

MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION

215 Millstone Road Millstone NJ 08510

June 4, 2012 8:00pm

Minutes

J/Bell calls the meeting to order at 8:03 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2011.

ROLL CALL: Jim Bell present, Bill Hanson present, Andrew Ferrara present, Dominick Ricci present, Tracey Klehr present, Terrence Murphy present, Ken Simels present, Chris Morris absent, Peter Kowal absent

Chairman opens the meeting to the public at 8:04 p.m.

Chairman closes the meeting to the public at 8:04 p.m.

**A motion to change the remaining 2012 monthly meeting time to 7:30pm
Moved C/Bell, Andy Ferrara Seconded. Adopted**

• **Background checks**

All volunteers 18 years and older utilizing Recreation facilities will be required to obtain their photo lanyard by Sept. 1. This will include travel programs that operate within the township. Millstone Township will reimburse the \$26.00 cost of the background check through reimbursement voucher. Volunteers who have obtained a photo Id from Central Jersey Pop Warner and have successfully completed the Township's background check procedures will be exempt at this time. A Saturday date from 9:00-12:00 in August will be planned for the Photo Id session. An upgrade in the current software will permit volunteer's photos be tagged and stored so reissued Photo Id can be mailed to our volunteers and not require additional photo sessions.

**A motion to approval purchase of Photo Id material purchase cost \$320.26
Moved by C/Bell, Seconded C/Klehr, Adopted**

The Vote by each commissioner, choices are (Ayes, Nays, Abstain, Absent) as follows:

Vote:

AYES: C/Bell, C/Klehr, C/Hanson, C/Murphy, C/Morris, C/Ricci, C/Ferrara, C/Simels

NAYS:

ABSTAIN:

ABSENT: C/Morris, C/ Kowal, C/Ricci

Motion to approve the purchase of upgrade Photo Id software Cost: \$505.00

The software upgrade allows database storage and connectivity to Microsoft Access and the ability to label photo images.

Moved by C/Bell, Seconded C/Hanson, Adopted

The Vote by each commissioner, choices are (Ayes, Nays, Abstain, Absent) as follows:

Vote:

AYES: C/Bell, C/Klehr, C/ Hanson, C/Murphy, C/Ferrara, C/Simels

NAYS:

ABSTAIN:

ABSENT: C/Morris, C/Kowal, C/Ricci

- **Lacrosse- Andy Ferrara**

Lacrosse has finished it season. The Lacrosse Treasurer is following up on a few recently submitted vouchers. C/Ferrara asked that the Recreation Secretary contact Lacrosse to provided date of payment to Lisa Pado, Lacrosse Secretary.

- **Wagner Farm Park / Brandywine / Abate Park / Rocky Brook Park/ Millstone Park**

C/Bell met with Jeff Hawk, DPW to create a punch list of items that need attention at the Township parks. C/Bell expressed concern that DPW current workload will not permit them the address items on the punch list until October. C/Bell suggested placing some items out to bid may be a more effective choice.

A discussion took place regarding overflow parking at Wagner Farm Park near the supply shed. C/Bell requested K/Slisky provides a few options from the Township Engineer on how to resolve this issue.

The weeding of the beds at the various parks needs to be addressed. The committee requested that appropriate measures be taken to clean up the beds. In particular, Wagner Farm Park the beds in front of the bathroom, Brandywine beds around the picnic tables and bathrooms need to be treated.

Also, to be addressed the infestation of clover at Wagner Farm Park. K/Slisky will provide

- **Basketball- Ken Simels**

Summer Basketball numbers remain at 49 participants. C/Simels requested the Recreation office send out emails & flyers to promote the program. C/Simels suggested that there will be many late sign ups and we will now offer it to grade 3-12. C/Simels sited the items need such as basketballs, shirts Jr. Board members (3) referees (3), ice packs, scoreboards & tables. C/Simels stated that this is a new program and we will be flexible. The teams will meet Tuesdays & Thursdays from 6-8 pm. C/Simels anticipates there will be enough to create boys & girls teams. Summer commissioners will be Bob Moran (Tuesdays) & Kevin Bomba (Thursday).

- **Soccer- Tracey Klehr**

The season ended on June 2nd. C/Bell stated that not all fields were mowed due to the field were rested. Some teams played/practiced on fields that were not mowed.

- **Tennis- Tracey Klehr**

C/Klehr stated a large number of younger players registered for the Spring session. C/Khler expressed concerns over the dead spots on the newly resurfaced courts. The

commission emphasized we are approaching the peak season and the corrections to the courts do not negatively affect our residents.

- **Pop Warner- Terence Murphy**

Preliminary discussions took place regarding placing a 20 x 10' lockable rental container at Millstone Park to hold equipment. A merger with Allentown Pop Warner is anticipated.

- **Summer Recreation- Jim Bell**

Summer Recreation enrollment is at 298 campers. Trip price adjustments were made where indicated. K/Slisky reported that the Recreation Department contracted air conditioned buses so a price increase was needed. Camp staff is required to be fingerprinted before the start of camp on June 25.

- **Millstone Day- Bill Hanson 9/23/12**

It was requested that the business registration fee be reduced from \$250 to \$100 to encourage more participation. An event committee will be formed for the planning of the event. The committee will be looking for activities to draw a larger demographic to the event. A discussion to change Millstone Day such as the free throw contest and tennis tournament will be a priority of the newly formed subcommittee.

- **New Business**

C/Bell open a discussion on the Building Use Fee and the shared services contract currently under consideration. The contract once approved will place gym time request in the following tiered system: BOE, Recreation Youth, Millstone Township Youth & Adult Recreation.

- **Approval of May 7, 2012 Minutes**

Motion to approve, Moved C/Bell, Seconded C/Klehr, Carried

Motion to adjourn, Moved C/Bell, Seconded C/Murphy, Carried.

Meeting adjourned at 10:08 p.m.

ATTACHMENTS

- 1 May 7, 2012 Minutes
- 2 May Monthly Financial