

**MILLSTONE TOWNSHIP**  
**OPEN SPACE & FARMLAND PRESERVATION COUNCIL**  
**Meeting Minutes for Thursday, April 25, 2019**  
215 Millstone Road, Millstone Twp, NJ 08535

Meeting called to Order at 7:30 p.m.

Flag Salute

Reading of Adequate Notice

**Roll Call:** Present: Butch, Grbelja, Morelli, Oxley, Scott, Butewicz,  
Absent: Asprocolas, Blackwell, Madeam, Smith

**Approval Meeting Minutes:** March 28, 2019

The Council having reviewed the Meeting Minutes, Deputy Mayor Grbelja made a Motion to adopt and Ms. Butewicz offered a Second. Roll Call Vote: Grbelja, Oxley, and Butewicz voted yes to adopt the Minutes.

Ms. Scott opened and closed the meeting to the public at 7:36.

**Correspondence:**

**MCOSG 2019 Funding available:** - Vice Chairman Butch has begun working on the grant with the Township Engineer and Township Historian. They discussed parking, ADA bathrooms, bicycle accommodations, sidewalks, water station and tools. It may also need a new septic. Matching funds up to \$250,000 are provided through the grant. A public meeting will be scheduled closer to the submission. Anything that they need to repair now should be placed in the grant.

**Resignation:** Chairman Scott noted that we received the resignation of council member Rosenfeld. The council thanked her for her service. The council will recommend Ms. Butewicz move to fill the remainder of the term and move council member Smith to Alternate I.

**Monmouth County Municipal Open Space Grant #12-04 Baird Homestead:**

Nothing to report.

**Monmouth County Municipal Open Space Grant #14-12 Millstone Park Phase I:**

The Township Engineer made a request to close out the grant, and the County said the grant must be completed as written in order to receive funding.

**Monmouth County Municipal Open Space Grant #17-03 Cady Property:**

The grant package has been submitted and just waiting for the funds.

**Barneгат Bay Preserve:** - Vice Chairman discussed performing an environmental assessment. They will be preparing a proposal shortly.

**Spring Newsletter:**

Deputy Mayor Grbelja noted that she had seen the newsletter and was very happy with how it

looked with the new format. It was noted that in the printing the last line was removed and will be added.

**Park Guide:**

Chairman Scott stated that the app they were working on will be on hold for now. She will discuss with Mr. Madeam. Council members will bring each piece they have been working on for the next meeting.

**New Business:**

Draft Amendment for Open Space Council: Deputy Mayor Grbelja discussed the background as to why there is a need for a change to the ordinance. The appropriate changes need to be made to follow the state statues that are in place. The new ordinance will now reflect the duties for Open Space and Agricultural Councils. Both Councils will still work together.

**Events:**

Land Rally Recap: There was a good response for all those who attended the Rally.

Clambake: Chairman Scott noted they are a little behind in sponsors from the same time last year. Ms. Scott noted a couple extra sponsors to target. Ms. Scott will also target sponsors online.

**Committee Reports:**

**Finance:** Council reviewed with no comments.

**Fundraising:** Discussed earlier under clambake.

Grant Writing: Chairman Scott noted she will be applying for a tiger grant.

**OSFP Inventory, Stewardship & Management:**

Ms. Butewicz noted they will be going towards the end of May.

**Planning Board and Board of Adjustment Review:**

Nothing new to report

**Public Relations, Publications & Education:**

Nothing new to report.

Seeing no further Agenda Items, Chairman Scott made a Motion to enter into the Executive Session to discuss potential preservation matters and Deputy Mayor Grbelja offered a Second and by unanimous vote at 8:34 p.m., the Commission went into Executive Session.

The Council returned to the Regular Session at 9:20 p.m.

Seeing no further Agenda items to discuss, Deputy Mayor Grbelja made a Motion to adjourn the meeting and Vice Chairman Oxley offered a Second, and by unanimous vote, the meeting adjourned at 9:20 p.m.

Respectfully Submitted,

Melissa Peerboom