

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
MEETING MINUTES**

November 1, 2010

C/Bell opened the meeting at 8:01 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 WAS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 24, 2009.

ROLL CALL: Jim Bell; present, Bill Hanson; present, Mike Turner; not present, Dominick Ricci; present, Robert Brown; present, Tracey Klehr; present, Terrence Murphy; present, Kenneth Simels; present, Andrew Ferrara; present

Township Committeeman Bob Kinsey was present

PRIVILEGE OF THE FLOOR:

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AGENDA ITEMS:

- **Special Needs Basketball**

C/Klehr volunteered to be the program liaison given that she worked closely with the special needs soccer program. C/Brown volunteered to be a back up if needed. Program to start in January and will take place in Wagner Farm Park. Ordinance for registration fee of \$50.00 has been adopted. A discussion took place about how this would be an excellent opportunity for the youth in town to volunteer with the program and obtain community service. A volunteer form will be drawn up to keep track of the volunteers and their service hours.

- **Fall Soccer**

C/Klehr advised this Saturday will be the last game of the season. The kindergarten division has transitioned onto a full field for game play for the last two weeks of the season. All teams will continue the ½ hour practice format prior to their games followed by 5 player vs. 5 player game play. For these games, referees will be assigned. C/Klehr requested field numbers to be stenciled on the kindergarten and 1st grade small fields for next year and numbers for the nets on the fixed goals on all the fields. Rec Secretary will confirm with Public Works regarding when the bathroom facilities at Brandywine are scheduled to be winterized. The travel soccer team has a few more weeks of their season.

- **Wagner Farm Park / Abate Park / Brandywine Soccer Fields / Rocky Brook Park**
C/Bell advised he spoke with the contactor that installed the sprinklers at Wagner Farm Park and his concern of the rust on the sidewalks and building. He obtained a quote to have a water softener installed which should alleviate the rust in the water. A long discussion took place about the details of installation. C/Kinsey mentioned there have been a lot of issues with the wells at that location and we need to ensure this will be done properly. Three quotes will need to be obtained. A rust cleaner can be used to clean the rust off the sidewalk, but the sprinkler situation needs to be addressed.
Seeding by Public works has been completed at Wagner Farm Park and started at Brandywine. It was mentioned the fields looks good at all parks, even at the Township owned property on Red Valley Road.

Rec Secretary was approached with a request by the Pop Warner Program inquiring if they could hang their football and cheer championship banners in the Wagner Farm Park gym. These banners are a sign of their accomplishments. They are willing to hang the banner themselves. A discussion took place whether Public Works should hang the banners or let the Program volunteers hang the banners whom have access to scaffolding which was offered by a volunteer. Rec secretary will inform Pop Warner their request to hang their banners as been approved.

- **Fall Tennis**
C/Klehr stated she is looking forward to the Spring Season. Ho just finished her makeup rain dates this week and the season is officially over.
C/Bell discussed a situation with the newly offered Tiny Tots Tennis program and the instructors deciding not to continue with the program after two weeks. C/Bell, C/Klehr, Kate, from the Rec Dept and Rec secretary had a brief meeting with the instructors to discuss different issues that were occurring within the Rec tennis program and were unacceptable. It was believed an amicable agreement was reached, but the instructors decided to end the program. We informed the enrollees and issued prorated refunds. A tennis program for ages 3-5 will again be offered in the spring, under a different name and under the control of our Tennis program instructor, Ho Scott. C/Klehr would like to meet with Ho and the Recreation Dept this month and discuss some program details and ideas to help build interest to the Tennis program. C/Klehr would like Ho to hire more instructors under her direction. An idea was to offer a "mommy and me" tennis program. Ho would like to offer a free week-end of introductory lessons.

