

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
MEETING MINUTES**

February 6, 2006

C/Faber opened the meeting at 8:06 p.m.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2005.

ROLL CALL: Rob Faber, present; Jim Bell, present; Al Morrone, present; Matt Deiner, present; Mike Turner, present; Mike Kuczinski, present; Fiore Masci, present (entered meeting at 8:15 PM); Gary Dorfman, present; Steven Henig, absent.

Township committeeman Bob Kinsey was present.

PRIVILEGE OF THE FLOOR:

C/Faber opened the meeting to the public at 8:07 PM

Cory Wingerter (108 Millstone Road, Englishtown NJ 07726) addressed the Recreation Commission. He questioned whether the Recreation Commission or Township Committee was planning on hiring someone to come in and assess the recreational needs of the township. If not he suggested it would be a good idea. C/Kinsey explained this idea was discussed in executive session at a previous Township Committee meeting so he could not comment on it.

Mr. Wingerter suggested creating a Recreation tri-fold pamphlet that would list all the Millstone parks and what is available at each park. This pamphlet could be distributed with the monthly township newsletter.

He suggested that the Recreation Commission designate smoking areas in the township parks. This will enable the Drug Alliance organization to come in and post their no-smoking signs in the parks.

In regards to Charlie Abate Park, Mr. Wingerter recalls the Planning Board specifically requesting that the same size berm used at Brandywine was to be used at Charlie Abate Park. This is not the berm that is currently out there. He suggested looking back at the Planning Board minutes to see if a resolution was put in place for this berm.

Another suggestion made was to inquire about and possibly bring in the Sports Federation. This organization handles fundraising for recreation programs.

Mr. Wingerter also suggested that plaques be made for previous Recreation Commissioners such as Don Powell, Jim Kronenthal and Kathy Locke. These plaques would acknowledge all the years of hard work they put into recreation.

He discussed the Pheasants Forever program and requested that the Recreation Commission look at the sites this organization plans to use to make sure recreation has no interest in it. Once the location is set and the pheasants are brought on site, it is a five year commitment.

C/Faber closed the meeting to the public at 8:27PM

AGENDA ITEMS:

- **Minutes- Approval of the December 5, 2005 Minutes**
Motion to approve: C/Bell. **Seconded:** C/Kuczinski.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Abstain; Gary Dorfman, Abstain; Steven Henig, Absent.

- **Minutes- Approval of the January 9, 2006 Minutes**
Motion to approve: C/Kuczinski. **Seconded:** C/Bell.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Absent.

- **YMCA Camp Topenamous**

Bill Fox (Camp Director) attended the recreation meeting to discuss the facilities at the camp and the possibilities of us using these facilities. Indoors, there is an unheated gymnasium (70ft X 100ft). Outdoors, there are 3 full size basketball courts, fields for baseball, and kickball. The soccer field is larger than a regulation football or soccer field. The Recreation Commission will plan to visit the facility.

- **Summer Recreation**

Gary Conk (Summer Recreation Director) attended the meeting to discuss the 2006 Summer Recreation Program. C/Morrone and C/Kinsey addressed their concerns and questioned as to why our summer recreation counselors are being paid a substantial amount more than counselors in other summer programs. Gary Conk explained that other camps hire high school students as counselors while Millstone's program employs college students, teachers, and other adults who have education and experience dealing with children. Gary Conk stated that counselors in high school are not mature and responsible enough to be in charge in a Summer Recreation program.

The Recreation Commission requested that there be a freeze on salary increases for counselors this year and new counselors be hired at a possible salary of \$1,500. Concerns were addressed regarding paying the counselors a stipend verses an hourly rate. Gary Conk will come up with an average of how many hours a week a counselor works.

C/Kuczinski made a motion to rehire Gary Conk to run the 2006 Summer Recreation Program.
Motion to approve: C/Kuczinski. **Seconded:** C/Bell.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Absent.

A discussion took place regarding opening the Summer Recreation program to the children of Roosevelt. Roosevelt's recreation department will be charging an additional fee to its residents for transportation to the Elementary School. C/Masci made a motion to accept children from Roosevelt into the program and approve the additional fee for transportation.

Motion to approve: C/Masci. **Seconded:** C/Kuczinski.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Absent.

- **Wagner Farm Park**

Purchasing the wall padding for Wagner Farm Park was discussed. Pat Hynes (Township Fire Inspector) is in the process of reviewing the specs of the new wall padding from the submitted plan. The original wall padding was not up to code.

