

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
MEETING MINUTES**

March 6, 2006

C/Faber opened the meeting at 8:05 p.m.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2005.

ROLL CALL: Rob Faber, present; Jim Bell, present; Al Morrone, present; Matt Deiner, present; Mike Turner, present; Mike Kuczinski, present; Fiore Masci, present; Gary Dorfman, absent; Steven Henig, present.

Township committeeman Bob Kinsey was present.

PRIVILEGE OF THE FLOOR:

C/Faber opened the meeting to the public at 8:06 PM

Tracy Littlefield (3 Liberty Lane, Englishtown NJ 07726) speaking for the Millstone United Travel Soccer organization addressed her organizations concerns to the Recreation Commission. Her first concern was regarding the Lacrosse and Little League using the fields at Brandywine for practice. The fear was that the game fields would be destroyed with this wear and tear. As a solution Lacrosse and Little League will practice only on field 8 and 5, which are both non-game fields.

The second concern was the potholes in the parking lot and the possibility of them becoming a safety issue. She also questioned if there was money available for permanent bathrooms and when would they have to use it by. C/Rosati explained there were funds available and a matching Community Development Block grant for bathroom facilities, septic system, wheel chair accessible fields, bathrooms and paved handicapped parking. By November of this year a substantial outlay of what will be done, is necessary to have the county give the matching money. C/Kinsey explained that Jim Pickering is getting an estimate for the parking lot area. The goal is to put crushed stone down in the driving area, not the parking slots. Tracy Littlefield stated the MUTTS would be willing to do fundraising to help with the improvements.

Cory Wingarter (108 Millstone Road, Englishtown NJ 07726), township liaison for Open Space and Farmland Preservation Council attended meeting with updates on the bird sanctuary. Maps were cut showing the property of the bird sanctuary.

He discussed creating a Millstone Township Park directory to distribute to residents. Open Space Council will take the lead on the project.

The question was raised if an outside agency is going to be hired to do the recreation study. C/Bell attended a meeting regarding this and said it was necessary to find the cost to do this and that no decisions were made.

C/Faber closed the meeting to the public at 8:27PM

AGENDA ITEMS:

- **Minutes- Approval of the February 6, 2006 Minutes**
Motion to approve: C/Kuczinski. **Seconded:** C/Bell.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Absent.

- **Charlie Abate Park**
Chris Rosati (Township Engineer) attended the meeting to review the placement of the tot lot and basketball, tennis, and handball courts. C/Morrone explained the tennis courts must be north-south at a 20 degree angle. Rosati estimated phase 1 will cost about \$500,000 but is subject to change. Rosati looked into the resolution of the developer's agreement to see if there were any specifications made regarding the berming. The resolution stated there must be a 2% grading and to provide berming as presented to the Planning Board. No definite size or width of the berm was stated in the minutes of that meeting. The possibility of curbing was discussed. At this time there is no plan for curbing.
- **Wagner Farm Park (Wall Padding)**
The Recreation Commission reviewed the various quotes on the possible wall padding to be used at Wagner. C/Faber requested contacting the architects working on the new school to view their specs of the wall padding they plan to use. The contractors who have submitted quotes will be invited to April's meeting to present and answer questions.
- **Teen Night**
The updated teen night schedule, listing the remaining nights needing volunteers will be emailed to the commission.
- **Millstone Day**
C/Bell updated the Recreation Commission on the planning of Millstone Day. Millstone Day will be held at Frogbridge Day Camp on September 17, 2006. Ideas for improving this year's Millstone Day were discussed. Last year there were complaints that the drinks were not being sold in the same area as the food. To eliminate this problem, C/Bell plans to setup organizations selling drinks close to the food stands.
- **AED (Automated External Defibrillator)**
A discussion took place regarding how many AED systems should be purchased and where to store them. A suggestion was made to purchase a lock box to store the AED at Wagner. The main concern with purchasing a lock box was the possibility of it being vandalized or broken into. The commission would like to look into purchasing 3 units. C/Turned will look into getting quotes on these units.
- **Tennis**
C/Morrone discussed that Ho Scott (Millstone Township Tennis Instructor) requested to change her private tennis lessons from 2.5 hours to 2 hours. The fee for the private lessons would remain the same. C/Deiner made a motion to change the private lessons from 2.5 hours to 2 hours with the registration fee remaining the same.

Motion to approve: C/Deiner. **Seconded:** C/Faber.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Absent; Steven Henig, Aye.

C/Morrone discussed purchasing the Lobster Elite tennis ball machine to help improve the tennis program. C/Bell made a motion to purchase the Lobster Elite tennis ball machine for the Millstone Township Tennis program.

Motion to approve: C/Bell. **Seconded:** C/Kuczinski.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Absent; Steven Henig, Aye.

- **Football/Cheerleading**

C/Masci informed the Recreation Commission that the Millstone Eagles booster club will be sponsoring a dance. The dance will be held on March 24th in the Elementary School Cafetorium from 7pm-10pm and will be opened to 5th-8th grades. The purpose of the dance is to offer something fun and help promote and get children involved in the program. There will be food/beverages, a DJ, and clips from previous seasons be shown.

- **Basketball**

C/Faber discussed problems the basketball program had with the scoreboard this season. One problem mentioned were the plugs on the controller being damaged. C/Masci suggested checking with the school to see if they mind recreation taking the responsibility of fixing the plugs. C/Faber suggested looking into the cost of purchasing our own controllers.

- **Men's Softball**

The discussion was tabled until April's meeting.

- **Liaisons**

C/Faber discussed the possibility of designating Recreation Commissioners to be liaisons for other township boards.

- **Budget**

A discussion took place regarding approving the 2006 budget. C/Morrone had questions regarding the decrease in Lacrosse league fees from 2005-2006. C/Deiner explained that through fundraising they will be covering some of these expenses.

C/Bell explained that all Summer Recreation Counselors' salaries will be changed from stipend to hourly. Gary Conk (Summer Recreation Director) will be responsible for keeping track of all hours to ensure no one will work overtime.

C/Kinsey had questions regarding the money budgeted for soccer equipment and supplies. The recreation coordinator will contact Don Powell to find out how he arrived at that figure.

C/Kuczinski made a motion to approve the 2006 budget with the tightening up of the Recreation Department salaries and the review of the soccer expenditures.

Motion to approve: C/ Kuczinski. **Seconded:** C/Bell.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Absent; Steven Henig, Aye.

Meeting adjourned at 10:05 PM.

cc: C/Grbelja
C/Kinsey
C/Abilheira
C/Sico
C/Dilfanian