- **Pop Warner**
C/Turner not present – No report.
C/Murphy stated a temporary field goal which was paid for by the booster club will be put up on the practice fields on Red Valley Road and will be moved back to Wagner Farm Park after the season concludes. At this time, only one was purchased and next year an additional one will be purchased and will be place on the lower fields at Wager Farm Park so the game field can be rested during the practice season. C/Murphy discussed the process of participants playing in surrounding town's Pop Warner programs if a division is unable to field a team. C/Brown mentioned the success that the Allentown High school football team had this year and with the success of Millstone's Pop Warner football should further help impact the future of Allentown's High School team.

- **Holiday Lighting**

C/Klehr stated her and Kate, of the Rec Department, met with the Middle School music director, in attempt to get the chorus to perform at the event. They were able to secure approximately 40 participants. The Music Director requested risers to be moved to the location. The event will be held at the firehouse on Dec 4, 2010. C/Klehr mentioned the Moms club in town offered to help decorated the tree. C/Kinsey suggested getting trees in pots and having the children decorate them.

- **Lacrosse**

C/Ferrara stated this upcoming season, the boys uniforms would be purchased by the participant and keep after the season. The cost would be approximately \$30.00. A request for sizes will be needed to be added to the registration form and a sample uniform will be supplied by the lacrosse program and displayed in the Rec office. It was suggested the old uniforms could be used during practices thus saving wear and tear on their game uniforms. An ordinance has been adopted increasing the registration fee to \$90.00 per registration.

The program would like to offer a grade K-2 boys clinic to be held for 1 ½ hours on Sundays for 8 sessions starting the end of March. A resident, Mitch Raff has offered to run the program. \$25.00 per participant includes a t-shirt and a pinny which they get to keep. Participants would be responsible for their own equipment. The program would be held at Abate Park. A fee ordinance would need to be adopted. C/Bell requested an outline of the proposed program. Unlike the recreation Lacrosse program, the participants of this clinic do not have to register with the Lacrosse organization due to the fact that the program will not be traveling outside of Millstone. It was questioned if the building use fee will be charged.

- **Basketball**

C/Brown stated registrations are in line with last year. He was unable to attend the coaches meeting last week, but sent in a blurb of what he wanted to be read to the coaches about what we expect and thanking them for volunteering. C/Brown felt comfortable having all the coaches involved with team assigning. Coaches that were able to attend put the teams together for their division. C/Murphy advised it went well.

C/Brown advised he received a flyer from the Warrior Traveling Program but requested more of an outline of how the program is run. A short discussion took place in regards to the request from the Warriors to run the program under Recreation. It was mentioned the program president stepping down after this season, along with financial struggles are the main reason for this request. C/Brown has advised further discussion is needed with the existing program. The amount of gym time needed for an additional basketball program is a concern. C/Bell stated he feels the only way to make this proposition work is to cancel both programs and start over as one.

- A long discussion took place in regards to the illegal parking that takes place at Brandywine Soccer fields. The Township has an ordinance stating no parking is allowed along Stillhouse Road, Grove School Drive, Lucas Lane and the Township owned property on the Corner of Stillhouse and Lucas Lane. State Troopers are unable to enforce the ordinance due to the low priority. They suggested requesting to hire a trooper for four hours on Saturdays once a month

to write summonses. Rec secretary stated last week the traveling soccer team referee refused to start the games until all illegally parked cars were moved to the designated parking lot. It was stated additional "No Parking private property signs" are needed. It was also mentioned to increase the parking fine.

- **Teen Night**

It was discussed and agreed on to cancel teen night due to lack of interest and participation.

- **Approval of October 4, 2010 Minutes**

Motion to approve, C/Klehr, Seconded C/Bell, Carried

ROLL CALL: Jim Bell; aye, Bill Hanson; aye, Mike Turner; absent, Dominick Ricci; aye, Robert Brown; aye, Tracey Klehr; aye, Terrence Murphy; aye, Kenneth Simels; aye, Andrew Ferrara; aye

Motion to adjourn, **Moved** C/Bell, **Seconded** C/Klehr
Meeting adjourned at 9:29 PM.

Respectfully submitted,

Nicole C. Vladimirov

cc: Maria Dellasala