

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
FEBRUARY 1, 2016
MEETING MINUTES**

Meeting Called to Order by Chairman Morris at 7:32 p.m.

Chairman Morris Reading of the Adequate Notice.

Chairman Morris open the meeting to the Public at 7:34 p.m. Seeing no public comment, he closes the public comment portion at 7:34 p.m.

ROLL CALL: Present: C/Morris, C/Hanson, C/Simels, C/Adornetti, C/DeFelice,
C/Skowronski, C/Russell, Mayor Kinsey
Late: Ms. Peake (arriving at 7:34 p.m.).
Absent: Mr. Murphy.

SUMMER RECREATION CAMP:

Chairman Morris advised that the former Director of the Summer Recreation program, Gary Conk, has left after 30-years as the Director. He and his staff, along with the art counselor are no longer with us.

Chairman Morris advised that a new Director has been hired, Jason Miller. Mr. Miller was the Camp's Computer Counselor. Mr. Miller has great ideas for Camp this year. We have scheduled to meet with Mr. Miller next week to discuss new ideas for the rejuvenating the program.

The Commission discussed the process of replacing the Art Director and staff. The specifications or credentials needed for the position of Art Director were discussed. Possible candidates were discussed.

Mayor Kinsey explained how the pay scale works.

The Commission discussed the creation of an Assistant Director. The job description of that person's responsibility was discussed. Chairman Morris advised that Mrs. Dellasala was involved in the interviewing process of the potential Assistant Director. The salary for this person was entertained. The positive potential of what the Assistant Director would bring to the table was presented. Kevin Norris is a Millstone teacher that is being considered for that position. The benefits of hiring Mr. Norris was addressed. He has good ideas that the Commission appreciated.

Chairman Morris reported that there will a meeting with the new Director.

SUMMER TRIPS:

The Secretary provided an update of summer trip scheduling further advising that Casino Pier and Break Water Beach will accept a purchase order from the Township.

Chairman Morris reported that they looked at the trips taken last year and are incorporating some new trips. The Secretary is beginning the process of scheduling the summer trips. The new trip is Kids Rule from the same group that runs Sky Zone. Secretary Slisky elaborated.

Secretary Slisky stated that the Township Treasurer, Ms. Salerno, would be working on securing the bus transportation for the summer trips.

The Secretary advised that there are usually 350 to 375 children enrolled in the summer program. Secretary Slisky explained the procedure of a non-resident child visiting a Millstone relative and participating in some aspect of the summer rec program. There is still a fee involved.

SOCCER:

C/Simels advised that he would reach out to his list of past coaches. The normal issue is looking for coaches. April 30th will begin the season. Secretary Slisky has reached out to Jim Buchanan already.

Field maintenance was discussed. The coaches using the fields from MUTS take care of the fields. Mayor Kinsey stated that it is an unwritten agreement but it has been successfully done this way because we let them utilize the fields and that is how they reciprocate.

Recreation performs the initial lining of the fields themselves and MUTS relines. There was discussion of a work bond to perform the work. Options were discussed.

BASKETBALL:

C/DeFelice advised that everything has been proceeding well. One issue was addressed with Mrs. Dellasala.

WARRIORS:

C/Adornetti provided an update and advised that everything is moving along. They had to reschedule one game. He will be taking over the Warriors fully from C/Murphy at the end of the month.

Chairman Morris addressed his concern regarding the publication of the Warriors' season schedule. He was advised that the schedule changes frequently which would make the published schedule incorrect. The Commission discussed using the Township website to announce the game schedule. Chairman Morris feels that the Township Recreation Program should utilize the tool that they had invested money in. A possible solution was discussed.

The Commission will continue with the rest of the Agenda, tabling this issue and resolve for another meeting. This item should be placed on a future Agenda for discussion

TENNIS:

Secretary Slisky advised that the same instructor would return. Her salary is funded by the recreation program. She is paid the same rate that she receives from The Princeton Racquet Club.

RECREATION HANDBOOK:

Chairman Morris noted that the handbook was discussed for a good portion of last year. Chairman Morris will provide a soft copy to the Commissioners so that they may familiarize themselves with the program in order to help them better serve the program. He stated that it is a good reference tool. It will assist the Commissioners in understanding the rules.

Chairman Morris will work with Secretary Slisky to update the handbook.

Mayor Kinsey suggested that they have a workshop and focus on finalizing. Chairman Morris feels the book is 80% completed. A suggestion was made to have critical timelines added in the handbook.

FACILITY USAGE:

C/Hanson stated that facility usage has been a chaotic this past year. He is on the policy committee on the Board of Education and he pulled their policies in which they prioritized gym usage. He explained the tiers of usage. Adult recreation is on the last tier. He suggested that Men's Basketball, with the exception of December thru February, has two week nights to play and perhaps some weekend time. C/ Hanson stated that they are getting pushed to 8:00 or 9:00 p.m. Volleyball is on at 10:00 p.m.

C/Hanson explained that team game/practice cancellations leave the gym unused at earlier times. The Commission discussed how to apprise the adult programs that slots are open due to the variable of circumstances such as cancellations. The Commission discussed a mechanism to apprise the adult teams of cancellations. It works for the rest of year but it does not work for Dec-February.

NEW BUSINESS:

No items at this time.

APPROVAL OF MEETING MINUTES:

The Secretary is to amend the January Minutes to add the swearing in of Member Adornetti by Mayor Kinsey.

C/Hanson made a Motion to approve the Meeting Minutes with the amendment, and C/Peake offered a Second. Roll Call Vote: Morris, Hanson, Peake, Simels, Adornetti, Skowronski, DeFelice and voted yes to approve the meeting minutes as amended.

C/Russell made a Motion to Adjourn the Meeting and C/Adornetti offered a Second and by unanimous vote, the Meeting adjourned at 8:42 p.m.

Respectfully submitted,

