

MILLSTONE TOWNSHIP
OPEN SPACE & FARMLAND PRESERVATION COUNCIL
Meeting Minutes for Thursday, January 25, 2018
215 Millstone Road, Millstone Twp, NJ 08535

Ms. Morelli called the meeting to order at 7:35 PM.

The Secretary read the Adequate Notice.

Roll Call

Present: (8) Blackwell, Butch, Grbelja, Marra (arrived 7:46 PM), Morelli, Oxley, Rosenfeld, Scott

Absent: (1) Asprocolas

Reorganization

➤ **Council Appointments**

Resolution No. 18-18 appoints the following members:

- Diane Morelli to seat number 3 for a three year term commencing January 1, 2018 and ending December 31, 2020.
- Mark Blackwell to seat number 5 for a three year term commencing January 1, 2018 and ending December 31, 2020.
- Randi Rosenfeld to seat number 4 for a three year term commencing January 1, 2018 and ending December 31, 2020.
- Rose Oxley as Planning Board Liaison for a four year term commencing January 1, 2018 and ending December 31, 2021.
- Nancy Grbelja as Township Committee Liaison for a one year term commencing January 1, 2018 and ending December 31, 2018.

➤ **Oaths of Office & Confidentiality Agreements:** Appointed Council members signed Oaths of Office and each Council member in attendance signed a Confidentiality Agreement.

➤ **Election of Chairperson**

Ms. Morelli opened the floor to nominations for Chairperson. Ms. Butch nominated Ms. Morelli for the position of Chair with a Second offered by Ms. Oxley. Ms. Morelli accepted the nomination and no other nominations were made. Roll call vote:

AYES: (7) Butch, Oxley, Blackwell, Grbelja, Morelli, Rosenfeld, Scott

NAYS: (0)

ABSTAIN: (0)

➤ **Election of Vice Chair:** Ms. Morelli opened the floor to nominations for Vice Chairperson. Ms. Morelli nominated Ms. Butch for the position of Vice Chair with a Second offered by Mr. Blackwell. Ms. Butch accepted the nomination and no other nominations were made. Roll call vote:

AYES: (7) Morelli, Blackwell, Butch, Grbelja, Oxley, Rosenfeld, Scott

NAYS: (0)

ABSTAIN: (0)

➤ **Designation of Official Newspapers:** Ms. Butch made a Motion with a Second offered by Ms. Scott to designate the Asbury Park Press and The Times of Trenton as the official Council newspapers. Roll call vote:

AYES: (7) Butch, Scott, Blackwell, Grbelja, Morelli, Oxley, Rosenfeld

NAYS: (0)

ABSTAIN: (0)

- **Adoption of Meeting Schedule for 2018:** Ms. Butch made a Motion with a Second offered by C/Grbelja to adopt the meeting schedule for 2018 and the first meeting of 2019 as follows:

January 25, 2018	July 26, 2018
February 22, 2018	August 23, 2018
March 22, 2018	September 27, 2018
April 26, 2018	October 25, 2018
May 24, 2018	November 29, 2018
June 28, 2018	December 20, 2018
	January 24, 2019

AYES: (7) Butch, Grbelja, Blackwell, Morelli, Oxley, Rosenfeld, Scott
NAYS: (0)
ABSTAIN: (0)

- **2018 Subcommittee Assignments:** The Secretary will update and distribute the list as discussed.

Public Comment: Ms. Morelli opened the meeting to public comment at 7:55 PM. No one in attendance stepped forward. Ms. Morelli closed the meeting to public comment at 7:56 PM.

Approval of Minutes

A Motion to approve the October 26, 2017, minutes was made by Ms. Scott with a Second offered by Ms. Morelli. Roll call vote:

AYES: (6) Scott, Morelli, Blackwell, Butch, Grbelja, Marra
NAYS: (0)
ABSTAIN: (0)

Correspondence

- Monmouth County Municipal Open Space Grant #17-03: The matching grant has been awarded in the amount of \$113,000.
- Right to Farm Outreach Event to be held on January 31, 2018, at the Agriculture Building in Freehold.

Old Business

- Monmouth County Municipal Open Space Grant #12-04: Baird Homestead Development Project. No change in status.
- Monmouth County Municipal Open Space Grant #14-12: Millstone Park Phase 1 Development. Concerns regarding seeding are being addressed by the Township Engineer.
- Municipal Open Space Stewardship: Nothing new reported.
- Proposed Park Ordinance: The proposed ordinance was overly restrictive and is being re-visited.
- Municipal PIG Application: The application was submitted prior to the December 15th deadline.
- Lichtman Management and Use Agreement: C/Grbelja will contact Pete Winkler of the DEP regarding management of the property.
- Goals and Budget for 2018: The list of goals will be updated to include mailing two informational postcards to residents and potentially hosting a follow up meet & greet event. Ms. Morelli made a Motion with a Second offered by Ms. Butch, and all in favor, to approve the list of goals for 2018 and to forward the approved list to the Township Committee and the Planning Board.

- Accomplishments for 2017: Ms. Butch made a Motion with a Second offered by Ms. Oxley, and all in favor, to approve the list of accomplishments for 2017, and to forward the list to the Township Committee and the Planning Board.
- Insurance Coverage: Council members agreed that insurance coverage for Council volunteers is not needed. Incidents when conducting stewardship and site assessments should be reported immediately.

New Business

- Farmland Preservation Closing: The Hom Farm on Windsor Road has been preserved.
- Spring 2018 Newsletter: Articles will include a welcome from the Open Space Council Chair, wildlife management, conservation easements, the Hom Farm closing, Weekend in Old Monmouth and a clambake announcement. Articles are due by the February 22nd meeting, formatting and proofing will take place during March, the newsletter will be sent to the printer by April 1st and will be mailed to residents by May 1st.

Events

- The 22nd Annual NJ Land Conservation Rally will be held on Friday, March 2, 2018 at the Hyatt Regency Hotel in New Brunswick. Council members interested in attending the rally should notify the Secretary.

Committee Reports

- Finance: The 2017 Open Space Trust account activity report, with information through December, was distributed for review.
- Fundraising: A tentative date of Saturday, June 10th, pending confirmation with the Recreation Department, was set for the annual Clambake fundraiser.
- Grant Writing: No grants at this time.
- Legislative Awareness: Over 80 bills were passed during the final days of the lame duck session including the repeal of state SPCA enforcement authority, the appropriation of funds for farmland preservation and the authorization of alternate farmer members of the SADC.
- OSFP Inventory, Stewardship & Management: No discussion.
- Planning Board and Board of Adjustment Review: No discussion.
- Public Relations, Publications & Education: No discussion.

At 9:04 PM, a Motion to move to executive session was made by Ms. Butch with a Second offered by Ms. Morelli. Roll call vote:

AYES: (8) Butch, Morelli, Blackwell, Grbelja, Marra, Oxley, Rosenfeld, Scott

NAYS: (0)

ABSTAIN: (0)

At 9:43 PM the Council returned to regular session. Having no further business to discuss, a Motion to adjourn was made by C/Grbelja with a Second offered by Mr. Mara and by unanimous vote the meeting adjourned at 9:43 PM.

Respectfully submitted,

Lori Maher
Council Secretary