

**MILLSTONE TOWNSHIP
OPEN SPACE AND FARMLAND PRESERVATION COUNCIL
MEETING MINUTES
FEBRUARY 27, 2020**

At 7:35 p.m. Ms. Butch called the Meeting to Order.

Ms. Butch read the Adequate Notice

ROLL CALL: Present: Blackwell, Butch, Butewicz, Grbelja, Morelli, Oxley and Riggin
Absent: Datello, Madeam, Scott and Smith

APPROVAL OF MEETING MINUTES: 1/23/20 **DID YOU TABLE THESE?**

CORRESPONDENCE: None.

OLD BUSINESS:

Monmouth County Open Space Grant Millstone Park Phase I Development

The grant has been submitted and completed. We are in the process of receiving our check in the sum of \$250,000.00

Millstone Township Park Guide

Ms. Butch took the proposed guide to the Millstone Township Recreation Commission meeting, explained it to them. Ms. Butch stated that they like to the guide. Ms. Butch will next meet with Mr. DeFelice. Ultimately, the Township Committee would have to approved so that copies could be made of the guide.

Deputy Mayor Grbelja advised that she brought this to the Historic Preservation Commission who thought it might be a good idea to include some historical sites located in the Township on the guide.

Ms. Butch does not know if we could fit all of that on this one guide. She feels it is a good idea to have the historic sites locations available to the public.

Deputy Mayor Grbelja offered that the County has an interactive site on their website, and she explained how it works. She stated that the Transportation Council sends this out. Via GPS it will reflect where the bicycle stations are, the locations of the historic sites and the like.

Spring Newsletter

The deadline due date for articles is March 1st. Ms. Butch is not certain if anyone has sent the articles in to Ms. Peerboom.

??????????? is taking over the hunting article.

The authors of the articles were discussed. Ms. Butch will ask Ms. Peerboom to send a reminder email to all of the parties who were submitting articles/photos by March 1st.

Ms. Oxley feels more pictures may be an idea for this newsletter.

Park Ordinance

Ms. Butch and Deputy Mayor Grbelja were to review and get back to the Council. Ms. Butch spoke to Mr. DeFelice who was concerned about opening the new park and not having an Ordinance in place. Ms. Butch suggested to him that instead of preparing an Ordinance that encompasses the entire Township, just have one that for now deals with the Millstone Park. Ms. Butch advised that he did that, specific to recreational facilities. If you want to rent and area, tennis court, basketball court, there are fees associated.

Ms. Butch went over the fees for rental.

Mr. Blackwell addressed the portion that pertains to trails. He also has the "tips" that were put together by the Trail Blazers for horse trail adequate. Mr. Blackwell felt there was redundancy. He is unsure what the Township wants to include in order to protect themselves for insurance purposes.

There was discussion that the trail was there before the park. If you are holding an event, you could need a permit. If you are just riding, then that is a different case.

Mr. Blackwell offered that when looking at a GPS, you may not know where the designated trails are since the driveways have been put in.

Ms. Butch read the Ordinance aloud for the Council to discuss.

The section stating "Users will be notified in writing by the Department of Public Works if any such charge will be assessed along with an explanation of the assessment" was discussed. Deputy Mayor Grbelja advised this should be the Recreation Department not the DPW.

In the Fee section, there was discussion that clarification is needed as to what the definition of a common area is.

The Council suggested a change in the Fee section, "Tournament fee a minimum of two DPW employees for a minimum of four (4) hours each at \$60.00/hour per employee is required at each facility for all tournaments held on Township fields". Deputy Mayor Grbelja suggested to take out DPW employees and insert "designated Township Employees".

The Council discussed to take out the one duplication.

There is nothing that makes reference to renting out the buildings.

They will provide these comments to Mr. DeFelice.

Land Rally

The Council discussed who would be attending the Land Rally. Make sure members have worked this out with Ms. Peerboom

Fundraiser

The Clam Bake is the last Sunday in May due to conflicts.

This has been approved by the Recreation Department.

The seafood is going up this year, so the tickets will have to increase by \$1.00/ticket. Ms. Butch asked for a Motion and a Second to raise the cost of the ticket \$1.

Mr. Blackwell made the Motion to increase the ticket cost by \$1 and Ms. Butewicz offered a second. Roll Call Vote: Blackwell, Butewicz, Butch, Grbelja, Morelli, Oxley and Riggin voted yes to the increase.

Ms. Butch advised that Ms. Peerboom will be sending out letters to our sponsors.

COMMITTEE REPORTS:

Finance: Nothing to report at this time

Grant writing: Ms. Butch announced that the grant is being written for the Monmouth County Open Space Grant for Millstone Park Improvements Phase II. There is an Open Public Meeting to be held at the Municipal Building in the Administrator's Office on March 17, 2020 at 10:00m a.m. to discuss the components of this grant.

Legislative awareness: They are starting all over. The sales tax for equine did not get passed and hopefully, that will sponsor this again looked at again this year.

Stewardship. Nothing to report at this time.

Planning Board: Nothing to report at this time.

At 8:00 p.m., Ms. Butewicz made a Motion to go into Executive Session for the purpose of discussing acquisition of property and Mr. Blackwell offered a Second. Roll Call Vote: Butewicz, Blackwell, Butch, Grbelja, Morelli, Oxley and Riggin voted yes to leave the Regular Session and to go into Executive Session.

At 8:29 p.m. The Council returned to the regular session.

Deputy Mayor Grbelja provided the members with the viewing and funeral information regarding Ms. Scott's grandmother. The members expressed their condolences.

See no further business, Ms. Butch asked for a Motion and a Second to Adjourn.

At 8:29 p.m., Ms. Morelli made a Motion to Adjourn and Ms. Oxley offered a Second and by unanimese vote, the meeting adjourned.

Respectfully submitted,

