

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
MEETING MINUTES**

August 7, 2006

C/Faber opened the meeting at 8:14 p.m.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2005.

ROLL CALL: Rob Faber, present; Jim Bell, present; Al Morrone, present; Matt Deiner, present; Mike Turner, present (entered meeting at 9:35 pm); Mike Kuczinski, present; Fiore Masci, present; Gary Dorfman, present; Steven Henig, present.

PRIVILEGE OF THE FLOOR:

C/Faber opened the meeting to the public at 8:15 PM

- Lisa Bellotti (13 Robbins Rd N. Perrineville NJ 08535) Millstone Township Girls' Lacrosse coach addressed the commission with her concerns regarding the delay of the Lacrosse Officials payment. She has received a complaint from a Lacrosse Official who refereed a game in April and had not yet received payment. She explained it is difficult to get referees due to Millstone's location and now because of the reputation Millstone carries of not paying referees on time. She questioned if there was a way to pay officials on site. C/Kuzinski suggested looking into a way to cut checks on the spot. The Commission will look into status of all referees being paid.
- Bill Blair (26 Saddlebrook Rd. Robbinsville NJ 08691) representative for MUTS addressed the commission. He questioned if there were any advancements on addressing the parking lot problems. C/Bell expects gravel to be put down by the end of August. The MUTS purchased a medal detector to locate the posts that enable them to line the fields. MUTS would like to know if they could be reimbursed for the medal detector. He also questioned the status of the bathroom facilities at Brandywine. C/Bell explained the grant money going towards the bathroom facilities must be used by the end of the year. We are looking at the possibility of a pre-constructed structure coming in.

C/Faber closed the meeting to the public at 8:35 PM

EXECUTIVE SESSION:

Motion to approve going into executive session: C/Faber. **Seconded:** C/Bell.

Motion to approve: Rob Faber, Aye; Jim Bell, Aye; Al Morrone, Aye; Matt Deiner, Aye; Mike Kuczinski, Aye; Mike Turner, Not present; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Aye.

C/Faber calls the Executive session to order at 8:40 PM

C/Faber opens the meeting to the public at 8:50 PM

AGENDA ITEMS:

- **Minutes- Approval of the July 10, 2006 Minutes**
Motion to approve: C/Faber. **Seconded:** C/Kuczinski.

Motion to approve: Rob Faber, Aye; Jim Bell, Aye; Al Morrone, Aye; Matt Deiner, Aye; Mike Kuczinski, Aye; Mike Turner, Not present; Fiore Masci, Abstain; Gary Dorfman, Aye; Steven Henig, Aye.

- **Summer Recreation**

Gary Conk (Summer Director) presented his final report for Summer Recreation 2006. He gave an overview of trips, finances, and staffing. One of the major problems discussed was the lack of cooperation from the school in regards to having doors unlocked, requested equipment and rooms available, and accusations made about damaging property.

Gary requested for next year that the Summer Director should be paid a percentage June 1st for the Summer Recreation planning that starts in December.

The Commission discussed extending the Summer Recreation program by making it longer or starting earlier. Gary mentioned one problem with that would be staffing. Most of his staff may not be done with work or school so they would not be available if the program started earlier.

- **Brandywine Soccer Complex**

A discussion took place regarding the status of the matching grant, which will be going towards the bathroom structure. C/Bell gave an update that gravel is expected to be put down in the parking lot area by the end of August.

- **Charlie Abate Park**

A discussion took place regarding including a tot lot in phase I. C/Faber made a request to include the tot lot in phase I. **Motion to approve:** C/Faber. **Seconded:** C/Masci.

Motion to approve: Rob Faber, Aye; Jim Bell, Aye; Al Morrone, Aye; Matt Deiner, Abstain; Mike Kuczinski, Aye; Mike Turner, Not present; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Aye.

- **Wagner Farm Park**

The current status of the wall padding was discussed. The company started installation but is missing one section of the padding. They will be returning to complete installation and fix any outstanding issues.

C/Masci discussed the possibility of using the locker rooms at Wagner for storage area. Changes would need to be made to the locker rooms in order to use them for storage. Some changes discussed were installing locking door handles and possibly covering the windows with mesh screen.

The Football/Cheerleading program requested permission to purchase a garbage cart to transport garbage from the building to the dumpster. C/Kuczinski made a motion to approve purchasing a garbage cart.

Motion to approve C/Kuczinski. **Seconded:** C/Morrone.

Motion to approve: Rob Faber, Aye; Jim Bell, Aye; Al Morrone, Aye; Matt Deiner, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Aye.

A discussion took place regarding the current problems at Wagner Farm Park. The Recreation Commission made a request that C/Masci put together a punch-list of problems that needed to be addressed at Wagner. A suggestion was made to look into hiring a Senior Citizen to help maintain the grounds.

- **AED (Automated External Defibrillator)**
Possible locations for the AED system and offering CPR/First Aid training were discussed. C/Masci requested to have the AED system located in the concession stand area at Wagner. C/Bell suggested looking into a purchasing a pole with a notification sign for the AED system. C/Henig will setup training for Fall Soccer.
- **Football/Cheerleading**
C/Masci updated the Recreation Commission on the current program. The commission requested that signs be placed to notify the public of the AED system.
- **Millstone Day**
C/Bell updated the Commission on the status of Millstone Day. The Commission discussed the possibility of selling drinks along with the food. A suggestion was made to add veggie burgers to the menu.
- **Soccer**
The status of enrollment for Fall Soccer was discussed. The Recreation Coordinator explained registrations are trickling in.
- **Additional Programs**
The Recreation Commission discussed the possibility of starting an Aerobics and Martial Arts program in Millstone Township.
- **Other**
Code of Conduct: Township Clerk is holding on the code of conduct until being instructed to put of the agenda. C/Bell explained, C/Kinsey is following up with Dwain Davison's office (Township Attorney) and push the Code of Conduct forward.

Building Use Schedule: C/Dorfman will setup a meeting with the Recreation Coordinator to begin scheduling building use. C/Deiner requested to have the same times slots as last year for the Lacrosse program.

Carnival: A discussion took place regarding possibly turning Millstone Day into a carnival type event. C/Masci, C/Bell, and C/Kuczinski are going to look into possible locations and ideas.

Signs: The status of the non-smoking and smoking area signs were discussed.

Camp Topanemous: C/Faber questioned the status of the Recreation Commissioners have a site visit at Camp Topanemous.

Agenda Items: C/Deiner questioned the mechanics of putting an item on the agenda for the Recreation Commission meetings. C/Faber explained that it is the responsibility of the Recreation Commission's Chairman to set the agenda, if someone wants to discuss something else not on the agenda, they can bring it up during the meeting, make a motion to discuss it, and if it is seconded, we will go to vote

across the board with all commissioners, and if unanimously passed, we will discuss it. If not unanimously passed to discuss, we will continue with the existing agenda.

Meeting adjourned at 10:30 PM.

cc: C/Grbelja
C/Kinsey
C/Abilheira
C/Sico
C/Dilfanian