

**MILLSTONE TOWNSHIP
PLANNING BOARD
MEETING MNUTES
JANUARY 13, 2016**

At 7:31p.m., Mitch Newman called the meeting to Order.

The Secretary read the Adequate Notice.

Salute to the Flag.

Attorney Steib swore in appointed Members as follows: Mayor Bob Kinsey, Committeewoman Nancy Grbelja, Class III Member, Robert Beck, Class IV Member, Mitch Newman, Class IV Member and Jeffrey Ziner, Edward Kocur, Alternate II member.

Roll Call: Present Bailey, Beck, Grbelja, Kinsey, Newman, Pepe and Ziner. Absent: Kocur, Kurzman, Pado and Pinney.

Election of Officers:

Chairman - Nominations for the Chairman were open. Mr. Pepe made a Motion to nominate Mr. Newman as Chairman and Mayor Kinsey offered a Second. Seeing no other nominations for Chairman, by unanimous vote, the nominations for Chairman are closed. Roll Call Vote: Pepe, Kinsey, Bailey, Beck, Grbelja and Ziner voted yes to elect Mr. Newman.

Mr. Newman thanked the Board.

Vice-Chairman - Nominations for Vice-Chairman were open. Chairman Newman made a Motion to nominate Mr. Pepe as Vice-Chairman and Committeewoman Grbelja offered a Second. Seeing no other nominations for Vice-Chairman, by unanimous vote, the nominations for Vice-Chairman are closed. Roll Call Vote: Newman, Grbelja, Bailey, Beck, Kinsey and Ziner voted yes to elect Mr. Pepe.

Mr. Pepe thanked the Board.

Board Secretary - Nominations for Secretary were open. Vice-Chairman Pepe made a Motion to nominate Pam D'Andrea as Secretary and Chairman Newman offered a Second. Seeing no other nominations for Secretary, by unanimous vote, the nominations for Secretary are closed. Roll Call Vote: Pepe, Newman, Bailey, Beck, Grbelja, Kinsey and Ziner voted yes to appoint Mrs. D'Andrea as Secretary.

Mrs. D'Andrea thanked the Board.

The Board next considered nominations for its professionals. The Board has a fair and open bidding process. Chairman Newman advised that no competing bids were received outside of the RFQ submissions received from present Board professionals.

Board Attorney - Mayor Kinsey made a Motion to nominate Michael B. Steib of Michael B. Steib, P.A. and Committeewoman Grbelja offered a Second. Seeing no other nominations for Board Attorney by unanimous vote, the nominations for Attorney are closed. Roll Call Vote: Kinsey, Grbelja, Bailey, Beck, Ziner, Pepe and Newman voted yes to appoint Attorney Steib of Michael B. Steib, P.A.

Mr. Steib thanked the Board.

Board Engineer - Committeewoman Grbelja Made a Motion to nominate the Engineering firm of Leon S. Avakian, Inc. with Matt Shafai as the principal engineer for the position of Board Engineer and Mayor Kinsey offered a Second. Seeing no other nominations for Board Engineer, by unanimous vote, the nominations for Board Engineer were closed. Roll Call Vote: Grbelja, Kinsey, Bailey, Beck, Ziner, Pepe and Newman voted yes to appoint Engineer Shafai of Leon S. Avakian, Inc.

Mr. Shafai thanked the Board.

Board Planner - Mayor Kinsey made a Motion to nominate the firm of Heyer, Gruel and Associates with Fred Heyer as the principal planner for the position of Board Planner and Committeewoman Grbelja offered a Second. Seeing no other nominations for Board Planner and by unanimous vote, the nominations for Planner are closed. Roll Call Vote: Kinsey, Grbelja, Bailey, Beck, Ziner, Pepe and Newman voted yes to appoint Planner Fred Heyer of Heyer, Gruel and Associates.

Court Reporter – Committeewoman Grbelja made a Motion to nominate Angela Buonantuono as Board Court Reporter and Vice-Chairman Pepe offered a Second. There were no other nominations for Board Court Reporter. Roll Call Vote: Grbelja, Pepe, Bailey, Beck, Kinsey, Ziner and Newman voted yes to appoint Angela Buonantuono as Board Court Reporter.

