

**MILLSTONE TOWNSHIP
RECREATION COMMISSION
MEETING MINUTES
June 1, 2020**

Chairman Morris opened the Meeting at 7:35 p.m.

Reading of Adequate Notice by Chairman Morris

Roll Call: Present: Morris, Simels, Skowronski, Russell, Lourenco, Strickland

Absent: Kilcomons, Adornetti

Committeeman Gary Dorfman joined the meeting

Renee Randazzo was sworn in as Recreation Commissioner Alternate 2.

APPROVAL OF MEETING MINUTES: May 4, 2020

C/Morris made a Motion to approve and C/Russell offered a Second. Roll Call Vote:

Morris, Simels, Skowronski, Russell, Lourenco and Strickland vote yes to approve the minutes.

PUBLIC COMMENT: Chairman Morris opened the Public Comment portion of the meeting at 7:41 p.m.

Brendan Finnegan from Boy Scout Troop 116 presented his Eagle Scout project to build 2 kiosks for Millstone Park. 1 kiosk would be placed near the pathway entrance to the fishing dock and the 2nd kiosk would be placed over near the boat ramp. They would be made of composite material, double sided. The commission asked that a locking mechanism be included on the plexiglass. After some discussion regarding the size and location, a vote was taken to approve the project. Morris, Simels, Skowronski, Russell, Lourenco, Strickland and Randazzo vote yes to approve

Adult Programs- Nothing to report

Pop Warner – Nothing to report

Flag Football – C/Strickland noted that Millstone flag football was not listed on the NFL Flag website.

Soccer – Expect to get on the field around June 22nd per comments made by the Governor

Field Hockey – Nothing to report

Basketball – Nothing to report

Wrestling – Nothing to report

Lacrosse – C/Skowronski noted that Lacrosse would like to consider some type of clinic or event in the Fall to make up for the cancellation of the Spring program.

Tennis – The summer tennis program is open per state guidelines.

A discussion ensued about COVID19 guidelines.

Committeeman Dorfman suggested that coaches and program leaders need to affirm their adherence to the guidelines. He would reach out to the Township attorney for guidance. C/Morris noted that wording could be added to the Code of Conduct that coaches would need to sign. C/Simels noted that parents should have copies of the guidelines so they can contact recreation if coaches are not following them. C/Randazzo noted that guidelines will be changing rapidly. Change management procedures should be established to get coaches to comply quickly due to liability issues with COVID-19.

C/Lourenco asked what sports are allowed to begin activity. Secretary DeFelice noted that any low contact sport that can follow socially distancing guidelines can begin practices and drills.

Millstone Day – C/Morris noted that the township committee needs to confirm if Millstone Day will move forward. The Recreation Commission is in favor of holding Millstone Day provided that State guidelines permit such gatherings. Frogbridge is better equipped to provide the space to socially distance and follow whatever guidelines are in place at that time. Next year, Millstone can look at hosting Millstone Day at the new park. Committeeman Dorfman would like to know what financial obligation the township would incur if Millstone

Day was cancelled by the Township. C/Lourenco felt that Millstone should not look at backing out of the agreement with Frogbridge if state guidelines permit such gatherings.

Summer Camp- The State of NJ has announced that camps can open starting July 6 but did not issue guidelines yet or specify whether it applied to outdoor and indoor camps. Secretary DeFelice noted that the BOE is reluctant to open the facility needed to run camp due to the sanitation requirements stipulated by the CDC. They would need to sanitize the bathrooms daily after the camp day ended and would require custodial staff. The school facilities are currently closed. The protocols that recreation would need to put in place for camp are quite extensive and the positive replies from returning parents are very low. C/Randazzo noted that since trips are cancelled that would have a negative impact on camp attendance. The cost of following the COVID-19 requirements would be very costly. Secretary DeFelice noted that the lack of trips would mean the loss of most of the older kids that attend camp and we would have a hard time breaking even. C/Lourenco noted that there is little time to prepare for camp and we still do not have access to a facility or the guidelines from the State. C/Morris noted that a decision would be made after discussions with the camp director.

Code of Conduct- C/Randazzo asked what the specific procedures were for violations of COVID-19 guidelines and how to monitor coach compliance. C/Morris noted that it would be difficult to monitor coaches on the field. C/Simels noted that if coaches were negligent in following the guidelines they would open themselves up to liability issues. C/Russell noted that the Code of Conduct was revised to allow for less rigidity in how violations were handed out. Listing specific repercussions for each instance would be too restrictive. Committeeman Dorfman noted that the matter would be brought to the Township attorney for input.

A discussion on Camp counselor pay ensued. Increases to the lowest rate were needed to keep the pay rate in compliance with State minimum wage laws. It was agreed to keep the delta between the various levels when raising the lowest rate. C/Lourenco made a motion to increase the pay schedule as proposed. C/Morris offered a second. Morris, Simels, Skowronski, Russell, Lourenco, Strickland and Randazzo vote yes to approve. The camp director pay was discussed. C/Skowronski made a motion to raise the camp director pay to \$8,500. C/Lourenco offered a second. Morris, Simels, Skowronski, Russell, Lourenco, Strickland and Randazzo vote yes to approve.

Committeeman Dorfman suggested that some type of sport camp or clinics be offered late summer to get kids outside. The camp director should be asked to pursue ideas. C/Randazzo suggested that if sports camps are planned, the individuals that were planning to be camp counselors be hired to assist. Secretary DeFelice noted that any other mini camp would need to have pricing established in an ordinance. Pricing for a cheer or lacrosse clinic is currently listed in the fee ordinance.

Building and Grounds –C/Morris noted that there was some damage done to Millstone Park last week. Cameras were able to catch the individuals and video and pictures were turned over to the state police. C/Morris reviewed the design of the redevelopment of Field 5 and the ball fields scheduled for Millstone Park. The grant was submitted. He also noted that a turf specialist reviewed the fields and determined that they are ready for game play. Committeeman Dorfman discussed the lights at Millstone Park. He was requesting that a 2 factor authorization process be established to prevent the lights from being scheduled to come on when a team fails to show. He also suggested that specific nights be established where the lights are on for residents to use without requiring a permit. Since funding would not be available from the recreation trust, another source would have to be found.

C/Morris motioned to adjourn at 9:57pm. C/Lourenco offered a second.