

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION**

470 Stage Coach Road Millstone NJ 08510

January 9, 2012 8:00 pm

**Minutes**

**K/Slisky** calls the meeting to order at 8:02 p.m.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2011.

**The oath of office is given to new members.**

Peter Kowal was sworn in by Bob Kinsey as alternate #2, term to expire 12/31/12.

Ken Simels was sworn in by Bob Kinsey as Member-at-Large, term to expire 12/31/16.

**ROLL CALL:** Jim Bell present, Bill Hanson present, Andrew Ferrara not present, Dominick Ricci present, Tracey Klehr present, Terrence Murphy not present, Ken Simels present, Chris Morris not present, Peter Kowal present

• **Reorganization**

Chairman: appointed Jim Bell

**Motion to approve**, Moved J. Bell, Seconded K. Simels, Carried.

Vice Chairman: appointed Tracey Klehr

**Motion to approve**, Moved J. Bell, Seconded B. Hanson, Carried.

Treasurer: appointed Bill Hanson

**Motion to approve**, Moved J. Bell, Seconded T. Klehr, Carried.

**AGENDA ITEMS**

Chairman opens the meeting to the public at 8:12 p.m.

Chairman closes the meeting to the public at 8:12 p.m.

The following Liaison/ Volunteer Coordinators were named to the Recreation Programs.

<b>Program</b>	<b>2011 Liaison</b>	<b>2012 Volunteer Coordinator</b>	<b>2012 Liaison</b>	<b>Comments:</b>
Adult Soccer	Jim Bell	Tracy Littlefield	Jim Bell	
Adult Volleyball	Dom Ricci	Chuck Moy	Dom Ricci	
Basketball	Bob Brown	Dave Kurzman	Simels/ Kowal	
Cheerleading	Terry Murphy	Sharon Peake	Terry Murphy	
Fall Soccer	Klehr/Simels		Klehr/Simels	
Field Hockey	Jim Bell	Lisa Bellotti	Jim Bell	
Football	Terry Murphy	Scott McNutt	Terry Murphy	
Lacrosse	Andy Ferrara	Scott Moore/Lisa Bellotti	Andy Ferrara	
Men's Basketball	Dom Ricci	Mike Scerbo	Dom Ricci	
Special Needs Programs	Tracey Klehr	Littlefield/ Chee	Tracey Klehr	
Spring Soccer	Jim Bell		Tracey Klehr	
Summer Rec	Terry Murphy	Gary Conk	Jim Bell	
Tennis	Mike Turner	Ho Scott	Tracey Klehr	
Wrestling	Terry Murphy	Rich Williams	T. Murphy	
	<b>2011 Liaison</b>	<b>2012 Volunteer Coordinator</b>	<b>2012 Liaison</b>	<b>Comments:</b>
<b>Public Events:</b>				
Millstone Day	Billy Hanson		Hanson/ Ricci	
Holiday Lighting	Tracey Klehr		Tracey Klehr	
	<b>2011 Liaison</b>	<b>2012 Volunteer Coordinator</b>	<b>2012 Liaison</b>	<b>Comments:</b>
<b>Other:</b>				
Building Use	Billy Hanson		Billy Hanson	
Volunteer Programs	Tracey Klehr		Tracey Klehr	

- Summer Rec – Liaison: Jim Bell**  
 A discussion took place regarding busing and trip selections for the 2012 camp season. J. Bell requested the Recreation office have current and precise record keeping for all camp personal and trip acquisitions for the coming season. A review of all expenditures will be completed prior to the scheduling of trips.
- Code Of Conduct Committee**  
 A lengthy discussion took place regarding disciplinary action to be taken in the event of violations to the Code of Conduct. A committee will be formed to include (3) Recreation Commission members, (1) representative of the Twp. Committee and (1) member of the sport organization involved in the offense.
- Waiver**  
 The Commission directed the Recreation Secretary, pending approval from the Twp. attorney, to include a photograph/video waiver to be included on the Recreation application form.

**Roll Call: Jim Bell aye, Tracey Klehr aye, Bill Hanson aye, Dom Ricci aye, Ken Simels aye, Terrence Murphy not present, Chris Morris not present, Andy Ferrara not present, Peter Kowal aye.**
- Daddy Daughter Dance**  
 Recreation Secretary proposed a social function be offered in the Spring. The Commission requested costs and location suggestions be compiled and be placed on an upcoming agenda.

**Roll Call: Jim Bell aye, Tracey Klehr aye, Bill Hanson aye, Dom Ricci aye, Ken Simels aye, Terrence Murphy not present, Chris Morris not present, Andy Ferrara not present, Peter Kowal aye.**

- **New Business**

K. Simels requested a copy of the agenda & previous month's minutes be emailed to Commission members prior to the monthly meeting for review.

- **Wagner Farm Park / Brandywine / Abate Park / Rocky Brook Park**

Updates

- **Millstone Park - Liaison: Jim Bell**

J. Bell stated an Ad-Hoc committee has been formed and discussions on the development of Millstone Park are under way.

- **Tennis- Liaison Tracey Klehr**

Recreation Secretary announced Millstone Twp. Recreation is the recipient of the USTA Middle States New Jersey District for 2011 "Organization of the Year" Award. A presentation ceremony will be held on Sunday, April 15<sup>th</sup> at the Laurel Creek Country Club. The Recreation Department will be preparing a short biography for the USTA Middle States Yearbook and ceremony.

- **Approval of December 7 , 2011 Minutes**

**Motion to approve**, Moved Bill Hanson, Seconded Tracey Klehr, Carried

**Roll Call: Jim Bell aye, Tracey Klehr aye, Bill Hanson aye, Dom Ricci aye, Ken Simels aye, Terrence Murphy not present, Chris Morris not present, Andy Ferrara not present, Peter Kowal aye.**

Motion to adjourn, Moved Jim Bell, Seconded Bill Hanson, Carried.

Meeting adjourned at 10:16 p.m.

Respectfully submitted,

Katherine Slisky

cc: Maria Dellasala