Official Newspapers - Mayor Kinsey made a Motion to nominate the Asbury Park Press and The Times of Trenton as the official Board Newspapers and Mr. Ziner offered a Second. Seeing no other nominations for official newspaper designations, by unanimous vote, the nominations were closed. Roll Call Vote: Kinsey, Ziner, Beck, Bailey, Grbelja, Pepe and Newman voted yes to the designations.

Regular Monthly Meeting Schedule - The Board having reviewed the proposed monthly meeting schedule, Mayor Kinsey made a Motion to adopt the regular monthly meeting schedule and Mr. Beck offered a second. Chairman Newman read the meeting dates into the record. Roll Call Vote: Kinsey, Beck, Bailey, Grbelja, Ziner, Pepe, and Newman voted yes to adopt that Regular Monthly Meeting Schedule to be held on the following dates in 2016 and the first meeting date in 2017 beginning at 7:30 p.m. in the Municipal Meeting Room located at 215 Millstone Road, Millstone Township, New Jersey as follows:

January 13, 2016	August 10, 2016
February 10, 2016	September 14, 2016
March 9, 2016	October 13, 2016 (Thursday)

April 13, 2016
May 11, 2016
June 8, 2016
July 13, 2016

November 9, 2016
December 14, 2016
January 11, 2017

APPROVAL OF MINUTES: December 9, 2015

The Board having reviewed the Minutes of December 9, 2015 and only eligible members voting on the meeting minutes, Committeewoman Grbelja made a Motion to approve the Minutes and Mayor Kinsey offered a Second. Roll Call Vote: Grbelja, Kinsey, Bailey, Beck, Ziner, Pepe and Newman voted yes to adopt.

APPROVAL OF EXECUTIVE MEETING MINUTES: December 9, 2015

The Board having reviewed the Executive Meeting Minutes of December 9, 2015 and only eligible members voting on the Minutes, Committeewoman Grbelja made a Motion to approve the Executive Meeting Minutes and Mayor Kinsey offered a Second. Roll Call Vote: Grbelja, Kinsey, Bailey, Beck, Ziner, Pepe and Newman voted yes to adopt.

PUBLIC COMMENT PORTION: Chairman Newman opened the meeting to the public for any comments or question they may have at 7:45 p.m. Seeing no public comment, he closed that portion of the meeting at 7:46 p.m.

OLD BUSINESS: Mt. Laurel Update

Attorney Steib advised that the materials he has prepared as an update for the Board are not confidential materials and are public knowledge.

Attorney Steib provided a brief summary of the status of the public record. He discussed where we are going. Most of the update would be coming from Mr. Heyer who was not in attendance this evening

Attorney Steib went over the upcoming dates including January 26, 2016 when there will be a hearing on all Municipalities' Motions for Summary Judgment. He stated that the Supreme Court said that we should be looking at Rules One and Two and must promote the production of Affordable Housing. He stated that some towns round two numbers are better than their round three and vice-versa. In either case, those decisions will impact our plan. Attorney Steib provided that legal arguments would be heard at this court appearance but there will be no testimony at this time. Attorney Steib advised there is not a lot for Millstone to argue.

Attorney Steib has outlined the next steps. We are awaiting a draft report from Mr. Reading, the regional master, which is due by February 5, 2016. We must comment on that report and submit those comments by February 19, 2016. Mr. Redding's final report is due by February 26, 2016.

Attorney Steib advised that a Pre-Trial Conference is to take place on March 7, 2016 with briefs due by March 15, 2016. He stated that the trial is scheduled to take place on April 4, 2016 beginning with testimony from Mr. Kinsey, The Fair Share Housing consultant, followed by Mr. Bernard, on behalf of Show Place Farms, then EConsult and finally the Regional Master, Mr. Redding. Attorney Steib explained the timelines and process for the municipality. The trial will last at least two weeks.

Attorney Steib stated that the omnibus Order makes the assumption that the judge will render a final decision quickly. We have 45 days to adopt, endorse and file our Fair Share Housing Plan using the numbers that the judge decides. Attorney Steib advised that Econsults are aware of our environmental aspects.

The Board briefly discussed the material.

Seeing no further discussion or new business, Chairman Newman asked for a Motion to Adjourn. Committeewoman Grbelja made the Motion to Adjourn which Vice-Chairman Pepe offered a Second and by unanimous vote, the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Pamela D'Andrea