

MILLSTONE TOWNSHIP
OPEN SPACE & FARMLAND PRESERVATION COUNCIL
Meeting Minutes for Thursday, March 28, 2019
215 Millstone Road, Millstone Twp, NJ 08535

Meeting called to Order at 7:38 p.m.

Flag Salute

Reading of Adequate Notice

Roll Call: Present: Grbelja, Madeam, Oxley, Rosenfeld, Scott, Butewicz, Smith
Absent: Asprocolas, Blackwell, Butch, Morelli

Approval Meeting Minutes: February 28, 2019

The Council having reviewed the Meeting Minutes, Deputy Mayor Grbelja made a Motion to adopt and Ms. Oxley offered a Second. Roll Call Vote: Grbelja, Oxley, Scott, Butewicz, and Smith voted yes to adopt the Minutes.

Correspondence: None at this time.

Monmouth County Municipal Open Space Grant #12-04 Baird Homestead:

Deputy Mayor Grbelja noted they are currently waiting on the windmill. Someone will contact the county to see if they are able to help with erecting the windmill.

Monmouth County Municipal Open Space Grant #14-12 Millstone Park Phase I:

Deputy Mayor Grbelja stated Ms. Butch is currently reviewing the what items were submitted in the grant.

Monmouth County Municipal Open Space Grant #17-03 Cady Property:

The grant package has been submitted and just waiting for the funds.

Spring Newsletter:

Have begun to format newsletter. Missing a couple articles so both councils have decided to increase the pages for additional room. New quotes will be completed for additional size. The new format was discussed.

Park Guide:

Mr. Madeam needs to meet with Randi to discuss the app. They would like to have an example for June. They will mention the Park Guide and app in the Fall Newsletter.

Clambake:

Chairman Scott noted that she will need volunteers to help out from 11:30 am – 6:00 pm. Ms. Butewicz offered to reach out to the FFA for volunteers. Ms. Scott and Mr. Madeam will also look for corporate sponsors as well as our current sponsors.

New Business:

No new business.

Events:

New Jersey Land Conservation Rally will take place on April 12, 2019. Secretary will send out tickets for those attending.

Committee Reports:

Finance:

Deputy Mayor Grbelja discussed the Open Space Trust Account. She noted the account is there for preservation of properties, historic and recreation plans. The account may also be used for maintenance, but feels it should not be part of a continuing budget. Deputy Mayor Grbelja noted a situation with some miscommunication with Department of Works employee would go on the deer count and be paid. Deputy Mayor said that the deer count was to be completely volunteers. After some discussions, DM Grbelja agreed to consider and discuss with the council of splitting the cost between budgets of DPW and Open Space Trust. She told the council it should be taken from the fundraising budget line. DM Grbelja also noted that during a municipal budget workshop meeting, it was requested to use \$170,000 from the Open Space Trust to be placed towards the Township's municipal maintenance budget. Deputy Mayor Grbelja did not feel it was appropriate to use funds for that purpose when it could be used for acquiring property. She noted that Committeeman Ferro and Mayor Masci support her thoughts on funding preservation projects. Ms. Oxley asked if Recreation pursues grants for any of their projects as Open Space and Agricultural Councils do. Deputy Mayor Grbelja is not aware if they have done anything like that. The council agrees on using the Open Space funds for their intended purpose.

Fundraising:

Clambake was discussed earlier.

OSFP Inventory, Stewardship & Management:

Chairman Scott discussed stewardship. Looking for volunteers to complete a couple properties.

Planning Board and Board of Adjustment Review:

Nothing new to report

Public Relations, Publications & Education:

Nothing new to report.

Seeing no further Agenda Items, Chairman Scott made a Motion to enter into the Executive Session to discuss potential preservation matters and Ms. Oxley offered a Second and by unanimous vote at 8:19 p.m., the Commission went into Executive Session.

The Council returned to the Regular Session at 8:55 p.m.

Seeing no further Agenda items to discuss, Deputy Mayor Grbelja made a Motion to adjourn the meeting and Ms. Oxley offered a Second, and by unanimous vote, the meeting adjourned at 8:55 p.m.

Respectfully Submitted,

Melissa Peerboom