

**MILLSTONE TOWNSHIP**  
**OPEN SPACE & FARMLAND PRESERVATION COUNCIL**  
**Meeting Minutes for Thursday, June 23, 2016**  
215 Millstone Road, Millstone Twp, NJ 08535

Ms. Siedman called the meeting to order at 7:35 pm.

The Secretary read the Adequate Notice.

**Roll Call**

Present: (7) Butch, Denardo, Grbelja, Kozak, Marra, Morelli, Siedman

Absent: (4) Asprocolas, Bailey, Lenzo, Schloss

**Public Comment Session:** Opened and closed at 7:36 pm with no public in attendance.

**Approval of Minutes**

A Motion to approve the May 26, 2016, minutes was made by Mr. Denardo with a Second offered by Ms. Morelli. Ms. Butch requested a change to the stewardship section of the minutes and explained that she agreed to contact Ms. D'Andrea but did not offer to pick up a stewardship package. Roll call vote:

AYES: (6) Denardo, Morelli, Butch, Grbelja, Kozak, Marra

NAYS: (0)

ABSTAIN: (0)

**Correspondence:** There was no correspondence presented at the meeting.

**Old Business**

- **Preservation Updates:** No discussion.
- **Monmouth County Municipal Open Space Grant #12-04, Baird Homestead Development Project:** The project is almost complete. An extension of time will be requested to complete the windmill work. The equipment and labor to erect the windmill are being donated and the work will be completed as schedules permit for usage of the equipment and for the volunteers performing the work. Upon completion of the project, paperwork will be submitted for reimbursement of the matching grant.
- **Monmouth County Municipal Open Space Grant #14-12, Millstone Park Phase 1 Development:** Bids have been received and came in higher than expected. The Township Committee will review the bids and will make a decision regarding moving forward with the project. Council members discussed how information about the park has been presented to the public such as the presentation at a Township Committee meeting, the meeting video posted on the public access channels and the website and the articles in the Examiner newspaper and The Source.
- **Monmouth County Municipal Open Space Grant #15-03, Historic ME Church:** The project is moving along. The contractor is doing a good job and is keeping the work site clean.
- **Clambake Review:** The clambake went great and brought in \$9,500. The financial report was distributed for review.

**New Business**

- **Meeting Attendance and Agenda:** Ms. Siedman asked Council members to always respond to emails regarding meeting attendance to eliminate the need to make phone calls to ensure there is a quorum for the meeting and also requested to be notified of any new business for the agendas.

## Events

- **Millstone Day** will be held on Sunday, September 18, at Frogbridge Day Camp. If anyone has ideas for the information table, please contact Ms. Siedman.

## Committee Reports

- **Finance:** The open space trust activity report, with information from January 2016 through May 2016, was distributed for review.
- **Public Relations/Publications:** Ms. Kozak presented an article about Millstone Park from the Examiner for Council members to review and also discussed a newspaper article about Girl Scout projects completed at the Baird Homestead.
- **Legislative Awareness:** C/Grbelja discussed the open space bill that was vetoed by the Governor. The Governor wants to use a portion of the dedicated tax to pay salaries for DEP employees. C/Grbelja also discussed the impact of the \$15 minimum wage on the agricultural community and competition with surrounding states that don't have the \$15 minimum wage.
- **Stewardship:** Ms. Butch spoke with Ms. D'Andrea, who will come up with a process for stewarding open space properties.
- **Review Planning Board and Board of Adjustment Applications:** There is nothing to report on Planning Board activity and the Stavola application in front of the BoA has been withdrawn.

At 8:11 pm, a Motion to move to executive session was made by Mr. Denardo with a Second offered by Ms. Morelli. The Secretary read the resolution to move to closed session. Roll call vote:

AYES: (7) Denardo, Morelli, Butch, Grbelja, Kozak, Marra, Siedman

NAYS: (0)

ABSTAIN: (0)

At 9:06 pm the Council returned to regular session. Having no further business to discuss, a Motion to adjourn was made by C/Grbelja with a Second offered by Mr. Denardo and by unanimous vote the meeting adjourned at 9:06 pm.

Respectfully submitted,

Lorraine Maher  
Council Secretary