

MILLSTONE TOWNSHIP
OPEN SPACE & FARMLAND PRESERVATION COUNCIL
Meeting Minutes for Thursday, May 28, 2015
215 Millstone Road, Millstone Twp, NJ 08535

Ms. Siedman called the meeting to order at 7:50 pm.

The Secretary read the Adequate Notice.

Roll Call

Present: (6) Denardo, Kozak, Marra, Morelli, Schloss (7:54 pm), Siedman

Absent: (5) Asprocolas, Bailey, Butch, Kuczinski, Romano

Public Comment Session: Opened and closed at 7:51 pm with no public in attendance.

Approval of Minutes

Approval of April 23, 2015, minutes was tabled until the June meeting to allow Council members time for review.

Correspondence

There was no correspondence presented at the meeting.

Old Business

- **Trails:** Mr. Kuczinski met with Mr. Blackwell of the Trailblazers to discuss trail maintenance. Mr. Blackwell walked the Orchards, White Birch and Chiusano trails with the DPW Coordinator. The DPW will do the preliminary trail work and will remove low hanging branches and brush using power tools. The Monmouth County Sheriff's Department will provide inmate labor the week of June 29th to finish the trail maintenance. Mr. Kuczinski will provide additional information at the June meeting. This item will be removed from the open session agenda going forward.
- **Monmouth County Municipal Open Space Grant Application - Millstone Park Phase 1 Development:** There is nothing new to report at this time. This item will be removed from the agenda and will be added back to the agenda when the development work begins.
- **Goals:** Council goals include cleaning up old items on the agenda, holding the annual clambake fundraiser and recouping State funding that is owed for open space acquisitions. Agenda items are being reviewed and removed as appropriate. The Clambake is underway and will be discussed in detail under "Events". Council members discussed State funding and agreed that contacting the State regarding money owed is beyond the responsibilities of this Council and lies with the Township's executive level. This item will be removed from the agenda going forward.
- **Municipal Farmland Preservation Process Document Update:** The Council is waiting for an update from Mr. Kuczinski pending his discussion with the Township Committee.
- **Monmouth County Municipal Open Space Grant #12-04, Baird Homestead Development Project:** Mr. Kuczinski and Township Administrator, Maria Dellasala, have each requested a written update on the development project from the *Friends* group. To date, nothing has been received in writing. Verbal updates were being provided by Ms. Butch each month without being requested and the updates suddenly stopped. Public funds are being used for this project and this is open public information. Mr. Marra asked if public funds could be withheld pending a written project update report. Ms. Siedman explained that the Open Space Council is an advisory council and does not have the authority to withhold funding. Ms. Morelli explained that, to her knowledge, those overseeing the Baird Homestead development project have provided everything that has been requested of them by the Township Committee. Ms. Morelli suggested postponing the discussion of this agenda item until both Mr. Kuczinski and Ms. Butch are in attendance. It was noted that Ms. Butch has not

attended an Open Space Council meeting this year and the discussion of this topic cannot be postponed indefinitely.

New Business

Events

- **2015 Clambake Fundraiser:** Sunday, June 7, at Wagner Farm Park.
 - Sponsorships are at \$9,500.
 - Ticket sales are consistent with last year.
 - Ms. Siedman, Ms. Dellasala and the Secretary will do the Sam's Club shopping on Friday morning, June 5; additional pulled pork will be purchased as well as extra ketchup for the cocktail sauce.
 - Water will be ordered and delivered to Wagner Farm Park.
 - Two shucking knives are needed.
 - Ms. Schloss will bring the big pot and propane heater.
 - Mr. Denardo was provided with a WFP access card and key to the kitchen.
 - Mr. Denardo will accept the seafood order on Saturday. Mr. Marra agreed to accept the order if Mr. Denardo is not back in town by the time the seafood is delivered.
 - There are plenty of volunteers. Volunteers should arrive between 10:30 am and 11:00 am on Sunday morning.
 - Mr. Asprocolas will provide his grill and produce. Mr. Denardo will follow up with Mr. Asprocolas regarding delivering the grill and produce items.
 - The facility will be cleaned by the Township's contracted cleaning company on Wednesday, June 3rd.
 - DPW will transport tables and chairs from the Community Center on Friday and will remove all garbage on Monday morning, June 8th, and will return the tables and chairs to the Community Center.
- **Millstone Day** will be held on Sunday, September 13th, at Frogbridge Day Camp. Ms. Schloss noted that Rosh Hashanah begins at sundown on September 13th. Ms. Siedman asked Council members if anyone had ideas about a craft or activity. A more detailed discussion will take place after the clambake fundraiser is held in June.

Committee Reports

- **Finance:** The Open Space Trust activity report with information through April was distributed and reviewed by Council members.
- **Public Relations/Publications:** There is no newsletter planned at this time.
- **Legislative Awareness:** No discussion due to Mr. Romano's absence.
- **Stewardship:** No discussion.
- **Review Planning Board and Board of Adjustment Applications:** No discussion due to Mr. Bailey's absence.

At 8:31 pm a Motion was made by Mr. Denardo with a Second offered by Mr. Marra and by unanimous vote the Council moved to executive session.

At 9:17 pm the Council returned to regular session. Having no further business to discuss, a Motion to adjourn was made by Mr. Denardo with a Second offered by Ms. Schloss and by unanimous vote the meeting adjourned at 9:17 pm.

Respectfully submitted,

Lorraine Maher
Council Secretary