

**MILLSTONE TOWNSHIP PARKS & RECREATION
COMMISSION
215 Millstone Road Millstone Twp.
NJ 08535 June 1, 2015
Minutes**

C/Morris calls the meeting to order at 7:32 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975. C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 20, 2014.

ROLL CALL:

MEMBER	PRESENT	ABSENT
Chris Morris	X	
Bill Hanson	X	
Andrew Ferrara	X	
Dominick Ricci	X	
Ken Simels	X	
Terrence Murphy	X	
Peter Kowal		X
Sharon Peake	X	
Joe Adornetti	X	

Chairman opens the meeting to the public at 7:34 p.m.

Chairman closes the meeting to the public at 7:34 p.m.

Summer Recreation Camp

Interviews for new staff hires have been scheduled for June 4 with Maria Dellasala, Township Administrator. Staff will be hired based on camp enrollment, all new staff are required to complete the background check process before attending camp.

Camp registration is open; enrollment is expected to be in the mid 270 range. Camp trips registration was opened in early May, sixty trips will be offered this session.

C/Morris asked that an appointment be made with the Board Of Education Technology department to test the Wi-Fi in the Primary School lobby and cafeteria. Wi-Fi is needed for Extended Care sign out; parents will be required to continue to sign out on a hard copy and will be able to pay online later. B/Hanson requested the phone line in the lobby also be set up before June 29.

Millstone Day

B/Hanson reported that the Recreation office has contacted local businesses to make them aware registration is open for the event on September 13. B/Hanson relayed to the commission members non-profit organizations will be providing a variety of food offerings including burgers, drinks and Italian ices. B/Hanson asked that K/Slisky contact Frogbridge for an preliminary invoice of expenses.

Background Checks

The Commission members were given information packets from the National Center for Security Initiatives for their review. NCSI is under consideration to replace Indentgo for volunteer background checks renewals. The Township Committee will have final approval of any changes to the background check procedures and requirements. All volunteers and staff needing a renewal will continue to be instructed to use Indentgo. Volunteers will be notified of the background check requirement and linked to NCSI prior to the completion of their volunteer registration. Once they enter the required information with NCSI, the registrant will then be automatically re-directed back to www.millstonerec.org to submit the completed registration. Once submitted, status information - including whether the check has been completed or is still pending, and when the report is valid through - will be reported in the Registration System's Download and List reports as well as on the Member record for the registrant. This will be a simple color-coded system indicating a successful check (Green), a report where "flags" have been raised (Red) or that the check is still pending (Yellow).

Soccer Camp

Summer Soccer Camp will be held the first week of August at Brandywine Soccer Complex. Maestro Soccer assured B/Hanson the program will move forward with a minimum amount of players (10) with the expectation that the program's enrollment will increase over time. Players ages 7-14 years at all skill levels are invited to participate. Maestro Soccer will provide a tee shirt for each player. The fields are available and will be lined for the camp. Registration has been opened and advertising has begun.

Pop Warner

S/Peake stated Pop Warner cheer will remain at Wagner Farm Park for practice. The football squad will practice at Millstone Park. Practice is scheduled to begin August 3. A list of equipment to be moved to Millstone Park will be provided to the Recreation in July. A storage container and portable bathroom will be placed onsite by the Recreation office. S/Peake on behalf of Pop Warner will send an email to request lights in the Millstone Park parking lot.

Minutes

Motion to approve April Minutes Moved: C/Morris, Seconded: K/Simels Carried.

ROLL CALL:

MEMBER	Aye	Nay	Abstain
Chris Morris	x		
Bill Hanson			x
Andrew Ferrara	x		
Dominick Ricci	x		
Ken Simels		x	
Terrence Murphy	x		
Peter Kowal			
Sharon Peake	x		
Joe Adornetti	x		

Motion to approve May Minutes Moved: C/Morris, Seconded: K/Simels Carried.

ROLL CALL:

MEMBER	Aye	Nay	Abstain
Chris Morris	x		
Bill Hanson	x		
Andrew Ferrara	x		
Dominick Ricci			x
Ken Simels	x		
Terrence Murphy			x
Peter Kowal			
Sharon Peake	x		
Joe Adornetti	x		

Motion to adjourn, Moved C/Morris, Seconded: T/Murphy, Carried.

Meeting adjourned at 8:38 p.m.