- **Lacrosse**

C/Deiner provided updates on the 2006 program. The current enrollment was at 152 participants. Due to the higher enrollment this year, C/Deiner is creating two teams for the 5/6 and 3/4 grade boys divisions. With the increase in enrollment C/Deiner will order additional uniforms. The profits from the booster club will be used to offset the costs of the uniforms.

Next season, C/Deiner plans to raise the registration fee to \$70 per participant. He discussed his concerns with raising the registration fee to cover the program's expenses. Raising the registration fee may push advanced and average players away. With a high registration fee for a recreation program, advanced players may turn to travel teams while average players may feel it is not worth the cost.

C/Deiner will review the 2006 Lacrosse budget and notify C/Morrone if any changes need to be made.

- **Football/Cheerleading**

C/Masci informed the Recreation Commission that the Millstone Eagles Board would like to purchase additional (non-stationary) stands and a press box. The additional stands would be placed close to the concession stand. In regards to the press box, they would like to hire someone to come in and tape the games. C/Masci explained that viewing these games would be a way for the children to develop skills and learn what they did right and what they did wrong. In addition, the Millstone Eagles Board would like to bring in a new sound system which would only transmit sound to a specific location which would be the fields. C/Kinsey will look into whether these expenses would come out of the Recreation Budget or Capital Expenses. It will also be looked into whether or not permits will be required.

C/Faber made a motion to nail down costs for the stands, press box, and sound system. **Motion to approve:** C/Faber. **Seconded:** C/Bell.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Absent.

- **Budget**

Approval of the Budget was tabled until the March 2006 meeting.

- **Basketball**

C/Faber presented a proposal for a 2 two day clinic and a 1 week camp. The 2 day clinic will run 4 hours per day at \$165 per participant. The 1 week camp will run 7.5 hours a day at \$400-\$425 per participant. Kevin Owens will run both programs along with appearances of Jr. Smith and other pro-players. Anticipated dates for the camp were June 26th-30th or July 10th-15th. One concern regarding these dates was the overlapping of Summer Recreation and possibly taking enrollment away from the program. Another concern was gym availability with the Summer Recreation program going on. C/Faber will set up a meeting with Kevin Owens to look at the gyms and see how much space will be needed.

- **AED (Automated External Defibrillator)**

C/Macsi and C/Deiner discussed the importance of having an AED on site during recreational programs. This system could be used in the event a participant or spectator should experience heart complications such as heart attack. They requested that the Recreation Commission look into

purchasing an AED. The cost of this system runs from \$1,000-\$1,900. C/Masci stated he had someone who was certified and would voluntarily train our coaches to use the system. C/Dorfman and C/Kuczinski addressed their concerns regarding the liability issues. C/Turner explained that the coaches would be protected by the “Good Samaritan” law. C/Turner also explained that the AED systems are set-up so anyone can use them with no error. C/Morrone stated that he was looking into the possibility of having a physician at the games and would follow up with additional information. The Recreation Commission discussed purchasing an AED for Wagner, Brandywine, and the schools. C/Turner will look into what grants are available to get these systems.

- **Building Use**

C/Dorfman discussed the meeting that took place with the Board of Education regarding the building use problems and procedures. The Board of Education requested that the recreation department takes control of allotting all gym, all-purpose room, and field use time to non-school organizations. After the Board of Education has designated the time they will use for school affiliated programs, they will give all remaining time to the Recreation Department to schedule all non-school programs. C/Dorfman plans to analyze all the programs to ensure that we are appropriately and fairly utilizing the buildings and fields.

C/Deiner made a motion to have the Recreation Department take responsibility of allotting building use time to all non-school organizations. **Motion to approve:** C/Deiner. **Seconded:** C/Turner.

Motion to approve: Matt Deiner, Aye; Al Morrone, Aye; Rob Faber, Aye; Jim Bell, Aye; Mike Kuczinski, Aye; Mike Turner, Aye; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Absent.

- **Wrestling Refund**

A discussion took place regarding a request for a refund after a participant attended one practice. The refund request was tabled until previous meeting minutes are reviewed to see if a deadline for refunds was stated.

- **Men’s Softball**

The possibility of starting a Men’s Softball team was discussed. C/Dorfman was approached by residents who were interested in the program.

- **Flushable Portable Restrooms at Brandywine**

Millstone Township Travel Soccer program inquired about the possibility of having flushable portable restrooms out at Brandywine. The recreation commission discussed this idea, but is focusing on the grant to build a permanent structure out at Brandywine.

Meeting adjourned at 12:00 AM.

cc: C/Grbelja
C/Kinsey
C/Abilheira
C/Sico
C/Dilfanian