

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION  
MEETING MINUTES**

October 4, 2010

C/Bell opened the meeting at 8:04 p.m.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 WAS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 24, 2009.**

**ROLL CALL: Jim Bell; present, Bill Hanson; present, Mike Turner; not present, Dominick Ricci; present, Robert Brown; present, Tracey Klehr; present, Terrence Murphy; present, Kenneth Simels; present, Andrew Ferrara; present**

Township Committeeman Bob Kinsey was not present

***PRIVILEGE OF THE FLOOR:***

C/Bell opened the meeting to the public at 8:05 PM

**Cassie Chee**, a Millstone Twp resident, presented the commission with a proposal for a special needs basketball program she would like to implement. The program would be a 45 minute, skill based learning program tailored to individual abilities and would run for eight or nine weeks. Parents are required to stay but not required to participate. Each participant will be assigned a buddy whom will assist the participants in learning the fundamentals of basketball. Cassie would be responsible for communicating with and coordinating the buddy volunteers who would consist of high school and middle school aged students. Cassie's Father Don Chee and Andrew Singer will be involved as experience coaches and assist with skill drills. It was discussed holding the program at Wagner Farm Park; C/Bell stated the acoustics are very loud in that building and could potentially be a distraction to the participants. Discussion took place in regards to a registration fee cost and the age group the program will be offered too. An ordinance will need to be set up. Equipment needed would consist of cones, hula hoops and basketballs.

**Kim Vernaci**, a Millstone Twp resident, presented the commission with a proposal to run a cardio exercise boot camp program for adults at Wagner Farm Park. Kim currently works as a certified instructor. She would like to hold the program from 9:30-10:30 am, two days a week. She proposed running the program for a three month session and offering a beginner and advanced class. The Rec Commission requested in writing her qualifications, fees and a timeline. A fee ordinance would need to be put adopted.

C/Bell closed the meeting to the public at 8:24 PM

## **AGENDA ITEMS:**

- **Fall Soccer**

C/Klehr advised the start of the season went smooth; enrollment is down in all divisions except Kindergarten which enrollment is up from last year. She discussed a "Fall Blast" that will involve the kindergarten division transitioning onto a full field for game play. This would be held on the final 2 Saturdays of the soccer season, October 30th & November 6<sup>th</sup>. All teams will continue the ½ hour practice format prior to their games followed by 5 player vs. 5 player game play. During this Fall Blast, referees will be assigned to each game.

C/Bell discussed a recent study with a link between concussions and Lou Gehrig's disease. The study is still ongoing and should be reviewed periodically.

- **Wagner Farm Park / Abate Park / Brandywine Soccer Fields / Rocky Brook Park**

C/Murphy advised at Wagner Farm Park water was lost to the bathrooms and concession stand during a game. The water pump was reset and the septic tank was pump out which seemed to alleviated the problem. C/Murphy requested a full set of keys to the electric closets inside and outside the building.

C/Bell advised he spoke with the Sprinkler Company concerning the rust on the sidewalks and building caused by the water sprinklers which does not run though a softener. C/Bell will work on getting a system installed which will help alleviate the rust program.

C/Murphy stated the Pop Warner program was aware they need to move the post season practices from Wagner Farm Park so the fields can be seeded and the fall maintenance can be performed. The lights must be removed as well. He stated the program is undecided to where they will relocate at this time. The school fields were utilized in the past. The Program will be hosting a post season playoff game Oct 17.

- **Millstone Day**

C/Hansen stated the vendors he spoke with advised they were happy with their sales, although attendance was down from the prior years. A short discussion took place in regards to why attendance was down. Pop Warner's football games were away and could have been a factor. C/Hansen thanked C/Ricci and C/Klehr for the efforts of their children whom volunteered their time to help the Rec Dept with the sales of food and the inflatable amusements. Frogbridge Day camp does an excellent job hosting the event.

- **Fall Tennis**

Rec secretary advised she obtained four quotes to have the tennis courts resurfaced at Rocky Brook Park and is having the township Engineer review the details of the work being offered. The project will be scheduled in the spring. Ho has returned for the fall session and the tiny tots tennis program is also commencing. Ordinance forbidding receipt of remuneration for unapproved instruction on Twp property will be adopted by the Town Council this week.

- **Pop Warner**

C/Turner not present – No report.

- **Lacrosse**

C/Ferrara advised the free clinic went well with approximately 80 participants and many coaches. C/Ferrara stated he received lots of positive feedback from parents. A short discussion took place in regards to the request from the Lacrosse board to increase the

registration fee. Ordinance will be adopted with the new fee. Short discussion took place in regards to the Rec Dept assisting with confirmation of referees and tournaments.

- **Summer Rec**

The final report was submitted by camp director Gary Conk. It was mention by C/Simels that he has been asked if we could extend the duration by two more weeks. C/Bell stated in the past the BOE required the program to conclude the end of July, so the school facilities could be prepped for the upcoming school year. Rec secretary to contact the BOE and confirm that is still a protocol. Camp Director requested a written contact with a pay period of Jan 1<sup>st</sup> to Aug 1. First pay compensation to be after the day trips are secured and the arts and crafts order is submitted to the Rec Dept. This request was approved by the Rec commission and will be discussed with the Finance Dept. C/Bell stated the financial report for the program is complete.

- **Basketball**

C/Brown stated he did not hear from the Warriors travel Basketball program with additional details of their proposal of running their program as a Rec Program. Rec Secretary stated enrollment is slow but we're at the same number as last year at this time. Late fee goes into effect on Oct 25 and it is expected to receive a majority of registrations at that time. Short discussion took place in regards to the amount of gym time that has been secured this year, which is comparable to last year. C/Brown discussed the transition of the new president from the existing and having it go as smoothly as possible.

- **Approval of September 4, 2010 Minutes**

**Motion to approve**, C/Brown, **Seconded** C/Klehr, Carried

**ROLL CALL:** Jim Bell; abstain, Bill Hanson; aye, Mike Turner; absent, Dominick Ricci; aye, Robert Brown; aye, Tracey Klehr; aye, Terrence Murphy; abstain, Kenneth Simels; aye, Andrew Ferrara; aye

Motion to adjourn, **Moved** C/Bell, **Seconded** C/Ferrara  
Meeting adjourned at 9:07 PM.

Respectfully submitted,

Nicole C. Vladimirov

cc: Maria Dellasala