

**MILLSTONE TOWNSHIP
OPEN SPACE & FARMLAND PRESERVATION COUNCIL
Meeting Minutes
Thursday, February 24, 2011**

Ms. Butch called the meeting to order at 7:33 pm.

The Secretary read the Adequate Notice.

Roll Call

Present: (9) Asprocolas (arrived 7:34 PM), Blanco, Butch, Denardo, Kau, Kuczinski (arrived 7:40 pm), Marra, Schloss, Siedman

Absent: (2) Morelli, Romano

Public Comment: Ms. Butch opened the meeting to public comments as 7:34 pm and with no public comment offered, the public comment portion of the meeting was closed at 7:34 pm.

Approval of Minutes

A Motion was made by Ms. Siedman with a Second offered by Mr. Denardo, with all in favor, to approve the November 18, 2010, minutes.

Reorganization

- **Council Appointments:** Ms. Butch read the list of appointments from Resolution No. 11-22.
 - *Kristin Schloss* appointed to seat number 6 for a three-year term commencing 1/1/11 and ending 12/31/13.
 - *Christopher Kau* appointed to seat number 7 for a three-year term commencing 1/1/11 and ending 12/31/13.
 - *Michael Kuczinski* appointed as the Township Committee Member for a one-year term commencing 1/1/11 and ending 12/31/11.
 - *George Asprocolas* appointed as Alternate 1 for a two-year term commencing 1/1/11 and ending 12/31/12.
 - *Anthony Marra* appointed as Alternate 2 for a one-year term commencing 1/1/11 and ending 12/31/11.
- **Township representative to the Monmouth County Agriculture Development Board:** Mr. Thomas Dancer, of the Agricultural Advisory Council, has been appointed as the Township representative to the MCADB for the year 2011; Resolution No. 11-27
- **Election of Chairperson:** Mr. Kau nominated Ms. Butch for Chairperson with a Second offered by Mr. Denardo. Ms. Butch graciously accepted the nomination. Roll call vote:
Ayes: (7) Asprocolas, Blanco, Butch, Denardo, Kau, Schloss, Siedman
Nays: (0)
- **Election of Vice Chairperson:** Ms. Schloss nominated Ms. Siedman for Vice Chairperson, with a Second offered by Mr. Denardo. Ms. Siedman graciously accepted the nomination. Roll call vote:
Ayes: (7) Asprocolas, Blanco, Butch, Denardo, Kau, Schloss, Siedman
Nays (0)
- **Adoption of Monthly Meeting Schedule:** Ms. Siedman made a Motion with a Second offered by Mr. Kau, and all in favor, to adopt the following monthly meeting schedule:

February 24, 2011
March 24, 2011
April 28, 2011
May 26, 2011
June 23, 2011

August 25, 2011
September 22, 2011
October 27, 2011
November 17, 2011
December 15, 2011

July 28, 2011

January 26, 2012

- **Designation of Official Newspapers:** Mr. Kau made a Motion with a Second offered by Mr. Denardo, and all in favor, to designate the Asbury Park Press and the Messenger Press as the official newspapers of the Council.
- **Subcommittee Assignments:** Ms. Butch reviewed the subcommittee assignments. The following changes were made: Ms. Butch will be on the Land Acquisition, Grant Writing, OSFP Inventory/Stewardship, PIG Representative and Recreation Ad-hoc Committee and will be removed from all other subcommittee assignments; Mr. Kau will work directly with Ms. Butch on the next acquisition; Ms. Schloss will be added to the OSFP Inventory/Stewardship committee; Mr. Marra will speak directly with Ms. Butch regarding subcommittee assignments.

Correspondence

- **Monmouth County Park System dated 1/5/11:** Municipal Open Space Grant awarded in the amount of \$200,000 for Millstone Park Improvements – Phase I. The field house building will house 3 multipurpose fields with artificial turf. The building will be on open space property and the Council will be responsible for stewardship of the building.

