grand opening of the park was held on October 20<sup>th</sup>, Charlie Abate touched by the dedication of the park. Parks looks great, a second seeding will be performed and some more leveling will take place. Tennis wind screens are in place and look great, Trees will be donated for the entrance way into the park. Phase two is approved, a matching grant from Monmouth county has been applied for which will cover fencing around the courts, jogging paths, fitness stations and other improvements. A grant of \$75,000 has been approved from Monmouth County for bathrooms to be built in the spring. A discussion took place in regards to having the boy scouts do projects at the park.
- **Wagner Farm Park update**  
C/Kuczinski advised he was inform by some one who was at the park, that the door to the facility was unlocked and no one was in the building. C/Masci discussed the entrance card and having it operational. C/Kinsey advised recreation secretary to inquire with the town administrator Jim Pickering the status of the entrance card status and when it will be operational. C/Bell requested a meeting to be set-up with Jim Pickering to discuss same. Rec secretary requested a room for storage of basketballs, which will be needed once the season ends. C/Bell advised they could be stored at Brandywine soccer field's Shed. Temperature control still an issue and needs to be addressed.
- **Brandywine Soccer Fields update**  
No update, once travel soccer season has ended, the locks will be changed on the shed.
- **Fall Soccer update**  
Season has ended. C/Bell advised the fall soccer president is officially stepping down. C/Bell advised he will have a meeting with the program president and discuss the past seasons issues and other details of the program. A discussion took place in regards to instructional soccer for the spring.
- **Field Hockey update**  
First season has ended. Lisa Bellotti ran the program exceptional well; Bench Seating is needed at Abate Park, where the program will be held. Goals and nets will also be ordered. C/Kinsey questioned how the program will be expanded in regards to going competitive or strictly instructional. C/Masci will discuss with Lisa Bellotti about how she would like to run the program next year.
- **Holiday Lighting**  
Discussion took place in regards to having Santa Clause at the festivity. The Middle School band was asked to perform, but it was advised it is not in their budget, and we would be charged. Allentown High School was contacted and discussion is still in progress. This is a charity event. A discussion took place in regards to inviting all town religious leaders to the event.
- **Approval of the October 1, 2007 Minutes**  
**Motion to approve:** C/Bell **Seconded:** C/Hanson  
  
**Motion to approve:** Rob Faber, not present; Jim Bell, aye; Al Morrone, aye; Mike Kuczinski, abstain; Mike Turner, abstain; Fiore Masci, abstain; Gary Dorfman, aye; Steven Henig, not present, Billy Hanson, aye

C/Kinsey reminded the commissioners to review the newly drafted park ordinance for any changes or additions that may be warranted.

Motion to adjourn, Moved C/Bell, Seconded C/Hanson, Carried.

Meeting adjourned at 9:32 PM.

cc: Township Committee  
Jim Pickering  
Maria Dellasala