

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION**  
**215 Millstone Road Millstone Twp. NJ 08535**  
**Upstairs meeting Room**  
**September 9, 2013 7:30 pm**  
**Minutes**

C/Morris calls the meeting to order at 7:37 p.m.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2012.**

**ROLL CALL:**

<b>MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
<b>Jim Bell, Chair</b>		<b>x</b>
<b>Chris Morris, Vice Chair</b>	<b>x</b>	
<b>Bill Hanson, Treasurer</b>	<b>x</b>	
<b>Dominick Ricci</b>	<b>x</b>	
<b>Terrence Murphy</b>	<b>X 8:00</b>	
<b>Ken Simels</b>	<b>x</b>	
<b>Andrew Ferrara</b>	<b>x</b>	
<b>Peter Kowal</b>	<b>x</b>	
<b>Sharon Peake</b>	<b>x</b>	

Chairman opens the meeting to the public at 7:38 p.m.

Chairman closes the meeting to the public at 7:38 p.m.

**Park Maintenance**

Jim Bell requested Kate Slisky update the Recreation Commission on the conditions of the Township parks.

**Wagner Farm Park:** Wagner Farm Park punch list of items needing repairs was given to the Commission for the discussion. The items are divided into two categories; items to be completed in house by DPW and those items needing to be outsourced. The Commission was informed that TLP has repaired the heating system. TLP will be completing a comprehensive report of repairs to Tom Antus, Township Administrator. Additional items including the air conditioning repairs and exterior work will need to be outsourced. DPW does not have the equipment necessary to make repairs and rental of the equipment, would in some cases, exceed the cost of the repairs. Commission members were informed that Maria Dellasala, Township Clerk has requested guidance from the Township Committee regarding the items that cannot be handled by DPW.

S/Peake informed the Commission members that Pop Warner has three more home games and a possibly of playoffs and there is concern about the functionality of the toilets. Two to three hundred fans attend home games and there is a concern the toilets will fail. The corrosive nature of the iron has been removed from the water with the upgrade of the filtration system. The Commission suggested the Recreation Secretary get two quotes the first to replace the toilets and the second to replace only the toilet's guts.

Field rotation and the importance of improving field conditions for Lacrosse and Pop Warner is a priority. A meeting will be planned as soon as possible with representatives of Pop Warner and Lacrosse with Tom Antus, Township Administrator. Representation from the Commission will be Billy Hanson, liaison building and parks, Sharon Peake, liaison Pop Warner and Andy Ferrara, liaison Lacrosse. The concerns are scheduling for seeding and aeration in the spring and fall and the programs that are utilizing the fields for practice and games. A discussion of the shared use of the Wagner Farm Park fields was discussed. A concern for Lacrosse is the lining of the fields at multiple parks and the hardship this poses on the volunteers. Additional concerns are for parents traveling to different parks for practice. Ideally, Lacrosse would like to hold spring a tournament but 4 fields would be needed at Wagner. A Pop Warner practice concern is the availability of equipment for sizing players with pads, helmets and uniforms in August.

Maintenance Flow Chart: K/Slisky presented the Commission the Field Maintenance rotation flow chart currently being used for the Township parks. Seeding and aeration is scheduled for October. In addition, in the Spring a proposal to hire 2 seasonal staff for 3 weeks to mulch and weed the Abate, Brandywine & Wagner Farm Park growing beds was presented to the Commission. It is estimated that 80 yards of mulch would be needed. The commission suggested that natural colored mulch should be used to reduce costs.

Park Vandalism: K/Slisky reported that State Police were called in recent weeks to Wagner Farm Park & Abate Park due to vandalism. Wagner Farm Park had an overturned garbage receptacle that was ripped from its footings and fence damage. At the Abate Park entrance road a tree was run over by a vehicle. The damage was so extensive the tree was removed. Police reports were filed.

Park Signs: Additional No Parking signs will be placed at the Township Parks and adjacent streets. The Township will be including the Ordinance 2-42 on the signs.

No Smoking signs at the various parks that are fading will be replaced.

Per Ord. 2-42.4 a Smoking Permitted area at Wagner Farm Park will be designated in the front parking lot along the fence line. Signs designating Smoking Permitted will be hung and a receptacle to collect the cigarette butts will be placed.

#### Storage Units

The need for storage at Abate Park and Millstone Park continues to be a issue of concern. The lack of storage increases the inconvenience of the program volunteers.

#### **Basketball –Ken Simels**

K/Simels had no new updates on Recreation basketball. The Basketball board will be meeting soon and will be contacting the Recreation office with their suggestions for the upcoming season.

T/Murphy reported the Warrior tryouts were completed on September 7<sup>th</sup> and players will be informed if they were accepted. Practice will begin next week.

#### **Fall Soccer-Ken Simels**

Fall Soccer begins on September 14. K/Slisky informed the Commission that Recreation was approached by Robbinsville Soccer to participate in interleague play with Upper Freehold/Allentown. Due to the lateness of the involvement of Robbinsville and parents not being previously informed, K/Slisky suggested travel be restricted to Allentown only. After this trial season parents will be informed that traveling to Allentown and Robbinsville will be a requirement of registration.

## Millstone Day- Billy Hanson & Dom Ricci

B/Hanson reported the lawn signs have been placed throughout town. Inflatables and Rock Wall Climbing will be rented again from Frogbridge. Bracelets for all day entrance on the rentals will be sold at the Recreation tent to off the set the cost of the event. There is an increase in the number of vendors participating -23 business registrations up from 17 last year. The Recreation office sent letters to local businesses inviting their participation at Millstone Day. Dom Ricci will hold a Free Throw Contest and medals will be awarded.

### o Minutes

Minutes of the August 5, 2013 meeting:

Motion to approve, Moved T/Murphy, Seconded S/Peake, Carried

### ROLL CALL:

<b>MEMBER</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
<b>Jim Bell, Chair</b>			
<b>Chris Morris, Vice Chair</b>	<b>x</b>		
<b>Bill Hanson, Treasurer</b>	<b>x</b>		
<b>Dominick Ricci</b>	<b>x</b>		
<b>Terrence Murphy</b>	<b>x</b>		
<b>Ken Simels</b>	<b>x</b>		
<b>Andrew Ferrara</b>	<b>x</b>		
<b>Peter Kowal</b>	<b>x</b>		
<b>Sharon Peake</b>	<b>x</b>		

### • Adjourn

Motion to adjourn, Moved C/Morris, Seconded K/Simels, Carried.

Meeting adjourned at 9:05 p.m.