

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION  
MEETING MINUTES**

April 5, 2010

C/Bell opened the meeting at 8:07 p.m.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 WAS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 24, 2009.**

**ROLL CALL:** Jim Bell; present, Bill Hanson; present, Mike Turner; not present, Dominick Ricci; present, Robert Brown; present, Tracey Klehr; present, Terrence Murphy; entered 8:31, Kenneth Simels; present, Andrew Ferrara; not present

Township Committeeman Bob Kinsey was present

***PRIVILEGE OF THE FLOOR:***

C/Bell opened the meeting to the public at 8:08 PM

The Recreation Tennis instructor, Ho Scott introduced herself to the commission and stated she has been the tennis instructor in Millstone Twp for 9 years. C/Hansen mentioned he heard good things about the program. Ho discussed having USTA (US Tennis Association) and PTR (Professional Tennis Registry) tennis banners hung at Rocky Brook tennis courts. Ho is a certified instructor with the PTR organization and feels it would show creditability with the tennis program. In order to receive the banner, the Township must be a member of the USTA organization. The membership cost is \$35.00 a year. Millstone has four USTA adult women's teams in town which is a nationwide competition. C/Bell inquired of the Rec secretary to inquire about compliance of the sign ordinance. The commissioners approved the request to register with the USTA. Ho Scott advised she is very proud of our tennis program and stated the Allentown High School boys & girls tennis teams are mostly from Millstone Township.

**Eagle Scout Project - Scott Keleher**

Scott Keleher discussed the commission's concern of the overhang on the roof not being large enough on the bulletin board. He advised he will replace the existing roof with a 2' x 10' board which will provide more coverage of the actual bulletin board. He showed a pressure treated piece of wood which he inscribed the word "Brandywine" which he will apply to the top of the unit. He will be adding a wood barrier with stone around the bulletin board base and also plant Boxwood bushes on either side. C/Brown requested to apply a weed barrier underneath the stone. Scott stated he is planning on the project to be complete by April.

C/Bell closed the meeting to the public at 8:26 PM

## **AGENDA ITEMS:**

- **Instructional Spring Soccer**

Rec secretary advised enrollment is comparable with last year. With the Saturday program and the new Thursday morning program (Mini Maestros) Soccer has 79 children under the age of 5 years old enrolled. The newly offered special needs soccer program has 4 participants enrolled. The fields are lined and nets have been hung by the Traveling soccer program. Three fields are being rested this season. Rec Secretary stated the Rec Dept has been actively trying to recruit coaches for the spring program.

- **Lacrosse**

C/Murphy not present, no report.

- **Wagner Farm Park / Abate Park / Brandywine Soccer Fields / Rocky Brook Park**

Rec Secretary advised the internal lock has been installed on the locker room door at Wagner Farm Park. It is keyed for the existing internal key. A request letter was received from Open space and Farm preservation to utilize Wagner Farm Park for their annual Clam bake fundraiser. Request has been approved.

- **Basketball**

C/Brown advised Dave Kurtzman has stepped up to be president for next season.

- **Summer Rec**

Rec Secretary advised the optional day trips have been scheduled and registration will officially begin tomorrow. Camp will run from June 28-July 30. C/Hanson discussed having busing for the summer program. The fee would be incorporated into the registration camp fee, although bus usage would not be mandatory. C/Bell advised taking this year's participant list and sorting by address and do a mileage route to see how many miles a route would run. C/Bell stated the counselor's salaries will come close to the salary cap like last year due to the three bus trips and the need for additional counselors on each trip. C/Kinsey advised the salary ordinance will remain the same as last year.

- **Millstone Day**

C/Hansen stated the owners of Frogbridge Day Camp have offered the date of Sunday, September 19, 2010 for the event. The commission approved the date; C/Hansen will contact Frogbridge and secure the date.

- **Spring Tennis**

C/Klehr advised the courts have been cleaned up and three nets were purchased by recreation and hung by DPW. She also discussed the USTA league in town needs to reserve the township courts for the program's tournaments even though the program is not sponsored by the Rec Dept. The Rec commission discussed if the Township becomes a member of the USTA organization, the courts then can be reserved for play. Rec Secretary will look into joining USTA.

C/Klehr also discussed the condition of the court surface at Rocky Brook advising it might be time to look into resurfacing the courts before they get any worse. Quotes will need to be obtained.

### **Facility Use Fee Ordinance**

C/Kinsey stated an additional registration fee will be necessary for all recreation programs due to the proposed cost of using the school facilities. Future discussion will need to take place.

**Recreation Philosophy & Policy for Non-resident Participants**

The commissioners review the recreation philosophy and approved the wording. A discussion took place in regards to the Recreation Commission’s Philosophy of never closing a program to a child whom wants to participate but enrolled late or after the season begun. The Recreation Philosophy will be added to the Township website under the “recreation Commission”.

- **Approval of March 1, 2010 Minutes**

**Motion to approve**, C/Klehr, **Seconded** C/Murphy, Carried

**ROLL CALL:** Jim Bell; aye, Bill Hanson; aye, Mike Turner; absent, Dominick Ricci; aye, Robert Brown; aye, Tracey Klehr; aye, Terrence Murphy; aye, Kenneth Simels; aye, Andrew Ferrara; absent

Motion to adjourn, **Moved** C/Bell, **Seconded** C/Hanson.

Meeting adjourned at 9:14 PM.

Respectfully submitted,

Nicole C. Vladimirov

cc: Maria Dellasala