

**MILLSTONE TOWNSHIP  
RECREATION COMMISSION  
MEETING MINUTES  
April 1, 2019**

Chairman Morris opened the Meeting at 7:32 p.m.

Reading of Adequate Notice by Chairman Morris

Roll Call: Present: Morris, Simels, Adornetti, Russell, Aprile, Kilcomons

Absent: Skowronski, Casale

Committeeman Al Ferro in attendance and Commissioner- elect Jared Rosenfeld

**APPROVAL OF MEETING MINUTES:** March 4, 2019

C/Morris made a Motion to approve and C/Adornetti offered a Second. Roll Call Vote:

Morris, Simels, Adornetti, Russell, Aprile, and Kilcomons vote yes to approve the minutes.

**PUBLIC COMMENT:** Chairman Morris opened the Public Comment portion of the meeting at 7:35 p.m.

C/Morris closed the Public Comment at 7:35pm

Committeeman Al Ferro swears in Commissioner-Elect Jared Rosenfeld

Adult Programs – C/Adornetti noted that Men’s Basketball was provided with gym time on Sunday in the Primary school. Since no heat is needed in the gym during this time of the season, a custodian does not need to be present in the building. They have a custodian on call. C/Morris noted that the current security system at the school can allow access to the gym without a custodian physically being there to open the doors. He will follow-up with Dr. Huss to discuss options.

Pop Warner – Cheer is running a pre-team cheer clinic to get the girls prepared for the competition cheer routines. Competition cheer will pay for their own uniforms. The cheer recreation budget will include the competitions. Secretary DeFelice noted that the press box needs to be inspected and structural issues addressed. The sidewalk outside the front door has been repaired. C/Morris noted that cameras are being installed at Wagner. A conduit is expected to be run between the building and press box to handle the camera installation outside for the field. Committeeman Al Ferro addressed the role of Recreation in regards to the park infrastructure. All issues that need to be addressed go to the Township Committee through the liaison who is Gary Dorfman. A new refrigerator was installed at Wagner in the kitchen for the use of Open Space and Recreation. The issue of the Wagner kitchen not being cleaned adequately was discussed. Each program should be made aware that with use of the kitchen is the responsibility to keep it clean especially after heavy usage. DPW is not responsible for cleaning up after the recreation programs.

Flag Football – C/Morris recommended that the volunteer base with A&M football be involved with any flag football program. However, flag football needs to be a recreational sport and not as intense as football. There are a number of Millstone children playing flag football in area towns so the impact on football and Lacrosse should not be significant. C/Jared and C/Morris will be the liaisons for a flag football program.

Soccer – C/Simels noted that the Spring Instructional soccer season is about to begin.

Field Hockey – Nothing to discuss.

Basketball – C/Adornetti noted that he will be meeting with Brian and Matt from Warriors to review the fees for extending the warrior season.

Wrestling – C/Russell noted that wrestling mats were moved to Wagner. 1 set is in the back gym closet. The 2<sup>nd</sup> set needs to be located somewhere out of the way. C/Morris noted that the rooms in the back have plenty of space if the stuff that is in the rooms is cleaned up. Recreation needs to come up with a way to repurpose the rooms to improve storage for multiple programs. Secretary DeFelice noted that Lacrosse and Pop Warner need storage that isn't accessible to everyone else. Wagner has multiple indoor and outdoor rooms for storage but different people have different keys.

Lacrosse – C/Morris noted that the bylaws have not been adopted yet. Clarification is needed on the rules allowing substitutes to be brought up when a team is short players based on roster size. The commission was asked to review the bylaws and send feedback to C/Skowronski. Secretary DeFelice asked if there was a better way to communicate game times. C/Kilcomons noted that the lacrosse game schedule is always changing because other towns often make changes or teams sign up for tournaments and games need to be moved. Posting a schedule way in advance is difficult.

Tennis – C/Kilcomons noted that the courts at Abate have expansive cracks on both Tennis and Basketball courts. Need to look at what repair process to use and at what cost. Secretary DeFelice noted that there is an open capital ordinance currently for improvements to the tennis and basketball courts at Rocky Brook. Additional monies can be allocated to the courts at Abate provided that Rocky Brook improvements have been satisfied. The Township engineer has been asked to get pricing for the tennis courts at Abate. There is also a bond ordinance specifically for improvements at Abate that has some funds available. Committeeman Ferro noted that Recreation needs to provide the Township Committee with the costs of repairs for them to make a decision on how to proceed.

Summer Camp –C/Morris noted that last year counselor wages were raised to help retain and attract counselors for camp. It was also discussed that registration fees for camp might need to be raised. Since Recreation has already communicated that the price for camp at \$395.00, that price would be offered as an early registration price. The Township Committee is expected to approve a regular registration price of \$415.00 that will go in effect on April 15<sup>th</sup>. Out of town registration will also be approved but with a surcharge of \$55.00 bringing the fee for out of town residents to \$470.00. Committeeman Ferro asked what was being done to reduce expenses on the trips. Are vendors allowing changes to head count. Secretary DeFelice noted that the problem was not with the vendors. Most vendors allow changes to the count a few days to a week out. The problem is that our purchasing process requires a specific check amount to be decided upon 3-4 weeks in advance in order to get a check available on the day of a trip. Adjusting head count that far in advance causes missed revenue and partially filled buses. Committeeman Ferro noted that he is trying to address the situation with Finance but state statutes make it difficult to be flexible. After the budget is addressed, he will work with Finance to streamline the process. C/Aprile asked about the process for Counselors in Training for camp. Our current rules require someone under the age of 18 to be entering their junior year in HS to apply.

Millstone Day – Nothing to discuss

Holiday Lighting – Nothing to discuss

Building & Grounds – C/Chris and C/Aprile will visit Wagner to look at structure and storage issues. C/Kilcomons noted that better policing of Abate is needed after hours. There needs to be something done to prevent people from using the park after hours. The park ordinance that was proposed by DPW was handed out to commissioners to review again. C/Jared asked why the township would have an ordinance that goes beyond state guidelines. C/Kilcomons noted that summons issued by law enforcement officers using a twp ordinance go to the twp versus a state ordinance that goes to the state. Committeeman Ferro noted that a township code enforcement person would need a township ordinance in order to enforce it. Secretary DeFelice noted that the Recreation Commission has been tasked by the Business Administrator with developing a permit process and fee structure to be used for Millstone Park. There is a meeting set up with Green Acres to understand what is needed for Millstone Park in regards to residents and non residents.

Code of Conduct – C/Adornetti noted the code of conduct will be sent to the Township Committee for review.

New Business – A motion was made by Ken Simels and seconded by Joe Adornetti to approve the cost of 32 recreation basketball teams paying a \$10 fee to USSSA for additional insurance required for the referee group that handles recreational basketball. This fee was discussed and approved at the beginning of the season but was not officially moved. The motion was unanimously approved. Secretary DeFelice noted that Memorial Day Parade and Service is Monday, May 27<sup>th</sup>. Lawn signs need to be ordered for the event. The cost is approximately \$450.00. C/Morris asked if the planning committee can get a sponsor for the lawn signs. Since this public celebration is not run wholly by Recreation an effort should be made to offset the costs. It was agreed to not hold up the purchase of the signs while seeking a sponsor.

Seeing no further business, C/Morris made a Motion to Adjourn and C/Adornetti offered a second. The Meeting adjourned at 9:02 p.m.

Respectfully submitted,

Andrew DeFelice