

**MILLSTONE TOWNSHIP  
OPEN SPACE & FARMLAND PRESERVATION COUNCIL  
Meeting Minutes  
Thursday, August 21, 2008**

At 7:41 PM, Ms. Butch called the meeting to order.

The Secretary read the Adequate Notice.

**Roll Call**

Present: Alves, Blanco, Butch, Denardo, Kuczinski, Morelli, Schloss  
Absent: Kau, Romano, Siedman

**Public Comment**

The public comment portion of the meeting was opened at 7:42 PM and with no public in attendance was closed at 7:42 PM.

**Approval of Minutes**

A motion was made by Mr. Kuczinski with a second offered by Mr. Alves to approve the July 24<sup>th</sup> minutes. Roll call vote: Ayes: (3) Kuczinski, Alves, Butch; Nays: (0)

**Correspondence**

There is no correspondence to discuss.

**Old Business**

❖ **Trails**

- **Industrial Park:** work on trail is continuing; the Township attorney is working with the Industrial Park attorney to acquire a permanent deed of easement on the property.
- **Boss Winds/County Road crossing:** work is continuing; The Township engineer is working with the County engineer on the road crossing.
- **Permitted uses on existing deeded easement trails:** Ms. Butch showed Council members the Bridle Trail binder that was prepared by the Land Use department; the binder contains copies of deeds, maps and a listing of permitted activities for each trail; similar binders will be prepared for conservation easements and open space; the Council will make recommendations to the Township Committee regarding permitted activities on fee simple Township-owned property.

- ❖ **Baird Road/Waters 40 acres Update:** Ken Gann of the DPW used the new leveler to remove potholes; work is complete.

**New Business**

- ❖ **Monmouth County Freeholder Meeting - Thursday, August 28, 2008:** all Township Board and Council members are welcome to attend and meet the Freeholders; the meeting will include a presentation of "big" checks; Ms. Butch will attend the meeting.

**Events**

- ❖ **Millstone Day** is Sunday, September 21<sup>st</sup>
  - **Money Booth** - Ms. Butch provided an update on the money booth: the company was sold and the new owners are charging \$100.00 for the rental; Ms. Siedman contacted the owner and tried

to negotiate a fee waiver, but was not successful; Council members agreed that it is too close to the event to make any changes and prizes have already been received; Mr. Alves announced that he will find a sponsor for the money booth; Mr. Wingerter agreed to transport the money booth.

- **Bull Ride** – The DPW will pick up and return the Bull; insurance forms have been updated; to avoid a situation similar to the money booth, the Secretary will contact the ride owner and request notification of any changes in ownership.
- **Volunteers** – a sign-up sheet was distributed to Council members; cell phone numbers will be shared to ensure adequate coverage throughout the day.

## Committee Reports

### ❖ **Finance**

- **Open Space Trust:** an overview of Open Space Trust account activity for January through July 2008 was distributed for Council review.
- **Operating Budget:** discussion tabled.

- ❖ **Preservation Signage:** a detailed report was distributed containing the current acreage of 5,140, additional acreage of 972 and the new acreage number of 6,112; Ms. Butch will provide the Secretary with additional closing information and then signs will be ordered and posted in October.

- ❖ **Public Relations/Publications - Fall Edition of the Newsletter:** The newsletter is scheduled to be in residents' mailboxes by October 20<sup>th</sup>; Ms. Schloss reviewed the list of articles

- The state of the Garden State Preservation Trust - the Secretary will contact Michele Byers to request an article on the GSPT and what ideas are floating around about how to fund the program; the article will also include legislative contact information
- Video slots – to be provided by Mr. Romano if there is room
- Farm market – will be written by Ms. Schloss; Diane and Steve Morelli will take pictures and request quotes from vendors
- Millstone Day – Thank you to sponsors provided by Ms. Siedman and photos by Mr. Morelli
- Watershed – Ms. Butch will work with Lisa Spaziano and will provide information
- Bird article with photo – complete
- Lee property celebration – if the celebration takes place there will be an article; if there is no celebration prior to the newsletter deadline, will post a picture of the future use sign; article will be sent to Committeeman Kinsey for approval
- New preserved acreage sign – will be provided by the Secretary
- County Park Trails – Ms. Schloss will contact Laura Fitzpatrick of the MCPS for information for the article

### ❖ **Legislative Awareness**

- Manure regulations have been published.

### ❖ **Stewardship**

- **GIS Program:** the NJ Conservation Foundation will be meeting in September to discuss a state GIS program, which may cost less than Dr. Im's program; will discuss next month.
- **Trails**
  - The Trail Blazer's grant work is moving forward now that the Township-owned Reid Lane/Shield Road open space easement has been marked out.
  - Monmouth County Parks trail clearing on Agress Road; Ms. Butch will be meeting with Mr. Gann and Mr. Shafai to determine what work needs to be completed by the Township including tree removal, sight triangles, fencing, etc.; line striping will require DOT approval.
- ❖ **Watershed Council:** The WC hasn't held a meeting; nothing to report.
- ❖ **Recreation Planning Committee:** The Committee hasn't held a meeting; nothing to report.
- ❖ **Library Committee:** this item is included on the agenda because if a land purchase is required it may be made in conjunction with an open space acquisition; will only appear on future agendas if there is something to report
- ❖ **Review Planning Board and Board of Adjustment Applications:** in addition to the 2 previously discussed properties that have complied with a request for a trail (D. Morgan Tracey/353 Sweetman's Lane, LLC and CKV Realty), a new application has been added for St. Joseph's Church on Stillhouse Road; Ms. Butch will follow-up regarding a trail request.

At 8:29 PM a motion was made by Mr. Blanco to move to executive session with a second offered by Ms. Morelli and by unanimous vote the Council moved to executive session.

At 9:00 PM the Council returned to regular session. Council members discussed eliminating the recording of executive session minutes. Members agreed that written meeting notes will continue to be taken. A motion was made by Mr. Alves to eliminate tape recording of the executive session minutes with a second offered by Ms. Morelli; Roll call vote: Ayes (7) Alves, Morelli, Blanco, Butch, Denardo, Kuczinski, Schloss; Nays (0)

At 9:02 PM, having no further business to discuss, a motion to adjourn was made by Mr. Denardo with a second offered by Ms. Schloss and by unanimous vote the meeting adjourned at 9:02 PM.

Respectfully submitted,

Lorraine Maher