

**MILLSTONE TOWNSHIP  
OPEN SPACE & FARMLAND PRESERVATION COUNCIL  
Meeting Minutes  
Thursday, November 20, 2008**

At 7:48 PM, Ms. Butch called the meeting to order.

The Secretary read the Adequate Notice.

**Roll Call**

Present: Alves, Blanco, Butch, Denardo, Kuczinski, Morelli, Siedman

Absent: Kau, Romano, Schloss

**Public Comment**

The public comment portion of the meeting was opened at 7:49 PM and with no public in attendance was closed at 7:49 PM.

**Approval of Minutes**

A motion was made by Ms. Siedman with a second offered by Mr. Kuczinski to approve the September 25, 2008, minutes. Roll call vote: Ayes: (3) Siedman, Kuczinski, Butch; Nays: (0)

**Correspondence**

- ❖ **DEP/Green Acres Program RE: Millstone Planning Incentive – project Evergreen** dated October 8, 2008; the Township will be receiving \$300,000 from the State towards the purchase of the Lee property; the payment will be processed after paperwork is submitted to the State.
- ❖ **Draft Panhandle Region Profile** received October 10, 2008; there have been two meetings since the draft document was received; the purpose of the project is to determine common goals of the 4 towns (Allentown, Millstone, Roosevelt and Upper Freehold) and the direction the panhandle region needs to take; topics of discussion include traffic flow and congestion, farmland preservation and COAH; the meetings have been productive but there is still a considerable amount of work to be done before a finished document can be produced.

**Old Business**

- ❖ **Trails**
  - **Boss Winds/County Road crossing on Agress Road:** the first reading of the ordinance establishing a mid-block crosswalk on Agress Road took place at the November 5<sup>th</sup> Township Committee meeting; the second reading will take place at the December 3<sup>rd</sup> TC meeting; the crossing will include roadway striping according to DoT regulations; the crossing will connect the Boss Winds section to the Witches Hollow section of the park; the trail has been cleared on the Witches Hollow side of the road but there are barriers across the trail until the roadway crossing is complete.
  - **\$25K Recreational Trail Grant:** money will be received as it is spent; required 20% will be in-kind labor; 10 miles of trail will begin at Perrineville Lake Park on Baird Road and connect the Buono Trail to Industrial Park, the Orchards and Fairplay Road through to Witches Hollow.

**New Business**

- ❖ **Budget for 2009**

- Approval is necessary to exceed allocated budget but isn't necessary to change budget from one line item to another; Mr. Kuczinski will look into what happens to any budget remaining at the end of the year and if there is incentive to under-run the budget; Ms. Butch announced that the Ag Council voted and approved splitting the cost of the newsletter printing and postage with the OSFP Council.
- ❖ **Preliminary 2009 meeting schedule**
  - Council members reviewed the 2009 meeting schedule
  - Mr. Alves made a motion to approved the 2009 meeting schedule with a second offered by Mr. Denardo and all in favor
  - The Secretary will advertise the meeting schedule in both the Asbury Park Press and the Messenger Press newspapers
- ❖ **Appointments for 2009**
  - The following members have terms that expire on 12/31/08: Mr. Denardo, Ms. Morelli, Ms. Schloss and Ms. Siedman; the Township Committee Liaison position, currently held by Mr. Kuczinski, will be determined when TC appointments are determined in January 2009
  - Ms. Butch asked the members with terms that are expiring if they would like to continue to serve on the Council; all members agreed to continue to serve on the Council
- ❖ **Committee Assignments**
  - Ms. Butch asked Council members to review the current list of committee assignments and to be prepared to discuss any changes at the December meeting
- ❖ **COAH Open Meeting, December 10, 2008, at Wagner Park**
  - Ms. Butch explained that a suggestion was made during the public comment portion of the November 12<sup>th</sup> Planning Board meeting to place COAH units on open space land
  - Ms. Butch asked any available Council members to attend the December 10<sup>th</sup> Planning Board meeting to address public comments regarding the placement of COAH units on open space land

## Events

- ❖ **Millstone Day 2008 Review**
  - All thank you letters were sent to volunteers and businesses that donated prizes
- ❖ **Millstone Day 2009**
  - Applications were submitted for both the Ag and OSFP Councils for 2009 requesting the same location and same activities as 2008
  - Ms. Siedman will contact the money booth rental company regarding reserving the machine for Millstone Day 2009
  - Ms. Siedman will contact Mr. Wingerter regarding reserving the bull for Millstone Day 2009
- ❖ **Possible Open House at Remarkable Sites**
  - Potential fundraiser for Fall 2009; tabled due to Ms. Schloss' absence

## Committee Reports

- ❖ **Finance**
  - **Open Space Trust:** Account activity for January through October 2008 was distributed for Council review
    - The newsletter charge of \$782.50 that occurred in May was reclassified to the operating budget in October

- Mr. Kuczinski will investigate the appropriateness of using the Open Space Trust for the farm market manager expense and the conservation easement monuments
  - **Operating Budget:** previously discussed
- ❖ **Preservation Signage**
  - New acreage signs have been ordered
- ❖ **Public Relations/Publications - Fall Edition of the Newsletter**
  - Discussion tabled until next month
- ❖ **Legislative Awareness**
  - Ms. Butch provided information regarding a hunting bill that changes the perimeter around an occupied building from 450 feet to 150 feet for bow hunting and permits hunting on Sundays
- ❖ **Stewardship**
  - Ms. Siedman explained that there are 52 open space properties that need to be photographed consisting of 32 land properties and 20 bridle trails
  - Ms. Siedman, Mr. Alves, Mr. Blanco, Mr. Romano and Ms. Schloss have taken part in photographing the various properties
  - 15 of the land properties have been photographed
  - Some of the properties are difficult to photograph due to underbrush and wetlands
  - Some easements may need to be surveyed and marked to determine the location of the easement on the property; in the past, Ms. Butch has obtained permission from the Township Committee to have open space easements surveyed and marked
  - Issues regarding debris, dumping and public access to Township easements should be reported to Zoning Officer, Pat Hynes
  - Stewardship will be an on-going process; conservation easements will be photographed when land properties and trails are finished; these are baseline photographs and pictures will be taken every 2 to 3 years
  - Access to easement areas may need to be obtained from neighboring property owners
- ❖ **Watershed Committee:** The Committee hasn't met yet; nothing to report
- ❖ **Recreation Planning Committee:** The Committee will be walking the Lee property on Sunday, November 23<sup>rd</sup>
- ❖ **Review Planning Board and Board of Adjustment Applications**
  - D. Morgan Tracey/353 Sweetman's Lane, LLC: currently on hold
  - CKV Realty/Burnt Tavern Road: nothing to report
  - St Joseph's Church/Stillhouse Road has been approved
  - Shelly's School for Dogs/Burnt Tavern Road will be submitting a new application; applicant has already agreed to a trail

At 8:44 PM, a motion was made by Mr. Blanco with a second offered by Mr. Alves and by unanimous vote the Council moved to executive session.

At 9:19 PM, the Council returned to regular session and having no further business to discuss, a motion to adjourn was made by Mr. Blanco with a second offered by Ms. Morelli and by unanimous vote the meeting adjourned at 9:19 PM.

Respectfully submitted,

Lorraine Maher