

MILLSTONE TOWNSHIP
OPEN SPACE & FARMLAND PRESERVATION COUNCIL
Meeting Minutes for Thursday, January 26, 2017
215 Millstone Road, Millstone Twp, NJ 08535

Ms. Siedman called the meeting to order at 7:34 PM.

The Secretary read the Adequate Notice.

Roll Call

Present: (9) Asprocolas, Butch, Grbelja, Lenzo, Marra, Morelli, Oxley, Scott, Siedman

Absent: (1) Denardo

Reorganization

➤ **Council Appointments**

Resolution No. 17-18 appointing the following members:

- Kelly Scott, seat number 6, 3-year term commencing 1/1/17 and ending 12/31/19.
- George Asprocolas, seat number 7, 3-year term commencing 1/1/17 and ending 12/31/19.
- Rose Oxley, Planning Board Liaison, fulfilling unexpired term of Bob Bailey ending 12/31/17.
- Nancy Grbelja, Township Committee Liaison, 1-year term commencing 1/1/17 and ending 12/31/17.

➤ **Election of Chairperson**

Ms. Siedman opened the floor to nominations for Chairperson. Ms. Butch nominated Ms. Morelli for the position of Chair with a Second offered by Ms. Oxley. Ms. Morelli accepted the nomination and no other nominations were made. Roll call vote:

AYES: (7) Butch, Oxley, Asprocolas, Grbelja, Marra, Morelli, Scott

NAYS: (1) Siedman

ABSTAIN: (0)

Ms. Morelli thanked Council members for their vote of confidence.

➤ **Election of Vice Chair:** Ms. Morelli opened the floor to nominations for Vice Chairperson. Ms. Oxley nominated Ms. Butch for the position of Vice Chair with a Second offered by Ms. Morelli. Ms. Butch accepted the nomination and no other nominations were made. Roll call vote:

AYES: (7) Oxley, Morelli, Asprocolas, Butch, Grbelja, Marra, Scott

NAYS: (1) Siedman

ABSTAIN: (0)

➤ **Designation of Official Newspapers:** C/Grbelja made a Motion with a Second offered by Ms. Morelli to designate the Asbury Park Press and The Times of Trenton as the official Council newspapers. Roll call vote:

AYES: (8) Grbelja, Morelli, Asprocolas, Butch, Marra, Oxley, Scott, Siedman

NAYS: (0)

ABSTAIN: (0)

➤ **Adoption of Meeting Schedule for 2017:** Mr. Asprocolas made a Motion with a Second offered by Ms. Butch to adopt the meeting schedule for 2017 and the first meeting of 2018; meetings usually occur on the fourth Thursday of the month and begin at 7:30 PM.

The 2017 meeting schedule is as follows:

January 26, 2017
February 23, 2017
March 23, 2017
April 27, 2017
May 25, 2017
June 22, 2017

July 27, 2017
August 24, 2017
September 28, 2017
October 26, 2017
November 16, 2017
December 21, 2017
January 25, 2018

AYES: (8) Asprocolas, Butch, Grbelja, Marra, Morelli, Oxley, Scott, Siedman
NAYS: (0)
ABSTAIN: (0)

- **2017 Subcommittee Assignments:** Council members reviewed the list and discussed the responsibilities of each subcommittee. Council members should notify the Secretary regarding updates to the list.

Public Comment: Opened and closed at 8:24 PM with no public in attendance.

Approval of Minutes

A Motion to approve the December 15, 2016, minutes was made by Mr. Marra with a Second offered by Ms. Siedman. Roll call vote:

AYES: (4) Marra, Siedman, Asprocolas, Lenzo
NAYS: (0)
ABSTAIN: (0)

Correspondence: No correspondence was presented at the meeting.

Old Business

- **Monmouth County Municipal Open Space Grant #12-04, Baird Homestead Development Project:** The project is almost complete. The windmill will be erected by volunteers with no additional cost to the project.
- **Monmouth County Municipal Open Space Grant #14-12, Millstone Park Phase 1 Development:** Work on the project has begun.
- **Monmouth County Municipal Open Space Grant #15-03, Historic ME Church:** The project is moving along and is within budget.
- **List of Accomplishments for 2016:** Copies of the list of accomplishments were distributed for Council members to review. The accomplishments for 2016 and goals for 2017 will be discussed at the next meeting.

New Business

- **Green Acres Supplemental Funding Request for 2017:** Council members reviewed and discussed properties on the form. The Secretary will update and submit the form to Green Acres prior to the February 15th deadline.
- **Master Plan Update:** C/Grbelja and Ms. Butch will be participating in the Open Space portion of the Master Plan update.

Events

- **Combined State Agriculture Convention and NJ Vegetable Growers Association Convention:** February 7 - 9, 2017, in Atlantic City. Mr. Asprocolas, as a alternate delegate for Monmouth County, and Ms. Butch, as an delegate for the Rutgers Board of Managers, will be attending the convention. Ms. Butch provided a brief overview of the convention, resolutions and the legislative process.
- **Annual New Jersey Land Conservation Rally:** March 17, 2017, in New Brunswick. Mr. Asprocolas, Mr. Peck of the Ag Council, and the Secretary will be attending the

rally. The Secretary will email the Land Rally website link and Council members interested in attending should contact the Secretary.

Committee Reports

- **Finance:** The 2016 open space trust activity report, with information through December, was distributed for review. The Township lost approximately \$760,000 of SADC funding due to inactivity.
- **Public Relations/Publications:** C/Grbelja suggested publishing at least one newsletter this year to inform the public of the Council's accomplishments. Council members should bring topics for the newsletter to the next meeting for discussion.
- **Legislative Awareness:** Discussed under Events/State Agriculture Convention.
- **Stewardship:** Stewardship of open space properties will begin again and Ms. Siedman will notify Council members when specific dates are scheduled to walk open space properties.
- **Review Planning Board and Board of Adjustment Applications:** Nothing new to report.

At 9:01 PM, a Motion to move to executive session was made by Ms. Butch with a Second offered by Ms. Morelli. The Secretary read the resolution. Roll call vote:

AYES: (9) Butch, Morelli, Asprocolas, Grbelja, Lenzo, Marra, Oxley, Scott, Siedman

NAYS: (0)

ABSTAIN: (0)

At 9:31 PM the Council returned to regular session. Having no further business to discuss, a Motion to adjourn was made by Mr. Asprocolas with a Second offered by Ms. Morelli and by unanimous vote the meeting adjourned at 9:31 PM.

Respectfully submitted,

Lorraine Maher
Council Secretary