Old Business

- **Trails**
 - Industrial Park: Ms. Butch met with the president and vice president of the Industrial Park Owners' Association; the trail paperwork is moving forward but the trail is not official yet.
- **Trail Grant Work:**
 - *The Perrineville Road/Orchard Trail:* Ms. Butch acknowledged Ms. Kristy Kramer, who was in attendance, for assisting with the posting of markers and decals on the trail. Marking of the south section of the trail is complete; marking of the north section is in progress.
 - *Fairplay Road:* The Dureks will be removing the trail restriction they placed on the County parkland in lieu of the Township abandoning the trail that would have gone up Fairplay Road past their residence; Ms. Butch is coordinating the connection to the Martin trail easement in Roosevelt and the Assunpink with the Monmouth County Park System. The trail should be complete by spring of this year. Ms. Butch clarified that a permit is not necessary to ride a horse on the County Park trail but a permit is required to horseback ride in the Assunpink.
- **Farm Leases on Township-owned Open Space**
 - There is nothing outstanding at this time; the Lichtman property farm lease may be going out this summer.
- **Capital to the Coast Bike Trail:** There is nothing new to report.

New Business

- **Education Process:** The Secretary sent the draft document to Mr. Kuczinski and Ms. Butch for review. Mr. Kuczinski will email the marked up version back to the Secretary, who will make revisions and distribute to the Council.
- **NJ Annual Land Rally:** Four Council members and the Secretary will be attending the rally on Saturday, March 19th.

Events

- **Possible Open House at Remarkable Sites:** Ms. Schloss will take a break from the House Tour to concentrate on the spring newsletter.

- **Clambake 2011:** A tentative date of Sunday, June 5th, has been set. The Secretary will send Mr. Denardo the list of supplies leftover from last year.
- **Millstone Day:** Mr. Dancer offered to coordinate the tractor display again this year. The Historic Commission is considering coordinating an antique car display.

Committee Reports

Finance: Mr. Kuczinski explained that the 2011 Council budget will be similar to 2010.

Preservation Signage: Nothing to report.

Public Relations/Publications: The Spring edition of the newsletter is expected to be mailed by the end of May or early June. Potential articles include:

- MCPS \$200K Municipal Open Space Grant award
- Additions to Millstone Park: Boris & Antonides properties
- Perl Acres closing
- Monmouth County historic preservation grant award of \$5,275
- Education process
- Thank you to Clambake sponsors
- Farm Market, if applicable
- Articles from the Ag Council

Legislative Awareness: There is a lot going on with the horse industry and racetracks. A horse racing bill has been passed and signed by the Governor, but the Governor has not released the line item budget money. Ms. Butch explained changes at the Meadowlands racetrack.

Stewardship:

- A meeting has been set for Thursday, March 17th. The Open Space properties are done with the exception of the property on Forman Road. Open Space properties and easements are on a three-year cycle. Ms. Siedman explained that she will be going out into the field again and asked for volunteers to assist with the process. Mr. Kau offered to assist once/week for the next seven weeks. The Boris, Antonides and Lichtman properties are new and will need to be done. Only a few of the 20 trails have been done. Ms. Butch will provide a list of trails that have been cleared and have signs posted. The engineering firm is surveying properties identified in the trail grants to ensure the trails are on Township open space.
- The Mattei preserved farm on Spring Road has gone to foreclosure. The preserved farm consists of two parcels; the bank only foreclosed on the house. The vacant lot is owned by John Mattei and is on the preliminary tax sale listing. The County holds the easement and County Counsel is working to reverse the foreclosure which was not done properly.
- Ms. Butch prepared a Memorandum of Understanding, with the approval of the Township Committee, for the Perl Acres property and distributed a limited number of copies for Council members to review. Ms. Butch also wrote polices on trail planning, placement and marking on open space properties. Once approved by the stewardship committee, she will provide the document to the Council.
- The geese problem at Millstone Park and the Brandywine soccer fields is being addressed. An application permit for a depredation permit has been submitted to the US Fish & Wildlife Service.
- The Environmental Commission has been stewarding conservation easements.

Watershed Committee Liaison: The Committee has not met; the Stony Brook-Millstone Watershed Association is holding a cleanup day on Saturday, April 2, from

9:00 am to 12 noon. Volunteers will be meeting at the Municipal Building at 215 Millstone Road.

Recreation Planning Committee Liaison: Discussed under correspondence.

Review Planning Board and Board of Adjustment Applications

- Solar farm: The application was approved by the BoA.
- CKV Realty (Garden Center) Burnt Tavern Road: Nothing to report.

At 8:20 pm a Motion was made by Ms. Schloss with a Second offered by Mr. Denardo and by unanimous vote the Council moved to executive session.

At 9:12 pm the Council returned to regular session.

Having no further business to discuss, a Motion to adjourn was made by Mr. Blanco with a Second offered by Ms. Schloss and by unanimous vote the meeting adjourned at 9:12 pm.

Respectfully submitted,

Lorraine Maher