

MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
215 Millstone Road Millstone Twp. NJ 08535
May 4, 2015 7:30 pm
Minutes

C/Morris calls the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 20, 2014.

ROLL CALL:

| MEMBER | PRESENT | ABSENT |
|------------------------|----------------|---------------|
| Chris Morris | x | |
| Bill Hanson | x | |
| Andrew Ferrara | | x |
| Dominick Ricci | | x |
| Ken Simels | x | |
| Terrence Murphy | | x |
| Peter Kowal | x | |
| Sharon Peake | x | |
| Joe Adornetti | x | |

Chairman opens the meeting to the public at 7:36 p.m.

Chairman closes the meeting to the public at 7:36 p.m.

The oath of office is given to Chris Morris by Mayor Bob Kinsey. Congratulations to Chris Morris, his term will expired December 31, 2019.

Summer Recreation Camp - C/Morris requested the current registration number (70) and requested all trip vouchers be given to him for signature to secure trip deposit payments. C/Morris explained to the commission members that an attempt was made to purchase Breakwater Beach half price Easter Sale tickets online but due to a technical glitch it was unsuccessful. Instead an agreement between the Township and Breakwater Beach was reached to use a purchase order for payment of the half priced tickets.

A discussion regarding intermittent internet access in the Primary School lobby continues to be an issue for the reception area used by camp staff. It was suggested to test the service before camp to see if a laptop could be used for staff. C/Morris requested K/Slisky schedule a appointment with the technology team from BOE, David Faccillo and Gerard Alluto, to discuss improving service to the lobby before camp starts. A request should also be made to the BOE to drop the phone line before June 29.

K/Slisky reported staff verification letters have been sent to twenty returning staff members the letter included the staffs' rate of pay and background check expiration dates; deadline to reply is June 1. Additional staff will be hired as enrollment increases. It is anticipated thirty total staff members will be hired for 2015. Cit applications are available online on the Recreation website www.millstonerec.org for

high school juniors and seniors; they are asked to commit to three days per week. CITs will be scheduled in advance by the camp director, Gary Conk. The CIT training program gives the Township the opportunity to vet candidates for possible future paid positions. New staff positions will be offered to experienced CITs whenever possible.

Millstone Day - B/Hanson reported thirty double sided signs have been ordered. Vendors from 2014 have been contacted concerning food items. A catering truck is a possibility for providing food if needed, though feedback for nonprofit organizations has been promising. New this year registration is open and available online. Currently five vendors have registered, some of whom will be selling burgers and other food items. B/Hanson requested Frogbridge be contacted for an estimate of expenses including the Inflatables. K/Slisky reported Gianna Pallante has been contacted and she will be singing the National Anthem once again.

Background checks- C/Morris and K/Simels did independent research on background checks by contacting other municipalities regarding their policies. It was discovered that policies vary among municipalities though all required a background check for volunteers. League Athletics has a direct link to the National Center for Security Initiatives (NCSI) and is fully integrated into League Athletics. During registration a link would direct volunteers to the NCSI site for an immediate green/red light notification. The National Pop Warner Organization requires background checks very year; Millstone Eagles have been using NCSI successfully for a few years. Millstone has a strong policy regarding background checks, the inconvenience may be causing a obstacle in getting volunteers to get a recheck. NCSI would be done online which would facilitate the renewal process. Members inquired about invoicing procedures, will it be sent directly to the Township or to the volunteers. Also, members asked who would be invoicing NCSI or League Athletics. Invoicing the Township directly would eliminate reimbursing the volunteers through a refund voucher. In addition, who will be notified the client or organization if something is revealed during the background check. Currently all notifications are received by the Township; volunteers with disqualifiers require a meeting with the Township Administrator, volunteers are asked to present documentation regarding the disqualifier. Based on the information provided the Township Administrator decides if the offense is acceptable and they are cleared for coaching.

Soccer Camp B/Hanson stated that he contacted Jim Buchanan director of Maestro Soccer and it was agreed that the proposed summer soccer camp will be held August 3 through August 6 in the evenings at Brandywine Soccer Complex. The camp will available to Millstone soccer players ages 7 to 14 years.

A motion to approve a summer soccer camp for twelve (12) hours for a fee of \$140.

The vote by each Commissioner, choices are (Ayes, Nays, Abstain, Absent) as follows:
 Motion to adopt/table, Moved C/Morris, Second B/Hanson, Adopted.

ROLL CALL:

| MEMBER | Aye | Nay | Abstain | Absent |
|------------------------|------------|------------|----------------|---------------|
| Chris Morris | x | | | |
| Bill Hanson | x | | | |
| Andrew Ferrara | | | | x |
| Dominick Ricci | | | | x |
| Ken Simels | x | | | |
| Terrence Murphy | | | | x |
| Peter Kowal | x | | | |
| Sharon Peake | x | | | |

Field Rotation K/Slisky reported Dan Specht, Public Works Coordinator was seeking quotes to repair the ruts on the lower field at Wagner Farm Park following the vandalism to the turf surface and sprinkler heads. The field will remain closed until further notice. Pop Warner will be reassigned to other fields at Wagner Farm and Millstone Park. S/Peake spoke to the need for accessibility to the football uniforms and helmets during the first weeks of practice during uniform sizing and distribution.

Summer Basketball K/Simels reported that the summer program will be suspended for 2015 season due to lack of volunteers.

Minutes

Motion to approve, Moved B/Hanson Seconded K/Simels, Carried

ROLL CALL:

| MEMBER | Aye | Nay | Abstain |
|-------------------------|------------|------------|----------------|
| Chris Morris | | | x |
| Bill Hanson | x | | |
| Andrew Ferrara | | | |
| Dominick Ricci | | | |
| Ken Simels | x | | |
| Terrence Murphy | | | |
| Peter Kowal | | | x |
| Sharon Peake | | | x |
| Joseph Adornetti | X | | |

- **Adjourn**

Motion to adjourn, Moved S/Peake, Seconded B/Hanson, Carried.

Meeting adjourned at 9:06 p.m.