

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
MEETING MINUTES**

September 14, 2009

C/Bell opened the meeting at 8:05 p.m.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 16, 2008.

ROLL CALL: Jim Bell; present, Bill Hanson; not present, Al Morrone; not present, Mike Turner; present, Gary Dorfman; entered 8:07, Dominick Ricci; not present, Robert Brown; not present, Tracey Klehr; present, Terrence Murphy; present

Township Committeeman Bob Kinsey was present

PRIVILEGE OF THE FLOOR:

C/Bell opened the meeting to the public at 8:05 PM

- **Eagle Scout Project - Scott Keleher**

Scott presented a hand out of his prospective Eagle Scout project of a bulletin board at Brandywine Soccer Fields. It will be located near the bathrooms on the left side in the mulch area of the landscaping. The bulletin board and its frame will be eight feet high and four feet wide. There will be a slight over hang on top of the bulletin board. The poles will be constructed out of pressure treated wood which would be stained and cemented into the ground. He plans to pre-drill the holes to avoid splitting. It was suggested a mark out may be needed. Scott stated he would plant perennials flowers Goldsturm Rudbeckia, Boxwood bushes and additional mulch around the sign. A four by four pressure treated pine border will help keep the mulch in place. The name "Brandywine" will be burned into the wood on top. The project needs to be approved by the Rec Commission initially and then approved by his scout master. C/Klehr signed the approval for the project. Scott is planning on starting to the project at the end of September, depending on if he gets all the required approvals. Scott also requested opening the basketball program to an 11th and 12th grade division. C/Bell stated perhaps using teen night as an older division since gym time availability is limited.

Motion to approve the Eagle Scout project

ROLL CALL: Jim Bell; aye, Bill Hanson; absent, Al Morrone; absent, Mike Turner; aye, Gary Dorfman; aye, Dominick Ricci; absent, Robert Brown; absent, Tracey Klehr; aye, Terrence Murphy; aye

C/Bell closed the meeting to the public at 8:24 PM

AGENDA ITEMS:

- **Lacrosse**

C/Murphy stated a pre-meeting occurred prior to tonight's Rec meeting in regards to outstanding issues which the program is facing. Program heads Matt Deiner, Lisa Bellotti and Francine King attended and Jim Bell, Terrence Murphy and Nicole Vladimirov, Rec Secretary attended for the Rec Dept. It was discussed, the boys program would branch out as a club program and they would be responsible for setting the criteria. They would like us to set firm team sizes as large teams are unmanageable and difficult to coach. Other responsibilities they would like us to manage are scheduling the referees, submit and pay for tournaments and confirm game times. We did not agree to anything at this time, but agreed to discuss further. C/Murphy went on to say, they would also like us to contract an outside company to line the fields similar to the traveling soccer program (MUTS). The program will need to project the numbers for enrollment; the expenses of the program and what the registration fee should be, which may warrant a fee increase. C/Kinsey inquired how field usage will be handled as the Rec program will have precedence. C/Dorfman inquired how we can ensure the non-club program will continue to grow and be a positive experience. The program heads feel the participants will play both programs and the existing coaches will continue to coach within the Rec program as well at the club program. C/Kinsey also stated the club program will need to carry an insurance policy naming the Township as an additional insured.

- **Tennis**

C/Klehr advised a one year contract for tennis instructor Ho Scott has been drawn up and will be forwarded to her for her signature. Her income this year, will exceed the \$21,000 threshold and would need to go out to bid for her services. Since it's difficult to compare what Ho Scott does for our tennis program, an amendment to the contract is stated as an extraordinary unspecifiable services will be included.

C/Klehr stated a net crank mechanism on a court at Rocky Brook needs to be repaired. It was advised Ho Scott has the crank which the Dept of Public Works will need in order to repair it. Also, the court is breaking off under the fence and needs to be addressed. At Abate Park there is approximately a 2"-2.5" hole in one of the tennis courts in the blue area and needs to be repaired before the winter causes more damage. Rec Secretary will notify the Dept. of Public works.

Motion to approve the local public contract for Ho Scott

ROLL CALL: Jim Bell; aye, Bill Hanson; absent, Al Morrone; absent, Mike Turner; aye, Gary Dorfman; aye, Dominick Ricci; absent, Robert Brown; absent, Tracey Klehr; aye, Terrence Murphy; aye

- **Wagner Farm Park / Abate Park / Brandywine / Rocky Brook Park**

C/Kinsey stated a letter was composed to apply for a grant from the Monmouth County Municipal Open Space Grant Program for the acquisition of the northern extension of Millstone Park located on Red Valley Road. The letter will be sent to the County with additional information.

- **Fall Soccer**

C/Klehr advised the season started smoothly with the exception of lack of coaches, which means some practices are not held during the week. The kindergartner division enrollment is at 43 and presents some challenges. C/Klehr has been working with Elaine Mumau, an experience soccer coach decided to have 12 participants on a team. The first half of practice is instructional. The second half consist of playing on four fields with a 3v3 format which allows more ball time per child and teaching of soccer skills as each child is sent in and plays every two minutes. Last week was the first attempt which and will only get stronger as the season progresses. C/Klehr stated

she needs two additional pop up goals which will be ordered by the Rec Dept. Some nets still need to be hung on a few of the Goals; C/Bell will contact Bryan Walkley of the MUTS whom are responsible for that task.

- **Summer Rec**

C/Bell advised all went well and a report from the camp director will be discussed at next month's meeting.

- **Millstone Day 2009**

C/Hanson not present. C/Kinsey advised the weather was perfect, the inflatable amusements appeared to be a big draw for the children, but he felt the new layout was not the optimum usage in foot traffic. Some vendors felt they were not in the line of traffic. The main walkways need to have many more vendors on both sides to be successful and should be noted for next year. The attendance was at 2,400 and vendor participation was at 47 with 3 vendors not showing.

- **Field Hockey**

Rec secretary stated the program was scheduled to start last week, but was cancelled due to rain.

- **Basketball**

C/Brown not present, discussion tabled to next month.

C/Murphy inquired when the fields are scheduled to be mowed at Wagner Farm Park. Rec Secretary stated she was advised by Ken Gann, the fields are cut twice a week, Mondays and Fridays. The landscaper cuts at 33 inches as this way it adheres to the rigors that the cleats put it through. He also advised the fields were very wet and the sprinkler time needs to be decreased which Ken Gann has taken care of.

- **Approval of the July 6, 2009 Minutes**

Motion to approve: C/Bell **Seconded:** C/Murphy

ROLL CALL: Jim Bell; aye, Bill Hanson; absent, Al Morrone; absent, Mike Turner; aye, Gary Dorfman; aye, Dominick Ricci; absent, Robert Brown; absent, Tracey Klehr; abstain, Terrence Murphy; aye.

- **Approval of the August 3, 2009 Minutes**

Motion to approve: C/Bell **Seconded:** C/Turner

ROLL CALL: Jim Bell; aye, Bill Hanson; absent, Al Morrone; absent, Mike Turner; abstain, Gary Dorfman; aye, Dominick Ricci; absent, Robert Brown; absent, Tracey Klehr; aye, Terrence Murphy; aye.

Motion to adjourn, **Moved** C/Bell, **Seconded** C/Turner.

Meeting adjourned at 9:18 PM.

Respectfully submitted,

Nicole C. Vladimirov

cc: Township Committee,
Jim Pickering, Maria Dellasala